



CITY OF CRYSTAL LAKE
AGENDA
CITY COUNCIL
REGULAR MEETING

City of Crystal Lake
100 West Woodstock Street, Crystal Lake, IL
City Council Chambers
November 15, 2016
7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes – November 1, 2016 Regular City Council Meeting
5. Accounts Payable
6. **Public Presentation**
The public is invited to make an issue oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the City staff, Mayor or City Council will not be allowed at this time, nor will any comment from the Council. Personal invectives against City staff or elected officials are not permitted.
7. Mayor's Report
8. City Council Reports
9. Consent Agenda
 - a. Copley Annexation Agreement reconsideration - request to be continued to the December 6, 2016 regular City Council meeting.
 - b. Space Management, Chicago Title Land Trusts 1004004149 & 1004004152 & Reinhardt/Kirk Annexation Public Hearings - Continuation to the December 6, 2016 regular City Council meeting for the Annexation Public Hearings.
 - c. Truth in Taxation Compliance Procedural Requirement.
10. Buffalo Wings and Rings, 1520 Carlemont Drive - City Code Amendment to increase the number of Class "28" Liquor Licenses from the current permitted 10 to 11 licenses and to increase the number of Video Gaming Licenses from the current permitted 10 to 11 licenses.
11. Amending Chapter 325-5(K) of the City Code, regarding Liquor Licenses.
12. D'Andrea Banquets, 4419 Northwest Highway - Annexation Public Hearing and approval of an Annexation Agreement, Rezoning upon Annexation to B-2 PUD General Commercial Planned Unit Development and Variations for maximum impervious surface coverage.
13. Amending Chapter 329-5(L) of the City Code, regarding Liquor Licenses.
14. D'Andrea Banquets, 4419 Northwest Highway – City Code Amendment to increase the number of Class "12" liquor licenses from the current permitted 2 to 3 licenses.
15. Lydon, 32 Brink Street – Preliminary/Final PUD approval for an entirely residential use within the B-4 zoning district.
16. Cotter, 651 Woodland Drive – Simplified Residential Variation for a screen porch and deck.

17. **Sunset Logistics, 1320 Virginia Road – Final Planned Unit Development Amendment to allow a truck maintenance facility.**
18. **North Main Street Parking Restriction Modifications.**
19. **Resolution authorizing the granting of a non-exclusive permanent easement to Nicor Gas Company on City property adjacent to Butternut Drive.**
20. **Bid award and Resolution authorizing the execution of a one-year agreement with Ultra Strobe Communications Inc. for Police Department Emergency Response Vehicle Equipment Installation/Changeover Services.**
21. **Council Inquiries and Requests.**
22. **Adjourn to Executive Session for the purpose of discussing matters of pending and probable litigation, the sale, purchase or lease of real property, collective bargaining, and personnel.**
23. **Reconvene to Regular Session.**
24. **Adjourn.**

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Brad Mitchell, Assistant to the City Manager, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.



Agenda Item No: 9a

**City Council
Agenda Supplement**

Meeting Date: November 15, 2016

Item: Motion to Reconsider - Continuation

Recommendation: Motion to continue the Copley Annexation Agreement reconsideration request to the December 6, 2016 City Council meeting.

Staff Contact: Michelle Rentzsch, Community Development Director

Background:

At the September 20, 2016 regular City Council meeting, there was a motion to reconsider the Copley Annexation Agreement. That motion was tabled and continued to the October 18, 2016 regular City Council meeting and was subsequently continued to the November 15, 2016 City Council meeting.

The petitioner's attorney is unable to attend the November 15, 2016 City Council meeting and has requested this item to be considered at the December 6, 2016 City Council meeting.

Votes Required to Pass: A simple majority vote.



Agenda Item No: 9b

**City Council
Agenda Supplement**

Meeting Date: November 15, 2016

Item: Space Management, Chicago Title Land Trusts 1004004149 & 1004004152 (Whiskey Business and Shopping Center) and Reinhardt/Kirk Annexation Public Hearing Continuation

Recommendation: Motion to continue the 1) Space Management, 2) Chicago Title Land Trusts 1004004149 & 1004004152 and 3) Reinhardt/Kirk requests to the December 6, 2016 City Council meeting for the Annexation Public Hearings.

Staff Contact: Michelle Rentzsch, Community Development Director

Background:

Space Management- The annexation public hearing was continued by the City Council at the September 22nd meeting. The petitioner is requesting the annexation of two parcels that total 2.85 acres, located at 6905 Cog Circle. The parcels are improved with Space Management and multiple tenants.

Chicago Title Land Trusts- The petitioner is requesting the annexation of three parcels that total approximately 3.04 acres, located at 4616 Route 176, 4709 Route 176 and lot 13 on Reiland Drive. The parcels are improved with Whiskey Business, a commercial retail shopping center, auto repair business and outdoor storage.

Reinhardt/Kirk- The property is contiguous with the above property and consists of one parcel that totals approximately 0.28 acres, located at 851 Reiland Drive. The property would be involuntarily annexed after the annexation of the Chicago Title Land Trusts.

The attorney representing Space Management cannot attend the November 15, 2016 City Council meeting and has requested the item be continued to the December 6, 2016 City Council meeting. City staff respectfully requests that the remaining petitions also be continued to the December 6, 2016, City Council meeting for the Annexation Public Hearing in order to continue to work with the petitioners on their respective annexation agreements.

Votes Required to Pass: A simple majority vote.



Agenda Item No: 9c

**City Council
Agenda Supplement**

Meeting Date: November 15, 2016

Item: Truth in Taxation Compliance Procedural Requirement

Staff Recommendation: Motion to adopt a resolution determining the 2016 tax levy in compliance with the Truth in Taxation Law

Staff Contact: Gary J. Mayerhofer, City Manager
George Koczwar, Director of Finance
Laura Herrig, Assistant Director of Finance

Background:

Adoption of this resolution is merely a procedural requirement as the actual levy ordinance will be considered during the public hearing at the December 20, 2016 City Council meeting. The process in determining the actual tax levy is challenging because the actual dollars collected from the 2016 tax levy are not received until fiscal year 2017/2018, for which the City has not yet considered an annual budget. The actual tax levy ordinance will be placed on the December 20, 2016 City Council agenda for consideration.

Recommendation:

It is staff's recommendation to approve the attached resolution determining the maximum 2016 tax levy.

Votes Required to Pass:

Simple majority



DRAFT

RESOLUTION

WHEREAS, the City Council of the City of Crystal Lake, McHenry County, Illinois, a home rule corporation, herein referred to as the "City", wishes to comply with the Truth in Taxation Act, ILCS Chapter 35:200/18-55 and 35: 200/18-100; and

WHEREAS, this determination is made more than twenty (20) days prior to the proposed adoption of the City's aggregate levy and is in compliance with the Truth in Taxation Act; and

WHEREAS, in compliance with the Truth in Taxation Act, a notice will be published in a general circulation newspaper published in the taxing district and a public hearing will be held prior to the adoption of the tax levy ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE as follows:

The Corporate Authorities determine the amount of money estimated to be necessary to be raised by taxation for the 2016 tax levy is approximately \$16,488,826 which is no more than 105% of the aggregate extensions for the 2015 tax levy, which was approximately \$16,374,197.

DATED at Crystal Lake, Illinois this 15th day of November, 2016.

CITY OF CRYSTAL LAKE,
an Illinois municipal corporation,

By: _____
MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: November 15, 2016

APPROVED: November 15, 2016



Agenda Item No: 10

**City Council
Agenda Supplement**

Meeting Date:

November 15, 2016

Item:

City Code Amendment to Increase the Number of Class “28” Liquor Licenses and to Increase the Number of Video Gaming Licenses - Applicant: Buffalo Wings and Rings, 1520 Carlemont Drive.

Staff Recommendation:

1. Motion to adopt an ordinance increasing the number of Class “28” Liquor Licenses from the current permitted 10 licenses to 11 licenses.
2. Motion to adopt an ordinance increasing the number of Video Gaming License from the current permitted 10 licenses to 11 licenses.

Staff Contact:

Eric T. Helm, Deputy City Manager

Background:

Chapter 268 of the City Code establishes the regulations for video gaming in the City of Crystal Lake. Per the City Code, when an applicant desires to offer video gaming at its establishment, it must receive both a supplemental liquor license and a video gaming license. The City Council evaluates whether the number of supplemental liquor licenses should be increased. Following this consideration, the Mayor grants the supplemental liquor license. Similarly, the City Council also evaluates whether the number of video gaming licenses should be increased. Following this consideration, the City Manager grants the actual video gaming license.

The City has received a request from Buffalo Wings and Rings for the issuance of a Class “28” Supplemental Liquor License and a Video Gaming License. The petitioner is requesting the supplemental Class “28” license in order to operate video game machines in their establishment. Section 329-5-AB of the City Code permits the issuance of a Class “28” liquor license, which authorizes the retail sale of alcoholic liquors, for consumption on the premises, at a bar or restaurant, as defined by § [268-3](#) of this Code, to an applicant which possesses a valid video gaming location license issued by the Illinois Gaming Board and which also holds, for a period of not less than one year, a current and valid liquor license to sell alcoholic liquor at such bar or restaurant.

Application Review

City staff has reviewed the application from Buffalo Wings and Rings and compared it to the City Code requirements. City staff has reviewed the application for completeness and determined that it meets all of the necessary conditions. The below table depicts the applicant's compliance with the City Code requirements:

Requirement	City Code Section	Compliance Status
The establishment is an eligible bar or restaurant.	268-3 Definitions	Yes. Bar/Restaurant
The establishment has held a liquor license for at least 12 months.	268-3 Definitions	Yes. The establishment has held a Class "8" Liquor License since 2007.
Applicant submitted necessary documents, including site plan.	268-3 (C)	Yes.
Applicant has a State Video Gaming License.	268-3 (C)	Yes.
Applicant will be using a licensed video game terminal operator.	268-3 (C)	Yes. Tap Room Gaming
The establishment is outside of the 100 foot radius of any church or school in the vicinity.	State of Illinois Requirement	Yes.
Location screening and supervision	268-3 (K)	Yes.
Signage	268-3 (N)	Yes. The terminals will not be visible from the street. There is no advertising of the availability of video gaming.
Applicant will be using an approved video surveillance system.	268-3 (O)	Yes. The terminal operator will provide video surveillance specifications upon approval of the Video Gaming license.
Video Gaming is incidental to establishment's business.	268-3 (P)	Yes.

Site Plan Review

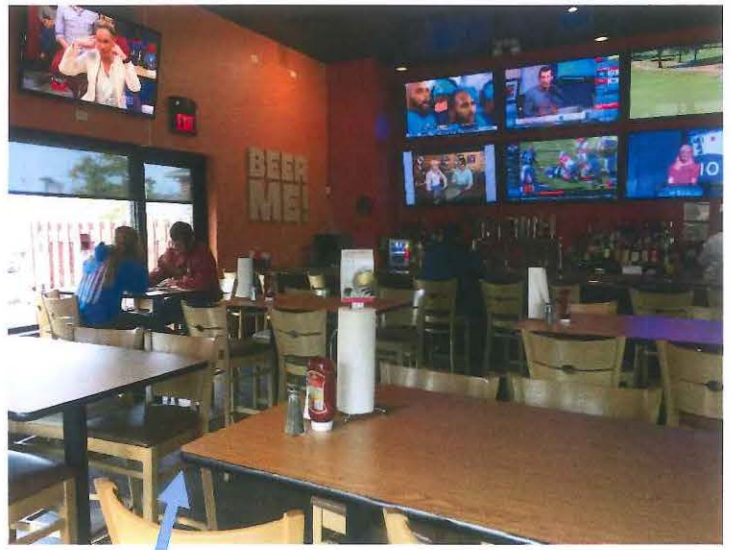
The attached site plan depicts the petitioners request to use an existing space in their establishment as a gaming area. The petitioner will build a 6'6" solid wall to create a gaming area adjacent to the bar. The new gaming area will be limited to patrons over the age of 21. There will be no dining services in this area. The windows will be screened by tinting and shades. City staff performed a site visit and recommends approval of the suggested site plan.

