

Foreign Fire Insurance Board

City of Crystal Lake
100 W. Woodstock St.
Crystal Lake, Il. 60014



Chair: Richard Kreher
Vice Chair: Joseph Forsberg
Treasurer: Brian Marino
Secretary: Kevin Kownacki

Trustee: Michael Lucas
Trustee: Mark Landwer
Trustee: Chief Paul DeRaedt

Minutes for November 24, 2015

Start: 1853 Hours

I. Roll Call

Board Present in Person: Richard Kreher, Joseph Forsberg, Brain Marino, Kevin Kownacki, Mark Landwer, BC Bill Whyte, Lt. Chris Bedore, Lt. Jim Sustek, Lt. John Volenec, Mike Aiello, Nick Borst, Bob Brechbiel, Adam Fowles, Mike Geyman, Mike Hurley, Tim Kerley, Palmer Pace, Joe Rosner, Matt Newton, Martin Pireh, George Smith, Matt Thuma, Dan Williams, *Public:* Jerry Marzullo

II. Public Commentary

a. None

III. Reading of Previous Minutes- September 2, 2015

a. Motion to Approve: Trustee Mark Landwer
Motion Second: Vice Chair Joey Forsberg
Motion Passes Unanimously (Yea: 5, Nay: 0)

IV. Communications

a. Calendar Year 2016 Meeting Dates

- | | |
|----------------------|-------------|
| i. January 6, 2016 | at 1830 hrs |
| ii. March 2, 2016 | at 1830 hrs |
| iii. May 4, 2016 | at 1830 hrs |
| iv. July 6, 2016 | at 1830 hrs |
| v. September 7, 2016 | at 1830 hrs |
| vi. November 2, 2016 | at 1830 hrs |

V. Report of Treasurer

- a. Motion was made to Approve the September 2, 2015 Treasurer's report.
Total cash available as of 08/31/2015 was \$170,560.88 (\$118,029.81 earmarked for Heart Saver Tones)
Total Cash Available was \$52,531.07
Total Funds available from budget was \$17,947.77.
Motion to the September 2, 2015 Treasurer's report: Vice Chair Forsberg
Motion Second: Mark Landwer
Motion Passes Unanimously (Yea:5, Nay 0)
- b. Total cash available as of 10/31/15 is \$169,918.56 (\$118,029.81 earmarked for Heart Saver Tones)

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Total Cash Available is \$51,888.75

Total funds available from current budget is \$17,305.45

Motion was made to table the current Treasurer's Report until the city deposited the Municipal League check.

VI. Reading of Bills
a. None

VII. Report of Officers
a. None

VIII. Report of Special Committees
a. Chair Kreher wished to have the Allocation of the Funds tabled till a decision was made on the revised bylaw changes.

IX. Unfinished Business
a. FFIB Fund Allocation – Treasurer Brian Marino. As previously stated by Chair Kreher, this item will be tabled until a decision is made on the revision of the bylaws.
b. Bylaw Revision - Treasurer Marino stated the bylaws needed to be reviewed and amended due to the larger number of employees on the department, and to clarify any gray areas that may have been addressed in previous meetings. Trustee DeRaedt wanted to have an attorney look over the bylaw changes. The city purposed numerous attorneys to the Foreign Fire Insurance Board. Chair Kreher and Treasurer agreed to have Attorney Jerry Marzullo be the legal counsel for the bylaw revisions.

i. **Article I – Definition.** To remove the “Goal” section since in the statue there is no need for one. It is also defined in Article IV, Section 4.2, line item B.

Motion to approve presented changes in Article I: Matt Thuma

Motion second: Trustee Mark Landwer

No Discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

ii. **Article II – Jurisdiction.** Just removed some grammatical errors.

iii. **Article III – Membership.** Defined what a “Member of the Organization” is. Also, removed some language which prevented members from being elected on the board.

Motion to approve Article III: Matt Thuma

Motion second: Matt Newton

No Discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

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iv. Article IV – Purpose and Function. This article was added to the bylaws.

Motion to approve Article IV: Matt Thuma

Motion second: Matt Newton

Tim Kerley wanted to make an amendment to say “deemed applicable “by the board.” Matt Thuma wanted to resign his motion to approve Article IV, and make a motion to adopt Tim Kerley’s admendment.

Motion to approve amendments made to Article IV: Matt Thuma

Motion second: Vice Chair Forsberg

Motion Passes Unanimously (Yea: 23, Nay: 0)

v. Article V – Officers, Vacancies and Elections. – Treasurer Marino discussed how election would be conducted by the Australian ballot. He also discussed stated each shift would have an “Electioneer” which would be appointed by the Board.

Motion was made to accept the original revised bylaws: Tim Kerley

Motion second: Adam Fowles

No Discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

The Attorney suggested striking in Section 5.1 “In his absence the Deputy Fire Rescue Chief may Vote in his place,” and the last sentence of Section 5.3 because it was vague. There was no way to proxy their votes. It describes how the voting will be handled and clarify any questions on the election process.

Motion was made to change the presented bylaws with the recommended attorney amendments as presented: Matt Thuma

Motion Second: Tim Kerley

No Discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

A motion was made to accept the bylaws as presented with the amended changes by the attorney for Article V: Matt Thuma

Motion Second: Tim Kerley

No discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

vi. Article VI – Duties of Officers. Treasurer Marino added how the board would conduct business in accordance of Robert’s Rules of Order Newly Revised [10th Edition]. Treasurer Marino discussed the roles and responsibilities of the Treasurer’s position.

