

MINUTES
Ad Hoc Clean Air Counts Advisory Committee
January 5, 2009
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

City staff Mitchell began the meeting at 7:06 p.m. on January 5, 2009, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Introductions of Committee members and other attendees were conducted. Present were the following Committee members: Pat Dieckhoff, Chair Kim Hankins, Elizabeth Puchmelter, Vice-Chair Lehn Shepherd and Pauline Walker. Steve Fuller and Linda Gaska were absent. Also present were George Sezemsky, Crystal Lake Chamber of Commerce Green Business Task Force, Joe Lewis, Eberhard Veit and Brad Mitchell, Assistant to the City Manager.

III. Public Comment

There was no one in the public who wished to speak.

IV. Approval of Minutes of the December 1, 2008 Regular Meeting

Vice-Chair Shepherd moved to approve the minutes of the December 1, 2008 regular meeting. Member Walker seconded the motion. On voice vote, all voted aye. Motion passed.

V. Clean Air Counts Participation Status

a. Participation Level Discussion

The Committee discussed the requirements needed to achieve the silver level and identified certain requirements to work on.

[A] Provide evidence of implementing the following outreach efforts to promote clean air initiatives: send out a press release announcing new Clean Air Counts adopters, public an article on a Clean Air Counts adopter in your municipal newsletter and/or on your municipal website, and other. Mr. Sezemsky mentioned that the Green Business Task Force will be hosting a Noon Mixer on February 19, 2009 and will check to see if the Committee can have a table there to distribute information.

[B] Implement the following VOC reduction measures: City staff Mitchell will follow-up on the City's efforts to create and adopt purchasing guidelines for the use of low-VOC-content paints, low-VOC-content pesticides, and low-VOC-content cleaning solutions.

[C] Host and promote the following events: The Committee is working on hosting a gas can replacement program.

[D] Implement the following energy efficiency measures: City staff Mitchell indicated that the City is looking to adopt purchasing guidelines or policies that require the use of Energy-Star.

[E] Implement/promote the following Fleet Management and Commuter Choice measures: Chair Hankins will follow-up with Erik Morimoto, Assistant City Engineer, regarding the City's efforts to create new pedestrian and/or bicycle routes as viable transportation options.

[F] Implement/promote the following regulatory changes: Vice-Chair Shepherd will follow-up with Latika Bhide, Planner, regarding possible regulatory changes that are included in the Unified Development Ordinance.

b. Newsletter Articles

City staff Mitchell stated that Member Fuller is expected to submit an article for the February/March 2009 City newsletter. Member Dieckhoff asked that the information on the *Green Guide* be included in the newsletter. Mr. Veit provided information on rain water collection and electrical lawnmowers for possible future newsletter articles.

- **Member Fuller will submit an article in early January 2009 for the February/March 2009 City newsletter.**

c. Lawncare Buyback/Gas Can Replacement Program

Member Puchmelter stated that she spoke with Eve Pytel, of Clean Air Counts, and was informed that there are no funds available to put towards hosting a gas can replacement program. Eve Pytel suggested that the Committee check with the City to see if funding would be available. Chair Hankins suggested placing a cap of 100 gas cans in which the program will buy and recycle. Member Walker stated that the Committee should get costs based on the 100 cap before asking the City for funding. Member Puchmelter will contact ACE to get a cost for 100 gas cans and contact Arc Disposal about costs to dispose old gas. Member Dieckhoff will contact MDC Environmental Services to see if they offer services to dispose of old gas.

- **Member Puchmelter will contact ACE Hardware and Arc Disposal.**
- **Member Dieckhoff will contact MDC Environmental Services.**

d. Website

City staff Mitchell stated that the new City website should be up by the end of January 2009.

e. Bicycle Path Program

Member Walker stated that the month of May is Bicycling Month and the Committee should consider hosting an event. The bicycle sub-committee will meet to discuss ideas for a possible event.

- **The bicycle sub-committee will meet.**

f. Idling

City staff Mitchell suggested acquiring letters from the Superintendents of Districts 47 & 155 in regards to their support for putting up the no-idling signs. The letters will be included in the agenda supplement when the Committee brings the program to the City

Council for their review. Member Walker offered to follow-up with Larry O'Meara regarding the status of the no-idling signs with the schools and to find out what still needs to be done. Member Dieckhoff stated that letters still need to go out to parents to educate them on the purpose of the signs.

- **Member Walker will follow-up with Larry O'Meara.**

g. Business Development

The Committee reviewed the Gantt Chart created by Member Gaska. The Committee agreed to defer using the chart at this time.

VI. Open Discussion

Chair Hankins stated that Member Gaska has decided to resign from the Committee. Chair Hankins stated that Member Gaska would submit a letter of resignation to City staff Mitchell. The Committee inquired about the steps to replacing Member Gaska position on the Committee. City staff Mitchell will follow-up with Chair Hankins.

Chair Hankins provided an update on the McHenry County Conservation District's master site plan for the Lake in the Hills Property which includes connecting bike paths.

Chair Hankins stated that she received a letter from State Representative Tryon regarding the Committee's letter asking for his support in regards to the Clean Car Act bill. Representative Tryon does not agree with the Committee on supporting the bill.

Mr. Veit provided an update on his efforts to get bike paths included in the Vulcan Lakes plan and the Rakow Road expansion project. Mr. Veit encouraged the Committee to write letters in support of including bike paths in each project.

VII. Next Meeting Date

The Committee agreed that the next meeting date will be February 2, 2009.

VIII. Adjourn

There being no further business, Vice-Chair Shepherd moved to adjourn the meeting at 8:45 p.m. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.