Votes Required to Pass:

Simple majority

Proposed Location:

Proposed video gaming location



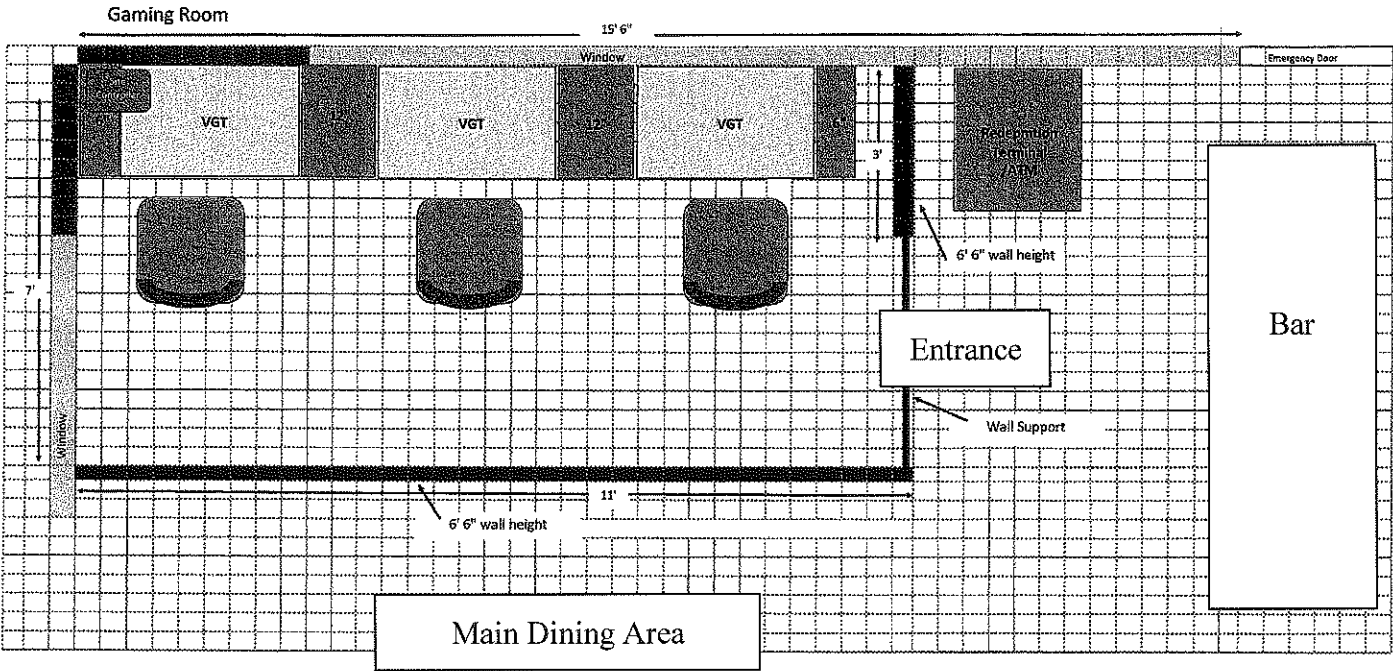
Proposed wall location

Proposed Layout:

Buffalo Rings & Wings - Crystal Lake

Video Gaming Room

Scale:
1 = 4"



Property In Question Map:





The City of Crystal Lake Illinois

**AN ORDINANCE AMENDING THE CODE
OF THE CITY OF CRYSTAL LAKE**

DRAFT

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That CHAPTER 329 LIQUOR LICENSES Section 329-6 Limitations on licenses shall be amended as follows:

1. Class 28 License shall be increased from 10 to 11.

SECTION II: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION III: That all Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016



The City of Crystal Lake Illinois

**AN ORDINANCE AMENDING THE CODE
OF THE CITY OF CRYSTAL LAKE**

DRAFT

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That CHAPTER 268 Gambling Section 268-3E(2) Limitations on licenses shall be amended as follows:

1. Video Gaming Licenses shall be increased from 10 to 11.

SECTION II: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION III: That all Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016



Agenda Item No: 11

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	November 15, 2016
<u>Item:</u>	Liquor License Ordinance Amendment
<u>Staff Recommendation:</u>	Motion to adopt an ordinance amending Chapter 329-5 (K) of the City Code, regarding Liquor Licenses.
<u>Staff Contact:</u>	Eric Helm, Deputy City Manager

Background:

City staff received a request from the Crystal Lake Country Club to build an outdoor patio space at their location, 721 Country Club Road. The proposed expansion would also include an outdoor bar area for patrons of the golf course or attendees at private events. The Crystal Lake Country Club currently holds a Class "11" liquor license with the City of Crystal Lake. The provisions of the Code currently only allow for the sale of alcohol in the club quarters. In addition, the existing language does not allow for the sale of alcoholic liquor from beverage carts on the golf course. In order to accommodate the service of alcohol from the outdoor patio and from beverage carts City staff is proposing an amendment to the Class "11" license.

The language of the license would be amended as follows:

Class 11 license which shall authorize the retail sale of alcoholic liquor for consumption on the premises specified in the license where sold as well as the retail sale of alcoholic liquor in the original package between the hours of 11:00 a.m. and 1:00 a.m. Monday, Tuesday, Wednesday, Thursday; 11:00 a.m. and 2:00 a.m. Friday and Saturday; and 12:00 noon on Sunday and 1:00 a.m. on Monday, and shall be issued to a regularly organized club, as hereinbefore defined, which has been established for at least 10 years prior to making application for such license, and said license shall authorize the licensee to sell alcoholic liquor in the club quarters **only. This license also permits the retail sale of alcoholic liquor from a beverage cart or refreshment stand on the grounds of the golf club or country club or at a patio adjacent to the clubhouse/restaurant.**

The Crystal Lake Country Club is the only holder of a Class "11" license.

The City's legal counsel has reviewed these proposed changes.

Votes Required to Pass:

Simple Majority



DRAFT

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF CRYSTAL LAKE
PERTAINING TO THE AMENDMENT OF CHAPTER 329.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL
LAKE:**

SECTION I: Recitals.

The foregoing recitals are hereby incorporated as though fully restated herein.

SECTION II: Method of Amendments: As used in this ordinance, strikethroughs represent deletions, bold letters represent additions. Items within brackets are explanatory, only, and are not intended to be included within the text of the City Code.

SECTION III: **Amendments to Section 329-5 (License classification; fees.)**

Class 11 license which shall authorize the retail sale of alcoholic liquor for consumption on the premises specified in the license where sold as well as the retail sale of alcoholic liquor in the original package between the hours of 11:00 a.m. and 1:00 a.m. Monday, Tuesday, Wednesday, Thursday; 11:00 a.m. and 2:00 a.m. Friday and Saturday; and 12:00 noon on Sunday and 1:00 a.m. on Monday, and shall be issued to a regularly organized club, as hereinbefore defined, which has been established for at least 10 years prior to making application for such license, and said license shall authorize the licensee to sell alcoholic liquor in the club quarters ~~only~~. **This license also permits the retail sale of alcoholic liquor from a beverage cart or refreshment stand on the grounds of the golf club or country club or at a patio adjacent to the clubhouse/restaurant.** No Class 11 license shall be issued until the Local Liquor Control Commission and the Mayor and City Council have satisfied themselves that the club applying for the license was actually and in fact organized for some purposes or object other than the sale or consumption of alcoholic liquor. The annual license fee for a club license as hereinbefore set forth shall be in the sum of \$800.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016



Agenda Item No: 12

**City Council
Agenda Supplement**

Meeting Date: November 15, 2016

ANNEXATION PUBLIC HEARING

Item: D'Andrea Annexation, 4419 Northwest Highway

Requests:

- 1) Rezoning upon annexation to B-2 PUD General Commercial Planned Unit Development, and
- 2) Variation from the Article 3-200 B-2 zoning district bulk standards for the maximum impervious surface coverage to allow 95%.

Petitioner: James Bishop, attorney

Recommendation: Motion to:

- 1) Adopt an ordinance authorizing execution of the annexation agreement.
- 2) Adopt the annexation ordinance and approve the Planning and Zoning Commission recommendations and adopt an ordinance for rezoning upon annexation to the B-2 PUD General Commercial Planned Unit Development District and granting a variation to allow the maximum impervious surface coverage to be 95% for the property located at 4419 Northwest Highway.

Staff Contact: Michelle Rentzsch, Community Development Director

Background:

Existing Use: The property is currently the D'Andrea Banquet Conference Center.

History: This property is a county island, surrounded by the City. City staff contacted the property owner and encouraged them to file an application for annexation.

Key Factors:

- The petitioner is requesting to zone the property to B-2 PUD – General Commercial Planned Unit Development District and a variation from the maximum impervious surface coverage of 65% to allow 95%.
- **Freestanding sign:** There is an existing freestanding pole sign that is visible from Route 14. It has been the City’s standard to accept freestanding pole signs on properties that are annexing as legal non-conforming structures.

PZC Highlights:

- The petitioner stated that they are agreeable to the terms and conditions for the annexation, rezoning and zoning variation.
- The PZC stated the Findings of Fact have been met.

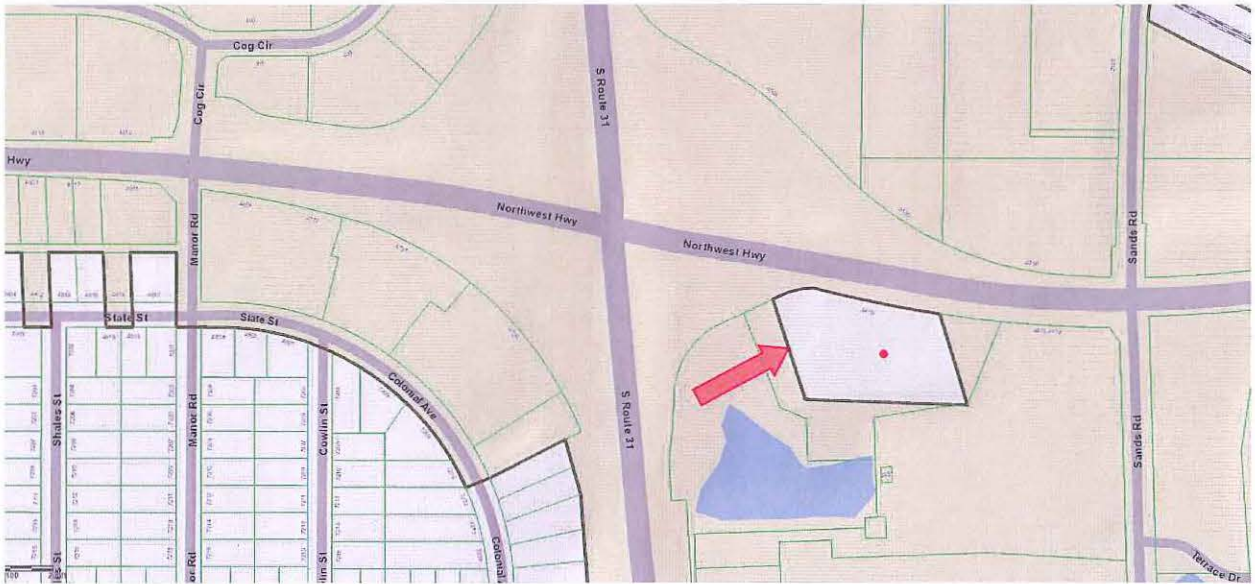
The Planning and Zoning Commission recommended **approval (4-0)** of the petitioner’s request with the following conditions of approval:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Petition to Annex (Bishop, received 10/11/16)
2. The petitioner shall comply with the requirements of the Community Development Department.

The draft annexation agreement is attached. The petitioner has agreed to the proposed language regarding the liquor license. This document has been reviewed by an attorney and staff and is an acceptable format.

Votes Required to Pass: A super majority vote (5 votes) is required to approve the annexation agreement.

D'Andrea – 4419 Northwest Highway PIQ



Ord. No.
File No.



DRAFT

The City of Crystal Lake Illinois

**AN ORDINANCE ANNEXING CERTAIN TERRITORY TO
THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS**

WHEREAS, a written Petition, signed by the legal owners of all land within the territory hereinafter described, has been filed with the City Clerk of the City of Crystal Lake, McHenry County, Illinois, requesting that said territory be annexed to the City of Crystal Lake; and

WHEREAS, the said territory is not within the corporate limits of any municipality but is contiguous to the City of Crystal Lake; and

WHEREAS, said territory is not part of any public library district; and

WHEREAS, legal notices regarding the intention of the City to annex said territory have been sent to all public bodies required to receive such notice by State statute; and

WHEREAS, all Petitions, documents and other necessary legal requirements are in full compliance with the requirements of the Statutes of the State of Illinois, specifically 65 ILCS 5/7-1-8; and

WHEREAS, annexation of the territory by the City is also authorized under, and is in compliance with the requirements of, Section 7-1-10 of the Illinois Municipal Code, 65ILCS 5/7-1-10; and

WHEREAS, it is in the best interests of the City of Crystal Lake that said territory be annexed thereto.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: The foregoing recitals are hereby incorporated into and made a part of this Ordinance as if fully set forth.

