

MINUTES
Historic Preservation Commission
April 3, 2008
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Alt called the meeting to order at 7:35 p.m. on April 3, 2008, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Commission members: Brice Alt, Diana Kenney, Michelle Rozovics, Sandra Price, Tom Nemcek and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager.

III. Public Comment

There was no one in the public who wished to speak.

IV. Approval of Minutes of the March 6, 2008 Regular Meeting and the March 27, 2008 Special Meeting.

Member Kenney moved to approve the minutes of the March 6, 2008 regular meeting. Member Price seconded the motion. On voice vote, all voted aye. Motion passed. Member Nemcek stated that he did not complete the minutes from the March 27, 2008 special meeting. There was no action taken on these minutes.

V. Discussion of Trolley Tour

Member Alt updated the Commission regarding advertising. He has acquired space on the Algonquin Township sign and the Crystal Lake Lion's Club sign. Shortly, he will contact the Park District, Northwest Herald and the Chamber of Commerce to further advertise the tour. Member Kenney handed out an updated spreadsheet outlining sold advertising space. She stated that May 1st is the "cut-off date" for the sale of advertising space. Tickets should also be on sale by May 10th. She stated that the Lakeside Legacy may have individuals at the trolley loading zone; however, she still needs to confirm the details. Member Kenney stated that in the future other Commission members need to play a larger role in creating the tour booklet. Member Rozovics stated that she is interested in creating the future tour booklet. Member Nemcek stated that the tour booklet is a critical element in the tour and whoever is creating the booklet in the future needs to understand this huge responsibility.

The Commission discussed the list of tour guides. City Staff Helm will provide the Commission a check for the balance owed to the trolley car company prior to the tour.

VI. Report on Joint Conference of Preservation Commissions

Member Kenney updated the Commission regarding a meeting she had with McHenry County Commissions. She stated one topic discussed at the meeting was preservation month in May.

VII. Member Inquiries and Reports

Member Kenney asked the Commission for ideas regarding the yearly placemat. The Commission pays for the printing of the placement, in a joint effort with the Historical

Society. After discussion, the Commission felt the placemat should focus on the Civil War statue at Union Cemetery.

City Staff Helm stated that he talked with the owner of 84 N. Walkup Avenue regarding the repair of the front and side porch. The Commission felt that the front porch may be eligible for a façade grant, while the side porch may not be eligible. He also presented several pictures of the tuckpointing at 200 W. Woodstock Street. The owner is not happy with the work of the contractor and asked the Commission if it knew of any contactors. City Staff Helm agreed to contact other area historic preservation commissions to identify possible contractors. While the Commission cannot recommend contractors, it can provide landmarked property owners with contacts.

Member Kenney stated that the Commission may want to consider creating “podcasts” of historic information, such as walking tours. She stated that the IAHPC grant could be used for the creation of the “podcasts”.

VIII. Adjournment

There being no further business, Member Rozovics moved to adjourn the meeting at 9:00 p.m. Member Price seconded the motion. On voice vote, all voted aye. Motion passed.