

Foreign Fire Insurance Board

City of Crystal Lake
100 W. Woodstock St.
Crystal Lake, Il. 60014



Chair: Richard Kreher
Vice Chair: Joseph Forsberg
Treasurer: Brian Marino
Secretary: Michael Geyman

Trustee: Joseph Rosner
Trustee: Mark Landwer
Trustee: Chief Paul DeRaedt

Minutes for March 02, 2016
6:30 PM
Room P105

- I. Call to Order
 - a. 6:32 PM

- II. Roll Call/Determination of Quorum
 - Board Present in Person:* Richard Kreher, Brain Marino, Michael Geyman, Joseph Rosner, and Chief Paul DeRaedt
 - Board Present by Polycom:* None
 - Membership Present in Person:* DC Chris Olsen, Kim Hagen, Nick Borst, Ryan Muscavitch, Robert Seyl, Adam Fowles, Ed Havemann, Michael Hurley, Kyle Kempe, and John Volenec.
 - Membership Present by Polycom:* James Sustek, Thomas Linneman, Robert Brechbiel, Daniel Williams, John Ryan, and Kevin Kownacki.
 - Public:* None

- III. Adoption of the Agenda
 - Motion to Adopt Agenda as presented: Chair Richard Kreher
 - Motion Second: Treasurer Brian Marino
 - Motion Passes Unanimously (Yea: 5, Nay: 0)

- IV. Public Commentary: None
- V. Reading and Approval of the Minutes of the Previous Meeting
 - a. Chair Richard Kreher presented that the previous minutes from January 14, 2016 had been emailed to the membership for review. No commentary or corrections suggested by the membership present.
 - b. Chair Richard Kreher made the motion to approve the previous minutes as read. Seconded by Treasurer Brian Marino. Unanimous approval. None opposed.
- VI. Report of Officers: Chair Richard Kreher stated that the newly elected board needed to nominate for positions on the board.
 - a. Chair Richard Kreher nominates Treasurer Brain Marino to continue as Treasurer. Seconded by Trustee Joseph Rosner.
 - b. Chair Richard Kreher nominates Trustee Michael Geyman to Secretary. Seconded by Treasurer Brain Marino.

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- c. Treasurer Brian Marino nominates Chair Richard Kreher to continue as Chair of the board. Seconded by Trustee Joseph Rosner.
 - d. Chair Richard Kreher nominates Vice Chair Joseph Forsberg to continue as Vice Chair of the board. Seconded by Treasurer Brain Marino.
 - e. Chair Richard Kreher stated that there are no positions be run in opposition and therefor the positions are as nominated.
 - f. Chair Richard Kreher, Vice Chair Joseph Forsberg, Treasurer Brain Marino, Secretary Michael Geyman, Trustee Chief Paul DeRaedt, Trustee Joseph Rosner, and Trustee Mark Landwer
- VII. Report of Standing/Special Committees – None
- VIII. Treasurer’s Report
- a. Treasurer Marino provided the treasurer report for the current reporting period of (01/01/2016) -(02/29/2016).
 - b. Beginning cash on hand of \$216,021.89 with allocation to Heart Saver Tones for \$118,029.81 for total cash available as of 02-29-2016 in the sum of \$97,992.08.
 - c. Total disbursements of \$63,348.08. Funds available for current budget are \$1,651, 92.
- IX. Bills - None
- X. Correspondence - None
- XI. Old Business
- a. Treasurer Brian Marino stated that the FFIB is seeking to acquire the services of Allison R Barrett for financial guidance in securing and moving the FFIB funds away from the city of Crystal Lake and to invest the funds into an approved account by the FFIB. Allison Barrett will also provide services for the annual auditing of accounts for the FFIB by working for the FFIB’s and its interest while working with the city of Crystal Lake and the State of Illinois.
 - b. Treasurer Brian Marino stated there would be a \$500 fee for the services in addition to \$1,200 for monthly accounting and investment services.
 - c. Chair Richard Kreher made a motion to approve up to but not exceeding \$2,000.00 for obtaining the services of Allison Barrett. The motion was seconded by Treasurer Brian Marino. All in favor with none opposed.
 - d. Outstanding Payouts
 - i. Station Tones
 - ii. Secretary Computer Accessories
 - iii. Recliners for Station 1
 - iv. Attorney Retainer

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- e. Trustee Chief Paul DeRaedt stated that the Administration was in the process of processing checks for expenditures and that the Administration will pass along copies of the expenditures and receipts as soon as appropriate.

XII. New Business

- a. FFPM Ryan Muscavitch proposed the purchase of Oakley Duffle Bags for the entire membership including full time, part time, administration, and secretary. The duffle bags are designated for general use by the membership for daily needs coming and going from work. The proposed cost is \$128 per bag after a %20 discount from \$160 each. FFPM Muscavitch proposed purchasing 70 duffle bags.
 1. FFPM Dan Williams made a motion to purchase 70 duffle bags at the cost of \$128 each and not to exceed \$10,000 dollars for the purchase. Motion was seconded by FFPM Robert Brechbiel.
 2. Motion passed Yay (11), Nay (3)
 - a. Chair Kreher-Y
 - b. Treasurer Marino-Y
 - c. Secretary Geyman-N
 - d. Trustee Rosner-Y
 - e. Trustee Chief DeRaedt-N
 - f. DC Olsen-N
 - g. FFPM Muscavitch-Y
 - h. FFPM Seyl-Y
 - i. FFPM Fowles-Y
 - j. FFPM Kownacki-Y
 - k. FFPM Ryan-Y
 - l. FFPM Williams-Y
 - m. FFPM Brechbiel-Y
 - n. LT Sustek-Y
- b. Treasurer Marino proposed the purchase of two Apple Mac Book Pros with accessories to be purchased as different line items for approval. Trustee Chief DeRaedt stated that he believed the need for technology for the Treasurer to perform his/her job could be accomplished with a cheaper laptop. It was discussed and agreed among the membership that the treasurer would receive a new Apple Note Book and the existing laptop would be used and shared between the Chair and the Secretary of the board.