SECTION II: That the territory legally described in Exhibit "A" attached hereto and made a part hereof, be and the same is hereby annexed to the City of Crystal Lake, McHenry County, Illinois.

SECTION III: That the City Clerk of the City of Crystal Lake is hereby directed to record in the Office of the Recorder of Deeds of McHenry County, Illinois, being the County in which the aforesaid annexed territory is situated, a certified copy of this Ordinance together with an accurate map of the territory hereby annexed, said map being attached hereto and made a part hereof and labeled Exhibit "B". Additionally, the City Clerk is authorized and directed to cause a certified copy of this Ordinance, together with an accurate map to be filed in the Office of the County Clerk of McHenry County, Illinois.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage and approval.

AYES:

NAYS:

ABSENT:

PASSED this 15th day of November, 2016.

APPROVED by me this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016

CERTIFICATION

I, NICK KACHIROUBAS, do hereby certify that I am the duly elected, authorized and acting City Clerk of the City of Crystal Lake, County of McHenry, and State of Illinois, and that as such City Clerk I am the keeper of the records and minutes of the proceedings of the Mayor and Councilmembers to the said City.

I do hereby certify that the following "AN ORDINANCE ANNEXING CERTAIN TERRITORY TO THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS" is a true and correct copy of Ordinance Number _____ duly passed and approved at a regular meeting of said Mayor and Council; held on the 15th day of November, 2016, at which time ___ councilmembers were present and ___ councilmembers were absent.

Motion was made by Councilmember _____ and seconded by Councilmember _____ that the following Ordinance be passed and approved. Upon roll-call vote, ___ councilmembers voted AYE and _____ councilmembers voted NAY; whereupon said Ordinance was declared duly passed and was thereupon approved by the Mayor.

(SEAL)

CITY CLERK

Return to:
City of Crystal Lake
100 W. Woodstock Street
Crystal Lake, IL 60014

EXHIBIT "A"
LEGAL DESCRIPTION

That part of the Northeast Quarter of Section 10, Township 43 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the North Quarter corner of said Section 10; thence Southerly along the West line of the Northeast Quarter of said Section 10, a distance of 215.41 feet to the center line of U.S. Route 14; thence south 80 degrees, 07 minutes, 14 seconds East along said center line, a distance of 435.60 feet to the place of beginning; thence continuing South 80 degrees, 07 minutes, 14 seconds East along said center line of U.S. Route 14, a distance of 89.17 feet to a point of curvature; thence Southeasterly along said center line, along a curve having a radius of 2864.80 feet on said curve is convexed Southerly for an arc distance of 31.28 feet; thence South 20 degrees, 23 minutes, 15 seconds East, 62.83 feet to the Southerly right of way line of said U.S. Route 14; thence Southeasterly along said Southerly right of way line, along a curve having a radius of 2919.80 feet, as said curve is convexed southerly for, an arc distance of 155.15 feet; thence south 22 degrees, 42 minutes, 21 seconds West along a non-tangential line, for a distance of 212.47 feet; thence South 86 degrees, 31 minutes, 17 seconds West, 62.13 feet; thence south 80 degrees, 52 minutes, 22 seconds West, 154.04 feet; thence South 88 degrees, 10 minutes, 27 seconds West, 12.33 feet; thence South 1 degree, 49 minutes, 33 seconds East, 102.00 feet; thence South 88 degree, 10 minutes, 27 seconds West, 163.05 feet; thence North 1 degree, 49 minutes, 33 seconds West, 102.00 feet; thence North 71 degrees, 21 minutes, 11 seconds West, 70.39 feet thence North 21 degrees, 48 minutes, 00 seconds West, 229.34 feet to the Southerly right of way line of a ramp connecting State Route 31 with U.S. Route 14; thence Northeasterly along said Southerly right of way line, along a curve having a radius of 569.80 feet, as said curve is convexed Northwesterly, for an arc distance of 76.96 feet; thence North 20 degrees, 23 minutes, 14 seconds West, along a non-tangential line, 33.01 feet to the center line of construction of aforementioned ramp connecting State Route 31 with U.S. Route 14; thence Easterly along said center line of construction, along a curve having a radius of 502.8 feet, said curve is convexed Northerly, for an arc distance of 276.30 feet to the place of beginning, in McHenry County, Illinois.

PIN No: 19-10-200-003

Common Address: 4419 Northwest Highway, Crystal Lake, Illinois
60014

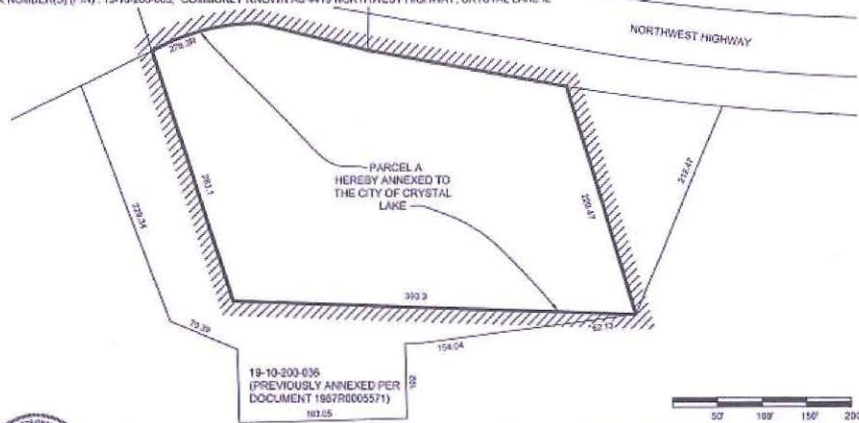
EXHIBIT "B"

PLAT OF ANNEXATION

PLAT OF ANNEXATION

PARCEL A: THAT PART OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 43 NORTH, RANGE 6 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS, COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 10, THENCE SOUTHERLY ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 10, A DISTANCE OF 215.41 FEET TO THE CENTER LINE OF U.S. ROUTE 14; THENCE SOUTH 80 DEGREES, 07 MINUTES, 14 SECONDS EAST ALONG SAID CENTER LINE, A DISTANCE OF 435.80 FEET TO THE PLACE OF BEGINNING; THENCE CONTINUING SOUTH 80 DEGREES, 07 MINUTES, 14 SECONDS EAST ALONG SAID CENTER LINE OF U.S. ROUTE 14, A DISTANCE OF 89.17 FEET TO A POINT OF CURVATURE; THENCE SOUTHEASTERLY ALONG SAID CENTER LINE, ALONG A CURVE HAVING A RADIUS OF 2864.80 FEET ON SAID CURVE IS CONVEXED SOUTHERLY FOR AN ARC DISTANCE OF 31.28 FEET, THENCE SOUTH 20 DEGREES, 23 MINUTES, 15 SECONDS EAST, 62.83 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF SAID U.S. ROUTE 14; THENCE SOUTHEASTERLY ALONG SAID SOUTHERLY RIGHT OF WAY LINE, ALONG A CURVE HAVING A RADIUS OF 2919.80 FEET, AS SAID CURVE IS CONVEXED SOUTHERLY FOR AN ARC DISTANCE OF 155.15 FEET; THENCE SOUTH 22 DEGREES, 42 MINUTES, 21 SECONDS WEST ALONG A NON-TANGENTIAL LINE, FOR A DISTANCE OF 212.47 FEET; THENCE SOUTH 88 DEGREES, 31 MINUTES, 17 SECONDS WEST, 62.13 FEET; THENCE SOUTH 80 DEGREES, 57 MINUTES, 22 SECONDS WEST, 154.04 FEET; THENCE SOUTH 88 DEGREES, 10 MINUTES, 27 SECONDS WEST, 12.33 FEET; THENCE SOUTH 1 DEGREE, 49 MINUTES, 33 SECONDS EAST, 102.00 FEET; THENCE SOUTH 88 DEGREE, 10 MINUTES, 27 SECONDS WEST, 193.85 FEET; THENCE NORTH 1 DEGREE, 49 MINUTES, 33 SECONDS WEST, 102.00 FEET; THENCE NORTH 71 DEGREES, 21 MINUTES, 11 SECONDS WEST, 70.39 FEET THENCE NORTH 21 DEGREES, 48 MINUTES, 00 SECONDS WEST, 228.34 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF A RAMP CONNECTING STATE ROUTE 31 WITH U.S. ROUTE 14; THENCE NORTHEASTERLY ALONG SAID SOUTHERLY RIGHT OF WAY LINE, ALONG A CURVE HAVING A RADIUS OF 589.80 FEET, AS SAID CURVE IS CONVEXED NORTHWESTERLY, FOR AN ARC DISTANCE OF 75.99 FEET, THENCE NORTH 20 DEGREES, 23 MINUTES, 14 SECONDS WEST, ALONG A NON-TANGENTIAL LINE, 33.01 FEET TO THE CENTER LINE OF CONSTRUCTION OF AFOREMENTIONED RAMP CONNECTING STATE ROUTE 31 WITH U.S. ROUTE 14; THENCE EASTERLY ALONG SAID CENTER LINE OF CONSTRUCTION, ALONG A CURVE HAVING A RADIUS OF 502.8 FEET, SAID CURVE IS CONVEXED NORTHERLY, FOR AN ARC DISTANCE OF 275.30 FEET TO THE PLACE OF BEGINNING, IN MCHEERY COUNTY, ILLINOIS.

PROPERTY INDEX NUMBER(S) (PIN) : 15-10-200-003, COMMONLY KNOWN AS 4419 NORTHWEST HIGHWAY, CRYSTAL LAKE IL



APPROVED: 
 ARMAND LYNN WAGNER
 PROFESSIONAL ENGINEER
 DATED: August 9, 2016
 STATE OF ILLINOIS

LEGEND	
	ADJACENT USE
	ADJACENT BOUNDARY LINE
	RAVINE / CREEK
	SOIL BOUNDARY
	EXISTING CITY OF CRYSTAL LAKE CORPORATE BOUNDARY
	SOIL BOUNDARY

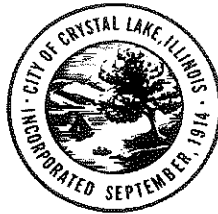
PREPARED BY:
 City of Crystal Lake
 Community Development
 100 West Woodstock St
 Crystal Lake, Illinois 60014

DRAWN BY: DO
 CHECKED BY: NG
 COMPLETION DATE: 07/18/16

City of
Crystal Lake
ILLINOIS



SHEET 1 OF 1



DRAFT

The City of Crystal Lake Illinois

AN ORDINANCE ZONING CERTAIN PROPERTY
“B-2” GENERAL COMMERCIAL PLANNED UNIT DEVELOPMENT
AND GRANTING VARIATIONS

WHEREAS, Harris Bank Barrington Trust 11-4690 (hereinafter, the “Owner”) is the owner of property legally described in Exhibit A, attached hereto (hereinafter, the “Subject Property”); and

WHEREAS, pursuant to an application filed by the Owner, the Planning and Zoning Commission of the City of Crystal Lake, pursuant to notice duly published on October 17, 2016 in the Northwest Herald, held a public hearing at 7:30 p.m., on November 2, 2016 at City Hall at 100 W. Woodstock Street, Crystal Lake, Illinois to consider the proposed zoning of the Subject Property to “B-2” General Commercial Planned Unit Development District and granting of a Variation from Article 3-200 B-2 zoning district bulk standards for the maximum impervious surface coverage to allow 95%; and

WHEREAS, on November 2, 2016, the Planning and Zoning Commission, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made findings of fact as required by law and recommended to the Mayor and City Council of the City of Crystal Lake that the zoning of the Property be changed to “B-2” General Commercial Planned Unit

Development and a Variation from Article 3-200 B-2 zoning district bulk standards for the maximum impervious surface coverage to allow 95% all as more specifically set forth in that certain Report of the Planning and Zoning Commission in Case #2012-76, dated as of November 3, 2016; and

WHEREAS, the City Council of the City of Crystal Lake, pursuant to notice duly published on October 29, 2016 in the Northwest Herald, held a public hearing at 7:30 p.m., on November 15, 2016 at City Hall at 100 W. Woodstock Street, Crystal Lake, Illinois to consider the proposed annexation of the subject property; and

WHEREAS, said territory is the subject of a certain Annexation Agreement; and

WHEREAS, said territory has been duly annexed by ordinance to the City of Crystal Lake; and

WHEREAS, it is in the best interests of the City of Crystal Lake that a Variation from Article 3-200 B-2 zoning district bulk standards for the maximum impervious surface coverage to allow 95%; and

WHEREAS, by the terms of said Annexation Agreement, said territory is to be zoned "B-2" General Commercial Planned Unit Development zoning; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the property legally described herein below be classified and zoned as indicated.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: Recitals: The foregoing recitals are hereby incorporated by reference as though fully set forth herein.