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Motion was made to accept the original revised bylaws: Tim Kerley

Motion second: Matt Thuma

No Discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

Jerry Marzullo suggested striking all language in Section 6.6 (Stipend to Board of Trustees) because it is not good practice.

Motion was made to adopt the attorney's recommended changes: Matt Thuma

Motion second: Tim Kerley

No Discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

A motion was made to accept the bylaws as presented with the amended changes by the attorney for Article VI: Matt Thuma

Motion Second: Palmer Pace

No discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

- vii. **Article VII – Meetings.** Treasurer Marino added the Order of Business from Roberts Rules of Orders Newly Revised [10th Edition] under Section 7.4. Treasurer Marino changed Section 7.6, the committee wanted to lower the amount for a membership vote so that membership had a vote at meetings for items over \$1000.00 instead of over \$5,000.00. Vice Chair Joey Forsberg had questions on why the committee picked Robert Rules of Order Newly Revised [10th Edition]. It was described to him as a basis for referencing information if needed.

Motion was made to accept the original revised bylaws: Tim Kerley

Motion second: Matt Thuma

No Discussion was had.

Motion Passes Unanimously (Yea:23, Nay:0)

Jerry Marzullo suggested striking the language in Section 7.3 (Quorum) since it violates the Open Meeting Act with the word "Majority."

Motion to approve as present the attorney's amendment: Matt Thuma

Motion second: Matt Newton

No Discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

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Tim Kerley wanted clarification on Section 7.11 (Attire at Meetings). He felt that members of the board would wear something professional, and business like and felt this should be removed

Motion was made to strike Section 7.11 (Attire at Meetings):

Tim Kerley

Motion second: Adam Fowles

No Discussion was had.

Motion Passes (Yea: 22, Nay: 1)

Motion was to approve Article VII as presented with the striking of Section 7.11 (Attire at Meetings): Matt Thuma

Motion second: Tim Kerley

Motion Passes Unanimously (Yea: 23, Nay: 0)

viii. **Article VIII – Annual Budgeting.** Changed some grammatical errors.

Motion to Approve Article VIII as presented: Tim Kerley

Motion Second: Matt Thuma

Motion Passes Unanimously (Yea: 23, Nay: 0)

ix. A motion was made to Approve Articles 2, 8, 10, 11, 12 as presented: Tim Kerley

Motion Second: Adam Fowles

No Discussion was had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

x. **Article IX – Rules of Procurement and Receipt of Funds.** Added Section 9.2, and Section 9.3.

Motion to approve new additions to Article IX: Tim Kerley

Motion second: Dan Williams

No discussions were had.

Motion Passes Unanimously (Yea: 23, Nay: 0)

X. New Business

a. Class A Uniform – FF/PM Robert Seyl

FF/PM Seyl did not attend the meeting. FF/PM Seyl submitted a department “Clothing Allowance Request Form.” There was no “Foreign Fire Insurance Request” form attached to his email. The Board decided to table this item, and have FF/PM Seyl submit the “Foreign Fire Insurance Request Form,” in addition with the “Clothing Allowance Request Form.”

b. Auto Crib-It – BC Chris Kopera. This item was scratched due to the Fire Protection District purchasing them.

c. BlowHard Fan – FF/PM Matt Newton said he was looking to purchase 4 (four) fans. Each front line engines would have one and also the Ladder Truck. FF/PM Matt Newton

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described these fans as being smaller, and lighter than our previous ones. These fans weight approximately 50 lbs, and the ones that are currently on the rigs weight approximately 110 lbs. These fans have dual purposes. They are both a smoke ejector, and a positive pressure fan. They are electric and battery operated. One of the fans that are currently on the rigs now is gas operated, and if used inside of a house you would be introducing 45-50 ppm of CO into the homes environment. FF/PM Newton stated there is not much maintance with these. The current fans would be given to the department for surplus. Treasurer Brian Marino asked if this item was put into the department's 2016 fiscal budget. FF/PM Newton said the request was submitted after the deadline for the budget.

Motion was made to approve 4 (four) BlowHard Fans through Air One Equipment, and to no exceed \$13,200.00

Motion Made by: Lt. Jim Sustex

Motion Second: Trustee Mark Landwer

Chair Kreher – Yea

Vice Chair Forsberg – Yea

Treasurer Marino – Nay

Secretary Kownacki – Yea

Trustee Landwer – Yea

Mike Aiello – Nay

Chris Bedore – Yea

Nick Borst – Yea

Bob Brechbiel – Yea

Adam Fowles – Nay

Mike Geyman – Nay

Mike Hurley – Yea

Tim Kerley – Nay

Palmer Pace – Yea

Joe Rosner – Yea

Matt Newton – Yea

Martin Pireh – Nay

George Smith – Yea

Jim Sustek – Yea

Matt Thuma – LEFT THE MEETING

John Volenec – Yea

Bill Whyte – Yea

Dan Williams – Nay

Motion Passes (Yea: 15, Nay: 7)

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- XI. For The Good of the Association
 - a. None

- XII. Closing
 - a. None

- XIII. Announcement of the Next Meeting
 - a. January 6, 2016 at 1630 hrs room P105 City of Crystal Lake Municipal Complex 100 W. Woodstock Street, Crystal Lake IL 60014.

- XIV. Motion to Adjourn
 - Motion to Adjourn: Vice Chair Joey Forsberg

Motion Second: Jim Sustek

Motion passes unanimously and meeting adjourned at 2034 hrs.