

SIGN PERMIT APPLICATION – CITY OF CRYSTAL LAKE
100 W. Woodstock Street, Crystal Lake, IL 60014; 815-356-3605

Application is hereby made for a permit to erect, alter, or repair a sign.

Address of Sign Location _____ Zoning _____

Owner of Property _____ Phone _____

Owner's Address _____ E-mail _____

PROPERTY OWNER'S SIGNATURE OF PERMISSION _____

No. of signs now on property _____

Type of Application: New Sign Alteration Limited Duration Sign

Type of Sign: Freestanding Wall Awning Canopy Projecting Suspended Common Sign Plan

Other: _____

Size of Sign: Wth. _____ Lth. _____ Overall Height: _____ Distance from bottom of sign to grade _____

VALUE OF SIGN _____ Single Face Double Face Sq.ft. per face _____

Non-illuminated Internally Illuminated Externally Illuminated Type of Illumination _____ Circuits _____

Background of sign face: Opaque Translucent % White Illumination _____

PLOT PLAN TO SHOW – FOOT FRONTAGE, STREET NAME, LOCATION OF SIGN, DISTANCE FROM LOT LINES, DISTANCE FROM ALL OTHER SIGNS OR STRUCTURES, AND EASEMENTS

TWO SCALED AND LEGIBLE DRAWINGS OF SIGN(S), SPECIFICATIONS, MATERIALS, SUPPORT METHODS, METHOD OF ATTACHMENT, STRESS CALCULATIONS, COLORS, ELECTRICAL COMPONENTS AND BUILDING TENANT SPACE WIDTH TO BE INCLUDED WITH SIGN PERMIT APPLICATION.

The undersigned certifies that the statements in this application are true and correct and that all work done under the proposed permit will conform to the requirements of the City of Crystal Lake Sign Ordinance and other City Ordinances and/or approvals.

Sign Erector _____ Address _____

Phone _____ Fax _____ E-mail _____

Owner of Sign _____ Address _____

Phone _____ Fax _____ E-mail _____

CONTACT PERSON FOR THIS APPLICATION _____

Phone _____ Fax _____ E-mail _____

Signature of Sign Owner or Authorized Agent

It shall be the duty of the sign erector to notify the Building Department when the sign covered by this permit is ready for inspection. Mention PERMIT NUMBER and ADDRESS when requesting inspection.

Phone (815-356-3605)

SIGN PERMIT NUMBER _____

DATE ISSUED _____

Director of Building & Zoning