SECTION II: That the Subject Property is hereby zoned and classified “B-2” General Commercial Planned Unit Development district.

SECTION III: That a Variation from Article 3-200 B-2 zoning district bulk standards for the maximum impervious surface coverage to allow 95% is hereby granted for the Subject Property for outdoor storage of material and equipment subject to the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Petition to Annex (Bishop, received 10/11/16)
2. The petitioner shall comply with the requirements of the Community Development Department.

SECTION IV: That the City Clerk is hereby directed to amend the official zoning map of the City of Crystal Lake and all pertinent records of the City of Crystal Lake to show the Variation and zoning classification of the above-described property in accordance with the provisions of this Ordinance, as provided by law.

SECTION V: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

AYES:

NAYS:

ABSENT:

PASSED this 15th day of November, 2016.

APPROVED by me this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

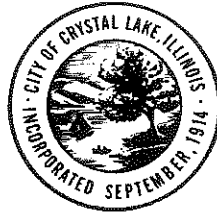
Approved: November 15, 2016

EXHIBIT A

That part of the Northeast Quarter of Section 10, Township 43 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the North Quarter corner of said Section 10; thence Southerly along the West line of the Northeast Quarter of said Section 10, a distance of 215.41 feet to the center line of U.S. Route 14; thence south 80 degrees, 07 minutes, 14 seconds East along said center line, a distance of 435.60 feet to the place of beginning; thence continuing South 80 degrees, 07 minutes, 14 seconds East along said center line of U.S. Route 14, a distance of 89.17 feet to a point of curvature; thence Southeasterly along said center line, along a curve having a radius of 2864.80 feet on said curve is convexed Southerly for an arc distance of 31.28 feet; thence South 20 degrees, 23 minutes, 15 seconds East, 62.83 feet to the Southerly right of way line of said U.S. Route 14; thence Southeasterly along said Southerly right of way line, along a curve having a radius of 2919.80 feet, as said curve is convexed southerly for, an arc distance of 155.15 feet; thence south 22 degrees, 42 minutes, 21 seconds West along a non-tangential line, for a distance of 212.47 feet; thence South 86 degrees, 31 minutes, 17 seconds West, 62.13 feet; thence south 80 degrees, 52 minutes, 22 seconds West, 154.04 feet; thence South 88 degrees, 10 minutes, 27 seconds West, 12.33 feet; thence South 1 degree, 49 minutes, 33 seconds East, 102.00 feet; thence South 88 degree, 10 minutes, 27 seconds West, 163.05 feet; thence North 1 degree, 49 minutes, 33 seconds West, 102.00 feet; thence North 71 degrees, 21 minutes, 11 seconds West, 70.39 feet thence North 21 degrees, 48 minutes, 00 seconds West, 229.34 feet to the Southerly right of way line of a ramp connecting State Route 31 with U.S. Route 14; thence Northeasterly along said Southerly right of way line, along a curve having a radius of 569.80 feet, as said curve is convexed Northwesterly, for an arc distance of 76.96 feet; thence North 20 degrees, 23 minutes, 14 seconds West, along a non-tangential line, 33.01 feet to the center line of construction of aforementioned ramp connecting State Route 31 with U.S. Route 14; thence Easterly along said center line of construction, along a curve having a radius of 502.8 feet, said curve is convexed Northerly, for an arc distance of 276.30 feet to the place of beginning, in McHenry County, Illinois.

PIN No: 19-10-200-003

Common Address: 4419 Northwest Highway, Crystal Lake, Illinois
60014



DRAFT

The City of Crystal Lake Illinois

**AN ORDINANCE AUTHORIZING THE EXECUTION
OF AN ANNEXATION AGREEMENT**

WHEREAS, Harris Bank Barrington Trust 11-4690 (hereinafter, “the Owner”) is the record title owner of a certain tract of land located in Algonquin Township in unincorporated McHenry County, Illinois, and legally described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the “Subject Property”); and

WHEREAS, there are no electors residing on the subject property; and

WHEREAS, the Subject Property consists of approximately 2.254 acres and is depicted on the plat of annexation attached as Exhibit B attached hereto (the “Plat of Annexation”); and

WHEREAS, the Subject Property is contiguous to the corporate limits of the City and is not within the corporate limits of any municipality; and

WHEREAS, the Owner desires and proposes to have the Subject Property annexed to the City of Crystal Lake pursuant to and in accordance with the provisions of Section 7-1-8 of the Illinois Municipal Code (the “Annexation”); and

WHEREAS, prior to approval of the Annexation, the City and the Owner desire to establish by agreement terms for the Annexation of the Subject Property; and

WHEREAS, pursuant to the provisions of Section 11-15.1-1 *et seq.* of the Illinois Municipal Code, a proposed annexation agreement, in substance and form substantially the same as the agreement attached hereto as Exhibit C, was submitted to the Corporate Authorities of the City of Crystal Lake and, pursuant to notice published in the Northwest Herald on October 29, 2016, as provided by statute, a public hearing was held thereon by the Corporate Authorities commencing on November 15, 2016.

WHEREAS, the Mayor and City Council of the City of Crystal Lake have found and determined that it is in the best interests of the City that an annexation agreement with the Owner be approved and the execution and attestation of such agreement be authorized;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY ILLINOIS, AS FOLLOWS:

SECTION I: The foregoing recitals are incorporated as though fully set forth herein.

SECTION II: That the Mayor be and he is hereby authorized and directed to execute, and the City Clerk is directed to attest, the Annexation Agreement, a copy of which is attached hereto and made a part hereof as Exhibit C

SECTION III: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

AYES:

NAYS:

ABSENT:

PASSED this 15th day of November, 2016.

APPROVED by me this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016

EXHIBIT A
LEGAL DESCRIPTION OF SUBJECT PROPERTY

That part of the Northeast Quarter of Section 10, Township 43 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the North Quarter corner of said Section 10; thence Southerly along the West line of the Northeast Quarter of said Section 10, a distance of 215.41 feet to the center line of U.S. Route 14; thence south 80 degrees, 07 minutes, 14 seconds East along said center line, a distance of 435.60 feet to the place of beginning; thence continuing South 80 degrees, 07 minutes, 14 seconds East along said center line of U.S. Route 14, a distance of 89.17 feet to a point of curvature; thence Southeasterly along said center line, along a curve having a radius of 2864.80 feet on said curve is convexed Southerly for an arc distance of 31.28 feet; thence South 20 degrees, 23 minutes, 15 seconds East, 62.83 feet to the Southerly right of way line of said U.S. Route 14; thence Southeasterly along said Southerly right of way line, along a curve having a radius of 2919.80 feet, as said curve is convexed southerly for, an arc distance of 155.15 feet; thence south 22 degrees, 42 minutes, 21 seconds West along a non-tangential line, for a distance of 212.47 feet; thence South 86 degrees, 31 minutes, 17 seconds West, 62.13 feet; thence south 80 degrees, 52 minutes, 22 seconds West, 154.04 feet; thence South 88 degrees, 10 minutes, 27 seconds West, 12.33 feet; thence South 1 degree, 49 minutes, 33 seconds East, 102.00 feet; thence South 88 degree, 10 minutes, 27 seconds West, 163.05 feet; thence North 1 degree, 49 minutes, 33 seconds West, 102.00 feet; thence North 71 degrees, 21 minutes, 11 seconds West, 70.39 feet thence North 21 degrees, 48 minutes, 00 seconds West, 229.34 feet to the Southerly right of way line of a ramp connecting State Route 31 with U.S. Route 14; thence Northeasterly along said Southerly right of way line, along a curve having a radius of 569.80 feet, as said curve is convexed Northwesterly, for an arc distance of 76.96 feet; thence North 20 degrees, 23 minutes, 14 seconds West, along a non-tangential line, 33.01 feet to the center line of construction of aforementioned ramp connecting State Route 31 with U.S. Route 14; thence Easterly along said center line of construction, along a curve having a radius of 502.8 feet, said curve is convexed Northerly, for an arc distance of 276.30 feet to the place of beginning, in McHenry County, Illinois.

PIN No: 19-10-200-003

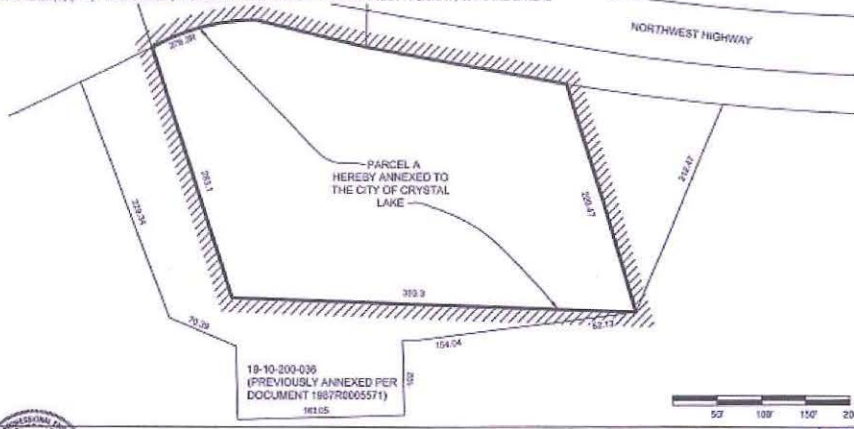
Common Address: 4419 Northwest Highway, Crystal Lake, Illinois
60014

EXHIBIT B PLAT OF ANNEXATION

PLAT OF ANNEXATION

PARCEL A THAT PART OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 43 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 10, THENCE SOUTHERLY ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 10, A DISTANCE OF 215.41 FEET TO THE CENTER LINE OF U.S. ROUTE 14; THENCE SOUTH 80 DEGREES, 07 MINUTES, 14 SECONDS EAST ALONG SAID CENTER LINE, A DISTANCE OF 435.60 FEET TO THE PLACE OF BEGINNING; THENCE CONTINUING SOUTH 80 DEGREES, 07 MINUTES, 14 SECONDS EAST ALONG SAID CENTER LINE OF U.S. ROUTE 14, A DISTANCE OF 89.17 FEET TO A POINT OF CURVATURE; THENCE SOUTHEASTERLY ALONG SAID CENTER LINE, ALONG A CURVE HAVING A RADIUS OF 2894.80 FEET ON SAID CURVE IS CONVEXED SOUTHERLY FOR AN ARC DISTANCE OF 31.20 FEET; THENCE SOUTH 20 DEGREES, 23 MINUTES, 15 SECONDS EAST, 52.83 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF SAID U.S. ROUTE 14; THENCE SOUTHEASTERLY ALONG SAID SOUTHERLY RIGHT OF WAY LINE, ALONG A CURVE HAVING A RADIUS OF 2819.80 FEET, AS SAID CURVE IS CONVEXED SOUTHERLY FOR AN ARC DISTANCE OF 155.15 FEET; THENCE SOUTH 22 DEGREES, 42 MINUTES, 42 SECONDS WEST ALONG A NON-TANGENTIAL LINE, FOR A DISTANCE OF 212.47 FEET; THENCE SOUTH 86 DEGREES, 31 MINUTES, 17 SECONDS WEST, 62.13 FEET; THENCE SOUTH 89 DEGREES, 52 MINUTES, 22 SECONDS WEST, 154.84 FEET; THENCE SOUTH 85 DEGREES, 10 MINUTES, 27 SECONDS WEST, 12.33 FEET; THENCE SOUTH 1 DEGREE, 49 MINUTES, 33 SECONDS EAST, 102.00 FEET; THENCE SOUTH 88 DEGREES, 10 MINUTES, 27 SECONDS WEST, 193.05 FEET; THENCE NORTH 1 DEGREE, 49 MINUTES, 33 SECONDS WEST, 102.00 FEET; THENCE NORTH 71 DEGREES, 21 MINUTES, 11 SECONDS WEST, 70.39 FEET; THENCE NORTH 71 DEGREES, 48 MINUTES, 03 SECONDS WEST, 229.34 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF A RAMP CONNECTING STATE ROUTE 31 WITH U.S. ROUTE 14; THENCE NORTHEASTERLY ALONG SAID SOUTHERLY RIGHT OF WAY LINE, ALONG A CURVE HAVING A RADIUS OF 589.80 FEET, AS SAID CURVE IS CONVEXED NORTHWESTERLY, FOR AN ARC DISTANCE OF 75.98 FEET; THENCE NORTH 20 DEGREES, 23 MINUTES, 14 SECONDS WEST, ALONG A NON-TANGENTIAL LINE, 33.01 FEET TO THE CENTER LINE OF CONSTRUCTION OF AFOREMENTIONED RAMP CONNECTING STATE ROUTE 31 WITH U.S. ROUTE 14; THENCE EASTERLY ALONG SAID CENTER LINE OF CONSTRUCTION, ALONG A CURVE HAVING A RADIUS OF 502.8 FEET, SAID CURVE IS CONVEXED NORTHERLY, FOR AN ARC DISTANCE OF 278.30 FEET TO THE PLACE OF BEGINNING, IN MC HENRY COUNTY, ILLINOIS.

