

AUTOMATED PAY BOX INFORMATION

DOWNTOWN CRYSTAL LAKE METRA STATION

WWW.CRYSTALLAKE.ORG



DAILY FEE RATE IS \$1.50

(\$1.35 WITH RESIDENT
DISCOUNT CARD)

**REMEMBER YOUR SPACE
NUMBER**

KEEP YOUR RECEIPTS

- The automated pay boxes accept coins, bills, credit cards and City Parking Cards, but DO NOT give change.
- City Parking Cards can be purchased at the vending machine (cash only) inside the depot building. Residents of the City of Crystal Lake can go to www.crystallake.org to get information regarding a Resident Discount Parking Card. Cards cost \$20 each and are loaded with \$19.
- Parking Cards can be recharged at the recharge station located inside the depot building or at any of the automated pay boxes.
- If you enter a wrong space number, press the "Clear" button, then enter the correct number.
- If you do not receive a receipt with the current date and parking space number on it, the transaction did not process properly, and you will be cited for a parking violation. You MUST receive a valid receipt as proof that you have paid for parking.
- Since the City is not responsible for the Pingree Road train station, the City Parking Card will not work at the Pingree Road train station.
- Multi-day and overnight parking is available in two rows at the Ellsworth Parking lot, located at Ellsworth Street and Beardsley Street. Up to five days of parking is available at this parking lot. Instructions are available at the Ellsworth Street

To Pay for parking by phone call 1-877-727-5004 or visit www.parkmobile.com.

When prompted, enter your space number and zone #371

(or zone #372 if using the multi-day spots in the Ellsworth Street parking lot).

PAYING WITH CASH OR CREDIT CARD (Visa, MasterCard, Discover, AmEx)

1. Enter your parking space number and press #
- 2A. COIN & BILL
Insert one dollar or any combination of coins.
- 2B. CREDIT CARD
Insert and remove credit card then press the Non-Resident button
3. Press **Green** button to complete transaction
4. Remove your receipt

PAYING WITH PARKING CARD

1. Enter your parking space number and press #
2. Insert parking card in card slot
3. Press the appropriate button labeled "press to pay for parking"
4. Press **Green** button to complete transaction
5. Remove your receipt
6. REMOVE YOUR PARKING CARD

PARKING CARD

1. Once you have purchased a card, you are the owner, so please treat it like cash.
2. The remaining amount on a Lost or Stolen card cannot be recovered.
3. Do not dispose of the card after it is exhausted; they are rechargeable. Cards can be recharged at any of the pay stations.
4. Users are strongly encouraged to recharge the parking cards at night or on weekends when lines are not so long.

FOR QUESTIONS OR FURTHER INFORMATION,

PLEASE CONTACT THE CRYSTAL LAKE POLICE DEPARTMENT AT 815-459-2020.