

**MINUTES**  
**Historic Preservation Commission**  
**November 3, 2016**  
**City Hall, 100 W. Woodstock Street, Crystal Lake, IL**

**1) Call to Order**

L. Atwood called the meeting to order at 7:30 p.m.

**2) Roll Call/Attendance**

The following Commission members were present: LeeAnn Atwood, Hamilton Hale, Lisa Solak, Bob Wyman and Jim Wyman. Diana Kenney and Jorge Tobias III were absent. Staff member Elizabeth Maxwell was present. Brice Alt and Ron Scherf were in the audience.

**3) Public Comment**

No public comment.

**4) Approval of Minutes of the October 13, 2016 Regular Meeting**

H. Hale made a motion to approve the minutes of the October 13, 2016 regular meeting. J. Wyman seconded the motion. B. Alt had suggested some changes. On voice vote all members voted aye, with the proposed changes. Motion passed.

**5) New Member Discussion**

The commission reviewed the application from Ron Scherf. Mr. Scherf gave a brief explanation of his background. He asked the commission about a barn located outside of the city limits along Route 14 that needs preservation. L. Atwood explained how the commission worked and their mission. The Commission decided to wait until the other members were present prior to making a vote.

**6) 2017 Trolley Tour**

The Commission had a print out of the possible houses and addresses. They used Google Maps to navigate the area and verify the route directions and houses. B. Alt will take photos of the properties and send them to the Commission members. L. Atwood will create a spreadsheet to track which members select which properties.

L. Atwood suggests sending the letters to the homeowners early to see if they have any information on their properties. B. Alt said he did as much research as he could before sending the letter so he had some information to share with the homeowners too. B. Alt said the houses were newer so the building permits may have been printed in the Northwest Herald. The properties are in Algonquin Township and they are online and their staff is very helpful with research. L. Atwood suggests that they should look at setting up another training session at the Colonel Palmer house. Also, if there was a way to get training for how to research at the Assessor's office in Woodstock.

L. Solak suggests they do some fun activities at the Lakeside Center, she will look into selling shaved ice. L. Atwood talked with the Lakeside Center and it would be open, but there would not be Lakeside staff to run any tours. If the building is open the HPC would need to staff the inside to ensure people are not roaming around. Also, the HPC could run their own tour of the building. L. Atwood suggests talking with McHenry County Historical Society to bring "The James" Bus.

7) **Member Inquiries and Reports**

B. Alt attended the book release part at the Colonel Palmer house for, "Cemeteries of McHenry County." He stated that it is a very interesting read about the cemeteries and people who are buried there.

8) **Adjournment**

There being no further business L. Atwood made a motion to adjourn the meeting at 8:35 p.m.

L. Solak seconded the motion. On voice vote, all members voted aye.