PROPERTY INDEX NUMBER(S) (PIN): 18-10-200-003, COMMONLY KNOWN AS 4419 NORTH-WEST HIGHWAY, CRYSTAL LAKE, IL.



APPROVED: 
 ARDAL LYNN
 SURVEYOR
 LICENSE NO. 000016
 DATED: August 9, 2016
 STATE OF ILLINOIS

LEGEND	
	BOUNDARY LINE
	RIGHT OF WAY LINE
	RAILROAD
	DISTRICT OF CRYSTAL LAKE CORPORATE LIMITS SHOWN

PREPARED BY: City of Crystal Lake Community Development 100 West Woodstock St Crystal Lake, Illinois 60014	
DRAWN BY: DO	
CHECKED BY: KC	
COMPLETION DATE: 07/18/16	SHEET 1 OF 1

EXHIBIT C
ANNEXATION AGREEMENT



Agenda Item No: 13

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	November 15, 2016
<u>Item:</u>	Liquor License Ordinance Amendments
<u>Staff Recommendation:</u>	Motion to adopt an ordinance amending Chapter 329-5 (L) of the City Code, regarding Liquor Licenses.
<u>Staff Contact:</u>	Eric Helm, Deputy City Manager

Background:

D'Andrea Banquets currently holds a liquor license with County of McHenry for their location at, 4419 Northwest Highway. Upon annexation into the City of Crystal Lake, Section 329-6 (B) of the City Code provides that:

“In the event that any person, firm or corporation holding a local license in the County of McHenry shall be annexed to the City of Crystal Lake, the City of Crystal Lake shall issue a license upon annexation of the property to the City of Crystal Lake in compliance with this chapter regardless of the numerical limitation on licenses. *The license issued shall be of the same type and nature that was issued by the County of McHenry.* Any license issued as a result of annexation of property to the City of Crystal Lake shall be considered in computing the number of licenses and limitations thereon.”

In order to match D'Andrea Banquets existing County liquor license, City staff proposes that this establishment be given a Class “12” liquor license. A Class “12” liquor license provides for banquet and special occasion services to contracted private guests only. The provisions of the Class “12” liquor license do not exactly reflect the operations at D'Andrea Banquets. D'Andrea Banquets is primarily a special occasion/banquet facility but does on occasion allow for special events that are open to the public. In order to accommodate their current practices, City staff is recommending amending the provisions of the current Class “12” license.

The language of the license would be amended as follows:

Except as provided herein, the special occasion facility shall not be open to the general public and shall be limited to the contracting party and his/her invited guests. **Upon request by the Liquor Commissioner**, special occasion facilities will provide documentation evidencing compliance with the foregoing limitation, as the Liquor Commissioner may reasonably require. **The special occasion facility may be open to the general public on not more than 10 dates during any calendar year, provided that written notice is provided to the City Manager or his/her designee of each intended date not less than forty-eight hours prior to each date on which the premises will be open to the general public.**

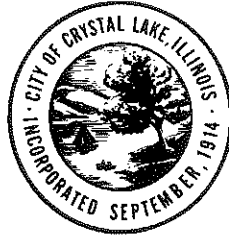
Current holders of a Class "12" license are: Four Seasons Banquet Hall and Park Place.

The modified provisions would be applicable to all current Class "12" license holders.

The petitioner's and City's legal staff have reviewed these proposed changes.

Votes Required to Pass:

Simple Majority



DRAFT

**AN ORDINANCE AMENDING THE CODE OF THE CITY OF CRYSTAL LAKE
PERTAINING TO THE AMENDMENT OF CHAPTER 329.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CRYSTAL
LAKE:**

SECTION I: Recitals.

The foregoing recitals are hereby incorporated as though fully restated herein.

SECTION II: Method of Amendments: As used in this ordinance, strikethroughs represent deletions, bold letters represent additions. Items within brackets are explanatory, only, and are not intended to be included within the text of the City Code.

SECTION III: **Amendments to Section 329-5 (License classification; fees.)**

Class 12 license which shall authorize the retail sale of alcoholic liquor for consumption only on the premises specified in the license where sold. The license shall be issued to a special occasion facility organized for the purposes of providing banquets, wedding and other receptions, meetings, parties or other special events upon a contractual engagement. **Except as provided herein**, the special occasion facility shall not be open to the general public and shall be limited to the contracting party and his/her invited guests. **Upon request by the Liquor Commissioner, special occasion facilities will provide documentation evidencing compliance with the foregoing limitation, as the Liquor Commissioner may reasonably require.** The special occasion facility may be open to the general public on not more than 10 dates during any calendar year, provided that written notice is provided to the City Manager or his/her designee of each intended date not less than forty-eight hours prior to each date on which the premises will be open to the general public. No Class 12 license shall be issued until the Local Liquor Control Commission and the Mayor and City Council have established the hours for operation of the Class 12 license. No Class 12 license shall be open for business except during the hours established by this chapter; provided, however, that the Mayor and City Council may in their discretion extend said hours upon request. The annual license fee for a special occasion facility as hereinbefore set forth shall be in the sum of \$750.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016



Agenda Item No: 14

**City Council
Agenda Supplement**

Meeting Date: November 15, 2016

Item: City Code Amendment to Increase the Number of Class “12” Liquor Licenses – Applicant: D’Andrea Banquets

Staff Recommendation: Motion to adopt an ordinance increasing the number of Class “12” Liquor Licenses from the current permitted 2 licenses to 3 licenses.

Staff Contact: Eric Helm, Deputy City Manager

Background:

D’Andrea Banquets, located at 4419 Northwest Highway, will be annexed in the City. Upon annexation the Council is asked to consider the adoption of an ordinance providing for an amendment to the liquor license restriction provisions of the City Code, increasing the number of Class “12” liquor licenses from the current 2 licenses to 3 licenses.

Class 12 license which shall authorize the retail sale of alcoholic liquor for consumption only on the premises specified in the license where sold. The license shall be issued to a special occasion facility organized for the purposes of providing banquets, wedding and other receptions, meetings, parties or other special events upon a contractual engagement. Except as provided herein, the special occasion facility shall not be open to the general public and shall be limited to the contracting party and his/her invited guests. Upon request by the Liquor Commissioner, special occasion facilities will provide documentation evidencing compliance with the foregoing limitation, as the Liquor Commissioner may reasonably require. *The special occasion facility may be open to the general public on not more than 10 dates during any calendar year, provided that written notice is provided to the City Manager or his/her designee of each intended date not less than forty-eight hours prior to each date on which the premises will be open to the general public.*

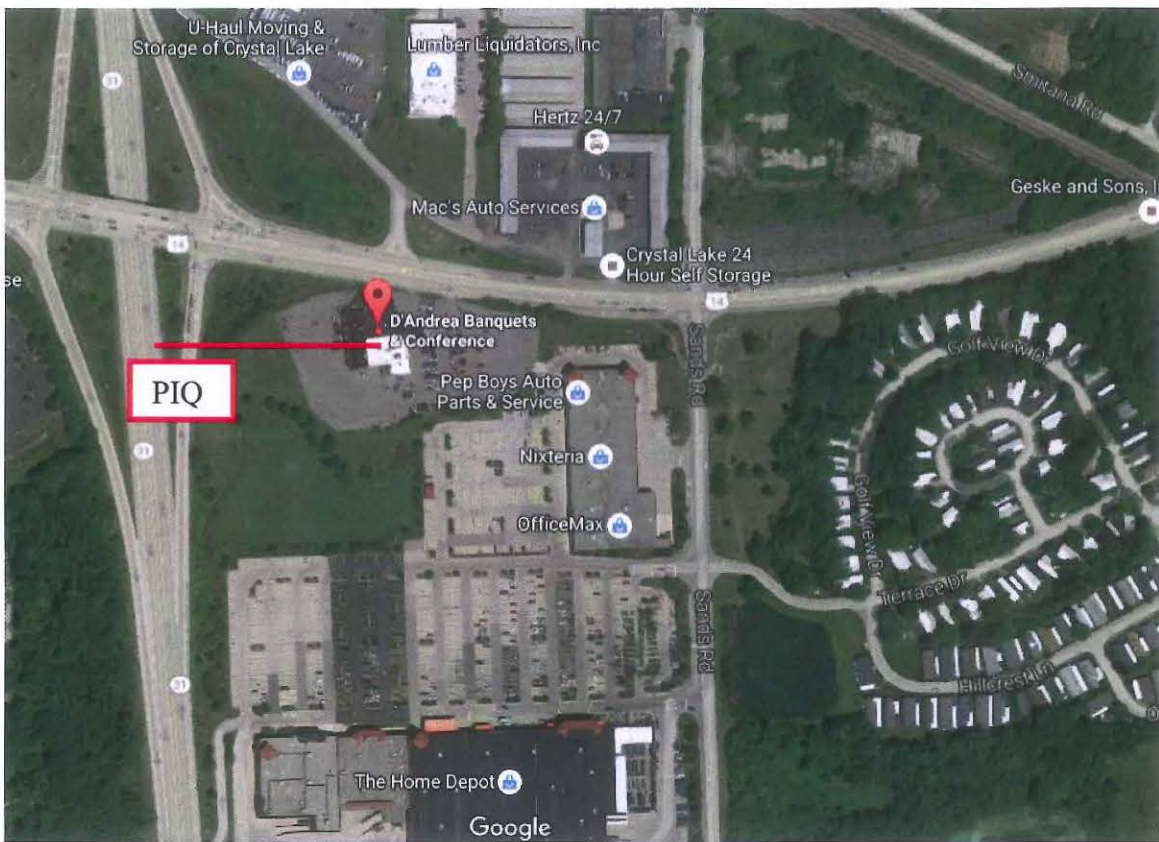
*The italicized language is conditionally added on the provision that the language is approved by City Council prior to the issuance of this license.

Section 329-5(N) further provides that “no Class 12 License shall be issued until the Local Liquor Control Commission and the Mayor and City Council have established the hours of operation for the Class 12 License. No Class 12 License shall be open for business except during the hours established by this chapter, provided, however, that the Mayor and City Council may in

their discretion extend said hours upon request”. Accordingly, the attached proposed ordinance increasing the number of Class “12” licenses from 2 to 3 includes a limitation as to the number of hours that alcoholic beverages may be served by the licensee.

The petitioner is asking to maintain their current hours of Monday through Sunday from 7:00 a.m. to 2:00 a.m. on the following day.

Other establishments currently holding a Class “12” liquor license include: Four Seasons Banquet and Park Place. Four Seasons Banquet was granted the hours of Sunday, Monday, Tuesday, Wednesday and Thursday to the hours of 12:00 p.m. until 1:00 a.m. the following day, and on Friday and Saturday from 12:00 p.m. until 2:00 a.m. on the following day. Park Place was granted their license in 1998, at that time no formal hours were established, rather they were given standard liquor license hours of that time.



Votes Required to Pass:

Simple majority



The City of Crystal Lake Illinois

**AN ORDINANCE AMENDING THE CODE
OF THE CITY OF CRYSTAL LAKE**

DRAFT

WHEREAS, D'Andrea Banquets, will be annexed into the City of Crystal Lake, therefore the Municipal Code (the "Code") shall be amended to increase the number of Class 12 liquor licenses from 2 to 3, in order to allow for the issuance of a liquor license to operate a banquet facility located at 4419 Route 14.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE as follows:

SECTION I: Recitals. The foregoing recitals are hereby adopted and incorporated as though fully set forth herein.

