

**MINUTES**  
**Historic Preservation Commission**  
**October 7, 2004**  
**Municipal Complex**  
**100 W. Woodstock Street, Crystal Lake, IL**

**I. Call To Order**

The meeting was called to order at 8:00 p.m. on October 7, 2004, at the Municipal Complex, 100 W. Woodstock Street.

**II. Roll Call/Attendance**

Present were the following Commission members: Brice Alt, Chair, Diana Kenney, Tom Nemcek, and Sue Riegler. Also present was Eric Helm, Assistant to the City Manager, and Mary Oberhart.

**III. Public Presentation**

There was no public presentation.

**IV. Approval of Minutes of the September 2, 2004, Regular Meeting**

Member Kenney moved to approve the minutes of the September 2, 2004 meeting. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.

**V. Façade Grant Application – 25 W. Crystal Lake Avenue**

Member Kenney announced that she would abstain from voting on this agenda item. She presented the application for the façade grant for 25 W. Crystal Lake Avenue and stated that the grant amount is an estimate. Member Nemcek moved to approve the grant request for 25 W. Crystal Lake Avenue, with the understanding that the total grant disbursement shall not exceed \$500.00. Member Riegler seconded the motion. On voice vote, all voted aye. Member Kenney abstained. Motion passed.

**VI. Façade Grant Application – 127 College Street**

The owners of the property were not present; however, the Commission discussed the project and the amount requested. Member Kenney moved to approve the grant request for 127 College Street, with the understanding that the total grant disbursement shall not exceed \$500.00. Member Riegler seconded the motion. On voice vote, all voted aye. Motion passed.

**VII. Discussion of the 2005 Heritage Tour**

Member Nemcek plans to discuss the 2005 tour with various neighbors. Member Kenney stated that she would discuss the 2005 tour with a property owner she knows on Center Street. Member Riegler stated that Elmhurst and Center Streets may be a good tour location. Chair Alt stated that a meeting with the homeowners should occur in December 2004. Member Nemcek said the Puma house should be pursued, along with the Parrish house. Chair Alt also mentioned that he would travel Center Street and Elmhurst Street.

Member Nemcek asked what type of stories would the Commission have for the Tour booklet. Member Kenney said she possesses vintage photos of Bethany Church. She also mentioned that the Commission could do a story on how Crystal Lake formed from two towns. Member

Riegler stated that the old greenhouse, located at the present day Dole Crossing, could be another story. Member Nemcek asked what streets could be used if Center and Elmhurst did not materialize. Member Kenney stated that College Street may be an option. Member Nemcek asked about the Sear's homes. Member Riegler asked how many Sear's homes would be available. Ms. Oberhart stated that six houses may be available, and that she has discussed the possibility with her neighbors. Chair Alt stated that he would begin to put the letter together. Member Nemcek said the Commission should decide on the content of the letter and use the Raue house as a meeting location. The Commission agreed to make some decisions regarding the Tour at the next meeting. It was also mentioned that the Tour booklet could focus on street names, and why some have changed.

#### **VIII. Discussion of Commission Vacancy**

The Commission asked about the status of publicity for the Commission vacancy. Staff representative Eric Helm stated that he would check on the publicity. Member Kenney and Member Riegler stated that they would contact various individuals who may be interested in serving on the Commission.

#### **IX. Discussion of the Commission Website**

Chair Alt agreed to add an article outlining the reason for plaquing your house. Member Nemcek will also continue to write the history of Crystal Lake for the website.

#### **X. Member Inquiries and Reports**

Member Nemcek stated that he continues to research the date of the Pierson House for the landmarking plaque. He stated that 1868 is a possible date; however, something occurred between 1868 and 1880 that may be of interest.

The Commission also asked about storage for Commission items at the Municipal Complex. Staff representative Eric Helm stated that room existed, and the Commission viewed the available storage areas.

#### **XI. Chair's Report**

Chair Alt mentioned a grant possibility through the Illinois Historic Preservation Commission. Member Nemcek stated that the Heritage Tour booklets could be financed through the grant. Member Kenney stated that, in the future, the grant funds could be used to survey the City's Sear's homes. Ms. Oberhart asked what a survey was, and Member Kenney explained the mechanics of a survey.

Staff representative Eric Helm also mentioned that a lobby display case is available for the Commission to use for public education.

#### **XII. Adjournment**

There being no further business, Member Riegler moved to adjourn the meeting at 9:07 p.m. Member Nemcek seconded the motion. On voice vote, all voted aye; motion passed.