

**MINUTES**  
**Ad Hoc Clean Air Counts Advisory Committee**  
**February 2, 2015**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**I. Call to Order**

The meeting began at 7:04 p.m. on February 2, 2015, at the Municipal Complex in Crystal Lake.

**II. Roll Call/Attendance**

Present were the following Committee members: Todd Bright, Steve Fuller, Kim Hankins, Chair Scott Hennings and Lehn Shepherd. Pat Dieckhoff and Terry Dieckhoff were absent. Also present was Assistant to the City Manager Brad Mitchell.

**III. Approval of Minutes of the December 1, 2014 Regular Meeting**

Member Hankins moved to approve the minutes of the December 1, 2014 regular meeting. Member Fuller seconded the motion. On voice vote, all voted aye. Motion passed.

**IV. Public Comment**

There was no public comment.

**V. Downtown Crystal Lake Recycling Update**

Chair Hennings stated that an update would be provided at the next Committee meeting. The Committee suggested inviting a representative from the Downtown Crystal Lake association to attend a future meeting to discuss.

**VI. 2015 BWYN Event – June 14, 2015**

Chair Hennings stated that he will email Kim at the Crystal Lake Park District about meeting. Chair Hennings also stated that there is a February 28, 2015 deadline to submit BWYN event info for the Park District's summer brochure. The Committee also discussed the following about the event:

- Locations
  - Three Oaks
  - Lippold
  - Downtown Crystal Lake
  - Nature Center/Veteran's Acres
  - Prairie Trail Overpass
  - 3 big prizes
- New date: June 7, 2015
- Amazing Race themed
- Pre-registration
- Sponsors

Member Bright will begin working on clues. Member Hankins will reach out to Members P. Dieckhoff and Member T. Dieckhoff about new date. Member Fuller will contact Lucky Brake regarding sponsorship/participation.

**VII. Sustainability Committee Charter**

Chair Hennings stated that he is still working on it and hopes to have a draft for the Committee by the next meeting.

**VIII. Open Discussion**

Member Fuller suggested that the Committee continue to work on the educational component of the Committee's charter. City staff Mitchell suggested utilizing the City newsletter. The Committee agreed to provide articles for the City newsletter.

Member Hankins would like to bring the McHenry County Defenders program to Crystal Lake. The program is an education session on small business recycling. Member Hankins will get more details to provide to the Committee.

Chair Hennings suggested the City look into applying for the Community Planning Program grant. Chair Hennings will forward the information to City staff Mitchell.

**IX. Next Meeting Date**

The Committee agreed that the next regular meeting date will be Monday, March 2, 2015 at 7:00 p.m.

**X. Adjourn**

There being no further business, Member Shepherd moved to adjourn the meeting at 8:09 p.m. Member Bright seconded the motion. On voice vote, all voted aye. Motion passed.