SECTION II: Amendment to Section 329-6. CHAPTER 329 LIQUOR LICENSES Section 329-6 Limitations on licenses shall be amended as follows:

1. Class 12 License shall be increased from 2 to 3.

SECTION III: Condition on License. Said license shall be subject to the restriction that the retail sale of alcoholic liquor upon the licensed premises shall be limited from Monday through Sunday from 7:00 a.m.-2:00 a.m. the following day.

SECTION IV: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION V: Repeal of Conflicting Ordinances. That all Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

APPROVED:

MAYOR

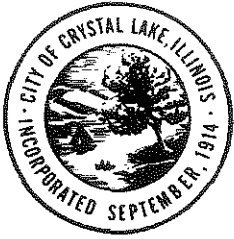
ATTEST:

CITY CLERK

PASSED: November 15, 2016

APPROVED: November 15 2016

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 15

**City Council
Agenda Supplement**

Meeting Date: November 15, 2016

Item: REPORT OF THE PLANNING & ZONING COMMISSION
32 Brink Street

Request: Preliminary/Final PUD approval for an entirely residential use within the B-4 zoning district.

Petitioner: Tim Lydon, petitioner

PZC Recommendation: Motion to approve the PZC recommendation and adopt an ordinance granting the PUD approval for 32 Brink Street.

Staff Contact: Michelle Rentzsch, Community Development Director

Background:

- Existing Use: The property is currently used as a duplex and is zoned B-4 Downtown Business.

Key Factors:

- Requests: The petitioner is requesting approval of a Preliminary / Final Planned Unit Development to allow the entirely residential use. Completely residential properties in the Downtown require a PUD.

PZC Highlights:

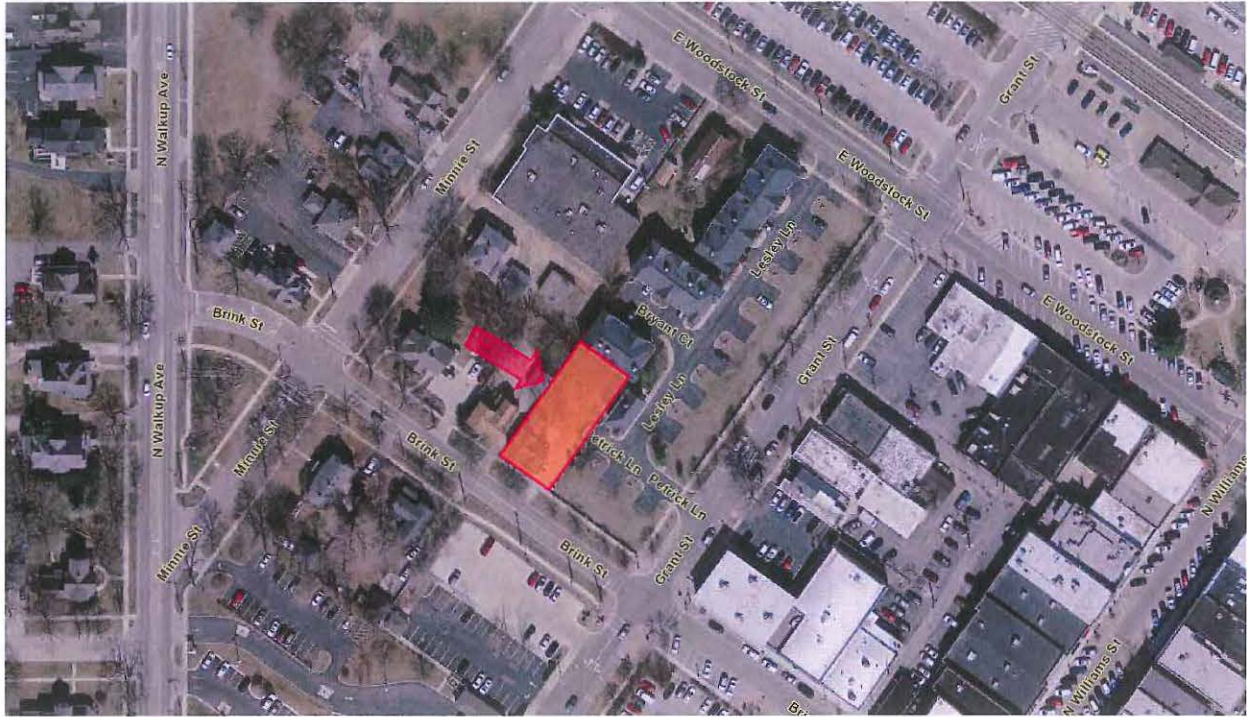
- The petitioner explained the request was so the prospective owner could get financing to purchase the property. As it currently exists, if the property was destroyed it would need to be rebuilt to B-4 commercial standards. The PUD approval would allow the property to be rebuilt as a residential structure.
- The PZC reviewed the Findings of Fact and felt that this request met the findings.

The Planning and Zoning Commission recommended **approval (4-0)** of the petitioner's request with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (Lydon, received 10/03/15)
 - B. Plat of Survey (Compass Alternatives, dated 10/03/16, received 10/03/16)

Votes Required to Pass: A simple majority vote.

32 Brink Street – Preliminary/Final Planned Unit Development





DRAFT

The City of Crystal Lake Illinois

**AN ORDINANCE GRANTING A PRELIMINARY AND FINAL
PLANNED UNIT DEVELOPMENT
FOR 32 BRINK STREET**

WHEREAS, pursuant to the terms of the Petition (File #2016-45) before the Crystal Lake Planning and Zoning Commission, the Petitioner has requested a Preliminary and Final Planned Unit Development for 32 Brink Street to allow a completely residential project within the B-4 Downtown Business zoning district; and

WHEREAS, the Planning and Zoning Commission of the City of Crystal Lake, pursuant to notice duly published on October 17, 2016 in the Northwest Herald, held a public hearing at 7:30 p.m., on November 2, 2016 at City Hall at 100 W. Woodstock Street, Crystal Lake, Illinois to consider the proposed Preliminary and Final Planned Unit Development; and

WHEREAS, on November 2, 2016, the Planning and Zoning Commission, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made findings of fact as required by law and recommended to the Mayor and City Council of the City of Crystal Lake that the proposed Preliminary and Final Planned Unit Development be approved, all as more specifically set forth in that certain Report of the Planning and Zoning Commission in Case #2016-45, dated as of November 3, 2016; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the Final Planned Unit Development be granted as requested in said Petition,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That a Final Planned Unit Development be granted to allow a completely residential project within the B-4 Downtown Business zoning district for the property located at 32 Brink Street (14-32-478-008), Crystal Lake, Illinois.

SECTION II: That the Final Planned Unit Development be granted with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (Lydon, received 10/03/15)
 - B. Plat of Survey (Compass Alternatives, dated 10/03/16, received 10/03/16)

SECTION III: That the City Clerk be and is hereby directed to amend all pertinent records of the City of Crystal Lake to show the issuance of a Planned Unit Development in accordance with the provisions of this Ordinance, as provided by law.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016



Agenda Item No: 16

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	November 15, 2016
<u>Item:</u>	REPORT OF THE PLANNING & ZONING COMMISSION Cotter, 651 Woodland
<u>Request:</u>	Simplified Residential Variation to construct a screen porch and deck, which extends 9 feet from the house, an encroachment of 73 feet into the required 159-foot average front yard setback.
<u>Petitioner:</u>	Dennis Cotter, petitioner
<u>PZC Recommendation:</u>	Motion to approve the PZC recommendations and adopt an ordinance granting the variation for 651 Woodland Drive.
<u>Staff Contact:</u>	Michelle Rentzsch, Community Development Director

Background:

- The lot contains an existing house, which is currently 95 feet from the seawall. The house is currently 64 feet into the front yard setback.

Key Factors:

- Request: Construct a screen porch and deck off the rear of the house within the front yard setback.
- Factors:
 - The screen porch extends 4 feet beyond the current end of the house.
 - The deck extends 13 feet beyond the current end of the house and proposed screen porch. Open decks are permitted a 4-foot encroachment. The variation is requested for the 9 feet of deck area beyond that permitted encroachment.
 - The overall variation is for 73 feet, due to the large average front yard setback.
- UDO Standard: The UDO requires that an average of the setbacks of the adjacent properties for a total length of 400 feet be established. The average setback is 159 feet. This currently falls in the center of the existing house.

PZC Highlights:

The following discussion took place during the Planning and Zoning Commission hearing:

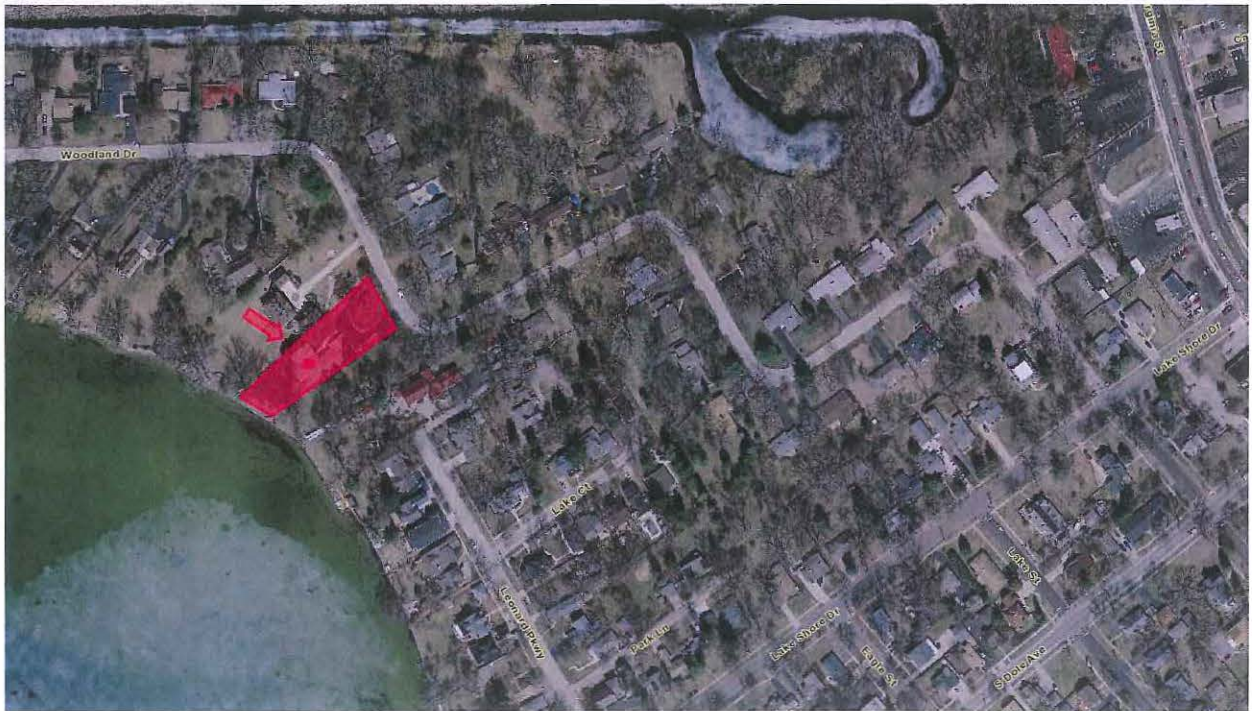
- The Planning and Zoning Commission (PZC) stated that this was a unique property with unique circumstances and they review each of these variations on a case by case basis.
- The PZC felt the petition met all of the Findings of Fact for the Variation.

The Planning and Zoning Commission recommended **approval (4-0)** of the petitioner's request with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (Cotter, received 10/12/16)
 - B. Plat of Survey (Luco, dated 04/30/16, received 10/12/16)
 - C. Site Drawing Sketch (staff, dated 10/12/16)
 - D. Plans (Richard Olsen, dated 07/04/16, received 10/12/16)
2. The open deck portion shall remain open and cannot contain a roof, pergola, trellis, sides or become enclosed.
3. The petitioner shall address all of the review comments and requirements of Community Development Department.

