

**MINUTES**  
**Historic Preservation Commission**  
**January 3, 2008**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**I. Call to Order**

Chair Alt called the meeting to order at 7:30 p.m. on January 3, 2008, at the Municipal Complex in Crystal Lake.

**II. Roll Call/Attendance**

Present were the following Commission members: Brice Alt, Diana Kenney and Tom Nemcek. Also present was Eric Helm, Assistant to the City Manager.

**III. Public Comment**

There was no one in the public who wished to speak.

**IV. Approval of Minutes of the December 6, 2007 Regular Meeting**

Member Kenney moved to approve the minutes of the December 6, 2007 regular meeting. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed. Chair Alt abstained.

**V. Discussion of Trolley Tour**

Member Nemcek reiterated that the special meeting to discuss the Trolley Tour will be held on Thursday, January 17, 2008 at 7:30 PM at 70 North Caroline. Several Commission members met to drive the proposed tour route and estimate the tour timing. Member Nemcek wanted a list of which properties needed additional research. He believed that Member Price could e-mail him the list of properties needing research. Member Nemcek and Member Wyman will visit the McHenry County building and research owner information regarding various tour properties. He is also attempting to locate block and map numbers.

At the January 17<sup>th</sup> meeting, Member Nemcek will assign tasks to each Commission member. Chair Alt asked about a tour "theme". Member Kenney stated that no theme had emerged. Chair Alt recommended a tour "motto" and suggested "Sunday Drive through Crystal Lake" or "Sunday Afternoon of History". Member Kenney and Member Nemcek stated that the Trolley tour is much easier to organize than a house walk. Member Alt would like to incorporate a house into a future trolley tour, but in such a way as to not interrupt the trolley tour.

**VI. Discussion of Façade Grant Application**

City Staff Helm distributed a draft cover letter and façade grant application that will be sent to all landmarked property owners or tenants. The Commission discussed the letter and recommended several corrections.

**VII. Member Inquiries and Reports**

Member Kenney asked Chair Alt to work with several Downtown Crystal Lake members in drafting a letter to specific properties regarding possible local landmarking. She asked that this letter be created. Member Kenney believes that a small historic district could be established in the downtown area. Member Kenney stated that the train station could be the first locally landmarked building in the downtown.

Member Kenney stated that the Lakeside Legacy would like to have a ceremony in the spring to publicize the landmarking of the Dole.

**VIII. Adjournment**

There being no further business, Member Nemcek moved to adjourn the meeting at 8:25 p.m. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.