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- i. Chair Kreher made a motion to approve up to but not exceeding \$2,000.00 for the purchase of the Apple 13.3" MacBook Pro Notebook Computer with 256GB Storage, 16 GB Ram, 3.1 GHz Intel Core i7 Processor. Motion seconded by FFPM Fowles.
 1. Motion passed Yay (10), Nay (4), Abstained (3)
 - a. Chair Kreher-Y
 - b. Treasurer Marino-Y
 - c. Secretary Geyman-Y
 - d. Trustee Rosner-Y
 - e. Trustee Chief DeRaedt-N
 - f. DC Olsen-N
 - g. FFPM Muscavitch-Y
 - h. FFPM Seyl-Y
 - i. FFPM Fowles-Y
 - j. FFPM Havemann-A
 - k. FFPM Kownacki-Y
 - l. FFPM Ryan=Y
 - m. FPM Williams-Y
 - n. FFPM Brechbiel-N
 - o. Lt Sustek-N
 - p. Lt Volenec-A
 - q. FFPM Linneman-A
 2. Chair Kreher made a motion to approve up to and not to exceed \$50 for the purchase of an Apple MagicMouse 2. Part # MLA02LL/A. Seconded by Treasurer Marino.
 - a. Chair Kreher-Y
 - b. Treasurer Marino-Y
 - c. Secretary Geyman-Y
 - d. Trustee Rosner-Y
 - e. Trustee Chief DeRaedt-N
 3. Motion passed 4 to 1.
 - a. Motion to strike previous vote and approval for the Apple MagicMouse 2 made by Chair Kreher due to the wrong price being presented for the item. Seconded by Treasurer Marino. All in Favor none opposed.
 4. Treasurer Marino made the motion to approve up to but not exceeding \$90 for the purchase of the Apple MagicMouse 2. Seconded by Chair Kreher.
 - a. Chair Kreher-Y

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- b. Treasurer Marino-Y
 - c. Secretary Geyman-Y
 - d. Trustee Rosner-Y
 - e. Trustee Chief DeRaedt-N
 - f. Motion passes 4 to 1.
 5. Chair Kreher made a motion to approve up to but not exceeding \$70 for the purchase of the Swiss Gear 16" Laptop Backpack for MacBook Pro. Seconded by Treasurer Marino.
 - a. Chair Kreher-Y
 - b. Treasurer Marino-Y
 - c. Secretary Geyman-Y
 - d. Trustee Rosner-Y
 - e. Trustee Chief DeRaedt-N
 - f. Motion passes 4 to 1
 6. Chair Kreher made a motion for up to but not to exceed \$60.00 for the purchase of the Apple Wireless Keyboard, Model MC184LL/B.
 - a. Chair Kreher-N
 - b. Treasurer Marino-Y
 - c. Secretary Geyman-Y
 - d. Trustee Rosner-N
 - e. Trustee Chief DeRaedt-N
 - f. Motion fails to pass at a vote of 3 to 2.
 7. Chair Kreher made a motion to purchase the Class A Uniform for FFPM Robert Seyl with a cost not to exceed \$600.00. Motion seconded by Trustee Chief DeRaedt.
 - a. All in Favor None opposed.
 - b. FFPM Delgado's Class A's were not voted on due to lack of paperwork and the lack of the presence of FFPM Delgado at the meeting.
- XIII. Other Business
- a. Statement of Economic Interest notification will be coming from McHenry County Clerk no later than April 01, 2016. All board members serving in 2015 must complete this form no later than May 01, 2016 in order to avoid a penalty from the County.
 - b. New term members Geyman, Rosner, and Forsberg must complete the Illinois Attorney Generals Open Meetings Act and Freedom of Information Act Training

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within 90 days of being elected. Copies of completed certificates for both trainings should be forwarded to Chief DeRaedt for filing with the city. Chief DeRaedt recommended that all board members complete this training annually as it is a good refresher. He recommended to Chair Kreher that this be discussed at the next meeting.

- c. FPPM Kownacki requested to know the current status of the Alerting tones and Plectron and Crystal Lake Fire Station 4?
 - i. DC Olsen discussed that the city was currently using a Kenwood radio unit in conjunction with the alerting system and that the alerting system is still not fully operational.
 - ii. DC Olsen stated that the current total is \$56,826.00 spent on the alerting system but that the final bill payment is being withheld until final verification of the system is completed and operational.
 - iii. DC Olsen with visit with every station to explain the operation of the current system and its functions.

XIV. Closing. None

XV. Announcement of Next Meeting

- a. May 04, 2016 at 1830 hrs. room P105 City of Crystal Lake Municipal Complex
100 W. Woodstock Street, Crystal Lake IL 60014

XVI. Motion to Adjourn

Motion to Adjourn: Treasurer Marino.

Seconded by: Chair Kreher.

Motion passes Unanimously and meeting adjourn at 8:02 PM.