Votes Required to Pass: A simple majority vote

2016-47 COTTER – 651 WOODLAND DR





The City of Crystal Lake Illinois

DRAFT

AN ORDINANCE GRANTING A VARIATION
AT 651 WOODLAND DRIVE

WHEREAS, pursuant to the terms of the Application (File #2016-47) before the Crystal Lake Planning and Zoning Commission, the Applicant has requested the granting of a Simplified Residential Variation to construct a screen porch and deck, which extends 9 feet from the house, an encroachment of 73 feet into the required 159-foot average front yard setback; and

WHEREAS, the Planning and Zoning Commission of the City of Crystal Lake, pursuant to notice duly published on October 18, 2016 in the Northwest Herald, held a public hearing at 7:30 p.m., on November 2, 2016 at City Hall at 100 W. Woodstock Street, Crystal Lake, Illinois to consider the proposed Simplified Residential Variation; and

WHEREAS, on November 2, 2016, the Planning and Zoning Commission, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made findings of fact as required by law and recommended to the Mayor and City Council of the City of Crystal Lake that the proposed Simplified Residential Variation be approved, all as more specifically set forth in that certain Report of the Planning and Zoning Commission in Case #2016-47, dated as of November 3, 2016; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the Variation be granted as requested in said Application.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That a Variation be granted from the Crystal Lake Unified Development Ordinance to construct a screen porch and deck, which extends 9 feet from the house, an encroachment of 73 feet into the required 159-foot average front yard setback at the property at 651 Woodland Drive (19-06-6177-010), Crystal Lake, Illinois.

SECTION II: That the Variation be granted with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (Cotter, received 10/12/16)
 - B. Plat of Survey (Luco, dated 04/30/16, received 10/12/16)
 - C. Site Drawing Sketch (staff, dated 10/12/16)
 - D. Plans (Richard Olsen, dated 07/04/16, received 10/12/16)
2. The open deck portion shall remain open and cannot contain a roof, pergola, trellis, sides or become enclosed in any way.
3. The petitioner shall address all of the review comments and requirements of Community Development Department.

SECTION III: That the City Clerk be and is hereby directed to amend all pertinent records of the City of Crystal Lake to show the granting of a Simplified Residential Variation in accordance with the provisions of this Ordinance, as provided by law.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016



Agenda Item No: 17

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	November 15, 2016
<u>Item:</u>	REPORT OF THE PLANNING & ZONING COMMISSION
<u>Request:</u>	Final Planned Unit Development Amendment to allow a truck maintenance facility.
<u>Petitioner:</u>	Tom Kelecus, petitioner 1320 Virginia Road
<u>PZC Recommendation:</u>	To approve the PZC recommendation and adopt an ordinance granting the Final Planned Unit Development Amendment for 1320 Virginia Road.
<u>Staff Contact:</u>	Michelle Rentzsch, Community Development Director

Background:

- The property is the site of the former Meyer Materials' gravel mine, which was subsequently purchased by Curran Materials and now is owned by Jemco (Sunset Logistics).
- The property has a Planned Unit Development (PUD) approval. The PUD regulated the mining and also currently allows the clean construction debris fill and any future redevelopment of the property. Currently, the petitioner is seeking a Final PUD Amendment to allow a ~42,000 square-foot truck maintenance facility on a portion of the property.

PZC Highlights:

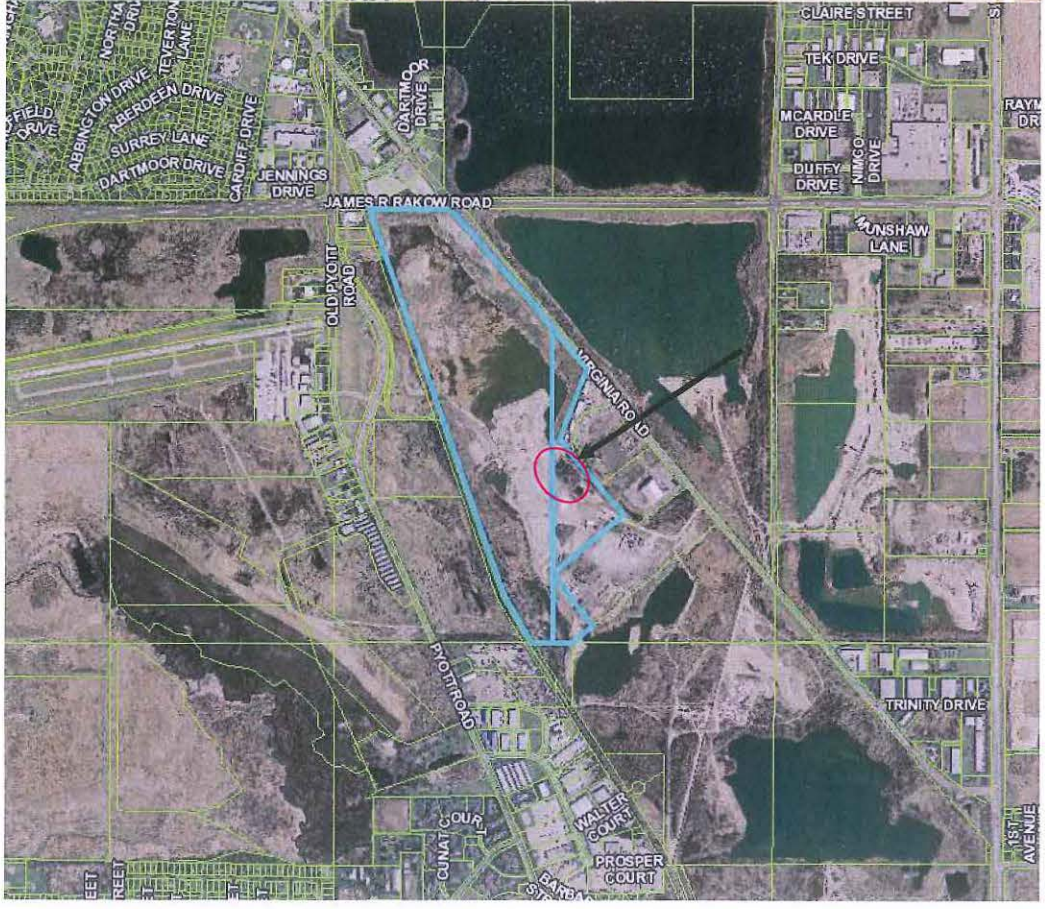
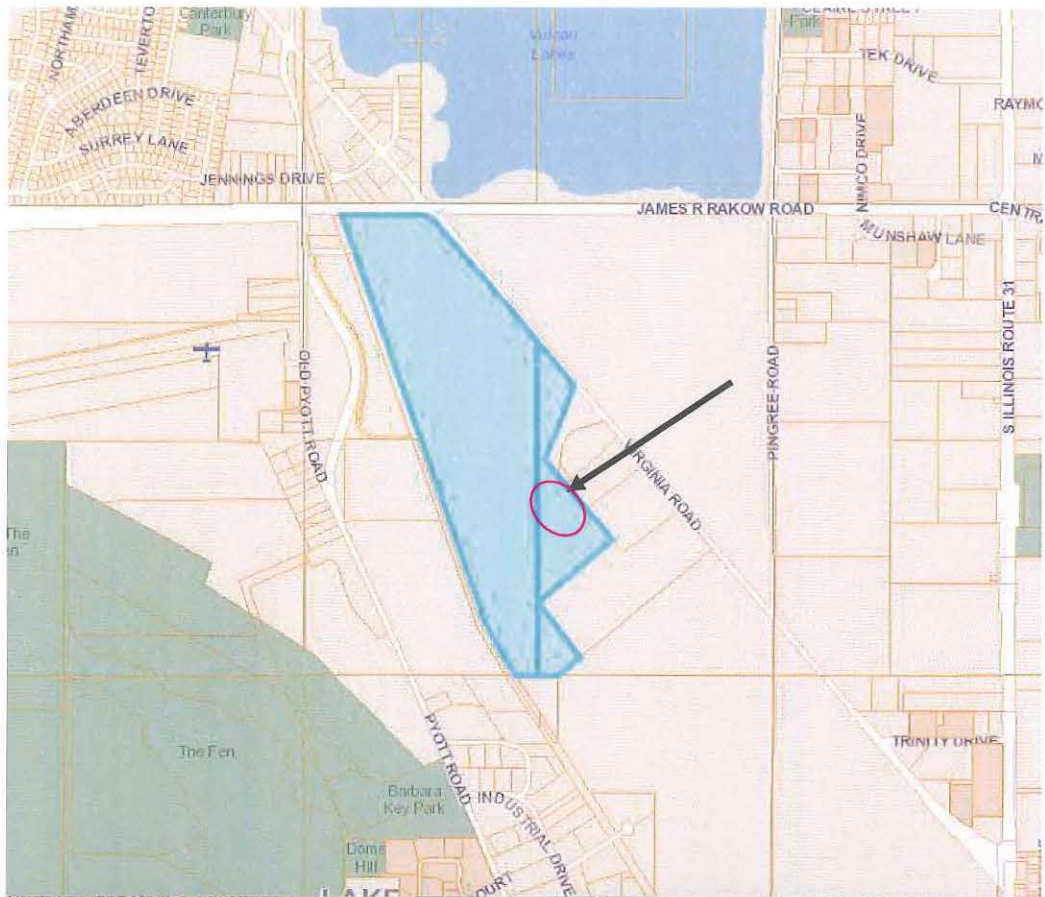
- The Planning and Zoning Commission (PZC) asked about the private driveway entrance. The driveway would be paved with asphalt millings and would be designed to carry the weight of a fire truck and the trucks entering and leaving the site.
- There are two old billboards on the property that must be removed via the former annexation agreement. This PUD approval would require their removal by January 2, 2017. The PZC requested that the billboard leases be provided to Council for review.
- The PZC reviewed the Findings of Fact and found that this petition meets the criteria.

The PZC recommended **approval (6-0)** of the petitioner's request with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (Jemco Properties, received 08/08/16)
 - B. Building Plans (Ideal Designs, dated 07/12/16, received 07/19/16)
 - C. Engineering Plans (Haeger Engineering, dated 07/18/16, received 07/19/16)
 - D. Grading Plans (Haeger Engineering, dated 07/21/16, received 07/22/16)
 - E. Stormwater Management Report (Haeger Engineering, dated 07/18/16, received 07/19/16)
 - F. Pollution Prevention Plan (Haeger Engineering, dated 07/18/16, received 07/19/16)
2. The access drive is considered a private driveway and has not been constructed to City standards. In the future, if the driveway needs to be converted to a public roadway in order to serve multiple lots or developments, the millings would need to be removed and the roadway would need to be constructed to City standards including curbing, fire hydrants, lighting, road thickness, sidewalk, etc.
3. Subject to a previous contractual obligation, the annexation agreement, the two billboards on the property were to be removed by March 18, 2007. These two billboards shall be removed 90 days from the approval of this petition, no later than January 2, 2017. **The petitioner can present, to the Council, any existing contracts or lease agreements with the billboard companies.** (Amended by PZC)
4. Provide a landscape plan for review and approval.
5. The petitioner shall address all of the review comments and requirements of the Community Development, Fire Rescue, Police, and Public Works Departments as well as the City's stormwater consultant.

Votes Required to Pass: A simple majority vote.

Sunset Logistics – 1320 Virginia Road - PIQ





The City of Crystal Lake Illinois

DRAFT

**AN ORDINANCE GRANTING AN AMENDMENT
TO THE FINAL PUD FOR SUNSET LOGISTICS**

WHEREAS, pursuant to the terms of the Petition (File #2016-36) before the Crystal Lake Planning and Zoning Commission, the Petitioner/Owner, which is known as Sunset Logistics LLC, Jemco Properties LLC and Yazoo LLC has requested an Amendment to the Final Planned Unit Development for Sunset Logistics to allow a truck maintenance facility; and

WHEREAS, the Planning and Zoning Commission of the City of Crystal Lake, pursuant to notice duly published on August 2, 2016 in the Northwest Herald, held a public hearing at 7:30 p.m., on August 17, 2016 at City Hall at 100 W. Woodstock Street, Crystal Lake, Illinois to consider the proposed Amendment to the Final Planned Unit Development; and

WHEREAS, on September 21, 2016, the Planning and Zoning Commission, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made findings of fact as required by law and recommended to the Mayor and City Council of the City of Crystal Lake that the proposed Amendment to the Final Planned Unit Development be approved, all as more specifically set forth in that certain Report of the Planning and Zoning Commission in Case #2016-36, dated as of September 22, 2016; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the Amendment to the Final Planned Unit Development be granted as requested in said Petition,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That a Final PUD Amendment be granted to permit a truck maintenance facility for the property located at 1320 Virginia Road (19-16-100-023, 024; 19-21-200-005; 19-16-400-018, 19-16-400-021), Crystal Lake, Illinois.

SECTION II: That the Final PUD Amendment be granted with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:

- A. Application (Jemco Properties, received 08/08/16)
- B. Building Plans (Ideal Designs, dated 07/12/16, received 07/19/16)
- C. Engineering Plans (Haeger Engineering, dated 07/18/16, received 07/19/16)
- D. Grading Plans (Haeger Engineering, dated 07/21/16, received 07/22/16)
- E. Stormwater Management Report (Haeger Engineering, dated 07/18/16, received 07/19/16)
- F. Pollution Prevention Plan (Haeger Engineering, dated 07/18/16, received 07/19/16)
- G. MUE (Haeger Engineering, dated 9/13/16, received 9/14/16)

2. The access drive is considered a private driveway and has not been constructed to City standards. In the future, if the driveway needs to be converted to a public roadway in order to serve multiple lots or developments, the millings would need to be removed and the roadway would need to be constructed to City standards including curbing, fire hydrants, lighting, road thickness, sidewalk, etc.

3. The property owner agrees that the existing billboards on the property shall be removed within 90 days of the expiration of the current lease agreements.

- a) Lease Agreement #33533 with Clear Channel became effective December 1, 2015 and expires December 1, 2022, at which time the billboard shall be removed by February 28, 2023. If the existing sign is damaged, it shall not be permitted to be repaired or replaced and is considered a non-conforming use.
- b) The lease agreement with Mixed Media became effective March 1, 2016 and expires March 1, 2036. The owner has requested this lease be terminated December 1, 2022, at which time the billboard shall be removed by February 28, 2023. If the existing sign is damaged it shall not be permitted to be repaired or replaced and is considered a non-conforming use.

4. Provide a landscape plan for review and approval.

5. The petitioner shall address all of the review comments and requirements of the Community Development, Fire Rescue, Police, and Public Works Departments as well as the City's stormwater consultant.

SECTION III: That the City Clerk be and is hereby directed to amend all pertinent records of the City of Crystal Lake to show the issuance of a Planned Unit Development Amendment in accordance with the provisions of this Ordinance, as provided by law.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

City of Crystal Lake, an
Illinois municipal corporation

Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

Passed: November 15, 2016

Approved: November 15, 2016



Agenda Item No: 18

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	November 15, 2016
<u>Item:</u>	North Main Street Parking Restriction Modifications
<u>Staff Recommendation:</u>	Motion to adopt an ordinance making the third and fourth on-street parallel parking spaces north of the North Main Street and Beardsley Street intersection on the east side of North Main Street restricted to 30-minute parking only.
<u>Staff Contact:</u>	Michelle Rentzsch, Director of Community Development

Background:

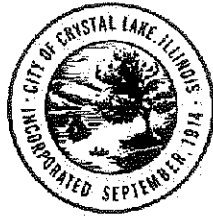
A request was brought to the City's Traffic Safety Committee by one of the business owners along North Main Street to convert two of the nine on-street parallel parking spaces on the east side of the street between Beardsley Street and Prairie Street to 30-minute parking spaces. They are currently limited to two-hour parking. Some of the businesses in the area experience a high turnover of customers and providing two 30-minute parking spaces would help customers find more convenient places to park. There are several other 30-minute parking spots in the downtown area.

The Downtown Association and neighboring business owners were asked about their thoughts regarding the proposed change. The Downtown Association indicated they were in favor of this change as long as there were no objections from the business owners. A letter was sent to all business owners along North Main Street. One of the business owners replied, and they were in favor of the change. The Traffic Safety Committee recommends implementing this change.

This change in parking restrictions has no impact on the sight line issues at the Main Street and Prairie Street intersection to the north. The attached memo summarizes and updates that issue. Additionally, the City is in the Phase I Preliminary Engineering for an improvement to North Main Street. A more in-depth update on that project will be given to the City Council in the future.

Votes Required to Pass:

Simple majority



The City of Crystal Lake Illinois

DRAFT

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, as follows

SECTION I: That two parking spaces on the east side of North Main Street, being the third and fourth parallel parking spaces from the North Main Street and Beardsley Street intersection, be restricted to 30-minute parking only.

SECTION II: That any person, firm, or corporation violating any provision of this Ordinance shall be fined in accordance with Chapter 1, Article II providing for General Penalty Provision in the Code of Ordinances of the City of Crystal Lake, Illinois.

SECTION III: That suitable signs and markers shall be erected.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION V: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this 15th day of November, 2016.

CITY OF CRYSTAL LAKE, an Illinois Municipal
Corporation

BY: _____
Mayor

SEAL

ATTEST:

City Clerk

PASSED: November 15, 2016

APPROVED: November 15, 2016

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 19

City Council Agenda Supplement

<u>Meeting Date:</u>	November 15, 2016
<u>Item:</u>	Grant of Easement to Nicor Gas Company Across City-owned Property
<u>Recommendation:</u>	Motion to adopt a resolution authorizing the City Manager to grant a non-exclusive permanent easement to Nicor Gas Company on City property adjacent to Butternut Drive.
<u>Staff Contact:</u>	Michelle Rentzsch, Director of Community Development

Background:

Nicor Gas Company is completing an improvement on their underground distribution system near Briarwood Road and Butternut Drive to improve pressure in the area. They are planning to install an upgraded system on the south side of Butternut Drive. However, the Butternut Drive right-of-way is narrow and placing a pipe in it would be challenging. If the pipe is installed within the existing right-of-way, a pavement patch will be necessary on Heather Drive, which was just resurfaced this past summer.

The City owns the 33 foot wide by 130 foot parcel of property adjacent to Butternut Drive for stormwater purposes. The proposed grant of easement would allow Nicor to install an underground pipe on City property outside of the Butternut Drive right-of-way. By granting this easement and allowing Nicor to install the pipe on this parcel, a pavement patch on Heather Drive can be avoided. The easement would be across the southern 10 feet of the parcel. The easement would be permanent and non-exclusive.



The grant of easement is attached and has been reviewed by the City's special counsel and has been deemed acceptable.

Votes Required to Pass: A simple majority vote.



The City of Crystal Lake Illinois

DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be authorized to execute a Grant of Easement to Nicor Gas Company for a non-exclusive permanent easement across City-owned property located adjacent to Butternut Drive (PIN 18-01-101-001).

DATED this 15th day of November, 2016.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Mayor

SEAL

ATTEST:

City Clerk

PASSED: November 15, 2016

APPROVED: November 15, 2016



Agenda Item No: 20

**City Council
Agenda Supplement**

Meeting Date: November 15, 2016

Item: Emergency Vehicle Equipment Installation / Changeover

Staff Recommendation: A motion to award the bid for the vehicle equipment installation/changeover services and parts for Police Department emergency response vehicles to the lowest responsive, responsible bidder, Ultra Strobe Communications Inc., and adopt a resolution authorizing the City Manager to execute a one-year agreement for the equipment installation/changeover services with Ultra Strobe Communications Inc. in the bid amount, with the option of two, one-year extensions.

Staff Contact: James Black, Chief of Police
Larry Zurek, Streets Superintendent

Background:

On November 7, 2016, the City of Crystal Lake publicly opened and read aloud the bid received for the vehicle equipment installation/changeover services for Police Department vehicles.

During this budget year, the vehicles that will be changed-over include four new 2017 Ford Police Interceptors; three utility versions, and one sedan version. Additionally, Investigations Division changeovers include a 2017 Ford Escape and a 2017 Ford Fusion. The services include all wiring and mounting of computer systems, emergency lighting, radios, video cameras, flashlight chargers, and other electronic equipment, as well as transferring prisoner transport equipment and gun racks from existing units, where applicable. The following is a breakdown of the bid received:

✓ Ultra Strobe Communications, Inc. Crystal Lake, IL	Base Bid 2016 Price (Per Vehicle)	Optional 2017 Increase	Optional 2018 Increase
Outfitting New Ford Police Interceptor Marked Patrol Units	\$2,100	\$2,125	\$2,150
Outfitting New Ford Police Interceptor Unmarked	\$2,100	\$2,125	\$2,150

Outfitting New Investigations Vehicle	\$1,100	\$1,125	\$1,150
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√Indicates the lowest responsive, responsible bidder

On November 1, 2016, City Council approved the award for plow truck lighting upgrades to Ultra Strobe Communications, Inc. This project included the installation of lighting upgrades for six plow trucks.

Historically for the emergency vehicle installation/changeover services bid, the award has been given to Ultra Strobe Communications based on lowest bid. While prior to 2012 other vendors have placed bids, the past two bids, no other vendor has submitted a bid. Staff sent the invitation to bid to ten vendors this year in anticipation of minimal response. The City strongly prefers to have multiple bids, however due to Ultra Strobe Communication's consistent low bid proposals, other vendors have chosen not to submit bids. Below illustrates Ultra Strobes Communications' history of low bids and the trend of minimal bid response from other vendors.

2013 Bid	Base Bid 2013 Price (Per Vehicle)	Optional 2013 Increase	Optional 2014 Increase
√ Ultra Strobe Communications, Inc.			
Outfitting Marked Sedan or SUV	\$1,600.00	\$1,625.00	\$1,650.00
Outfit Canine Transport Version	\$1,800.00	\$1,825.00	\$1,850.00
Outfit New Administrative Sedan	\$1,000.00	\$1,000.00	\$1,000.00

2012 Bid	Base Bid 2012 Price (Total for 7 Vehicles)	Optional 2013 Increase	Optional 2014 Increase
√ Ultra Strobe Communications, Inc.	\$10,885.00	\$6,425.00	\$6,525.00

2011 Bid	Six Marked Cars	One Unmarked Car	Total for All Cars
√ Ultra Strobe Communications, Inc.	\$1,500.00	\$1,500.00	\$10,500.00
Auto Truck Bartlett, IL	\$3,480.00	\$2,760.00	\$23,640.00
Lund Industries Wheeling, IL	No Bid	No Bid	N/A
*Harvey Communications	\$1,450.00	\$1,450.00	\$10,150.00

Lake Bluff, IL (bid rescinded by bidder)			
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Bidder-2008	2009 Crown Victoria	2008 Ford Explorer
√ Ultra Strobe Communications, Inc. Crystal Lake, IL	\$1,195.00	\$1,195.00
Chicago Communications Elmhurst, IL	\$2,095.56	\$2,822.83

As the existing vehicles are retired, new equipment and/or equipment from previous fleet vehicles will need to be retrofitted with the new models. The bid announcement required vendors to breakdown equipment costs for these changeovers. The following are costs provided by Ultra Strobe Communications, Inc.:

Description	Unit Cost	Optional 2017 Cost	Optional 2018 Cost
Federal Signal Legend 45 Light Bar	\$975	+2%	+2%
CODE 3 solar panel with trickle charger model #SOLAR	\$219	+2%	+2%
Utility Running Board Lighting System	\$678	+2%	+2%
Sedan Push Bumper Setina #BK2007ITS12	\$659	+2%	+2%
Utility Push Bumper Setina #BK2019ITU12	\$689	+2%	+2%
Setina Utility Window Barrier & Utility Door Panel Covers	\$372.95	+2%	+2%
Setina Sedan Rear Window Barrier and Door Panel Covers	\$364	+2%	+2%
Setina Rear Plastic ABS Slipcover	\$840	+2%	+2%
Whelen Vertex Clear LED	\$61	+2%	+2%
CODE 3 Red/Blue LED #T4RB	\$49	+2%	+2%

Recommendation:

It is the recommendation of the Public Works and Police Department to award the bid to Ultra Strobe Communications, Inc., who has submitted the lowest responsive, responsible bid for the vehicle equipment installation/changeover services for Police Department emergency response vehicles, in accordance with the terms and conditions of the bid. Ultra Strobe has previously performed this work for the City.

There are sufficient funds in the FY 2016/2017 Budget for this expense.

Votes Required to Pass:

Simple Majority



DRAFT

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be and he is hereby authorized and directed to execute a purchase agreement between the City of Crystal Lake and Ultra Strobe Communications, Inc. for Police Department Emergency Vehicle Equipment Installation/Changeover pricing listed in the bid, with the option of two, one-year extensions for upcoming years.

DATED this 15th day of November 2016.

CITY OF CRYSTAL LAKE, an Illinois
Municipal Corporation

BY: _____
Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: November 15, 2016

APPROVED: November 15, 2016