

MINUTES
Historic Preservation Commission
August 3, 2006
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

Sandy Price was appointed acting chairperson for the August 3, 2006 meeting. Acting Chair Price called the meeting to order at 8:00 p.m. on August 3, 2006, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Acting Chairperson Sandy Price, Diana Kenney, Tom Nemcek and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager.

III. Public Presentations

There was no one present to give a public presentation.

IV. Approval of Minutes of the June 1, 2006 Regular Meeting

Member Kenney moved to approve the minutes of the June 1, 2006 regular meeting. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.

V. Discussion and Review of the 2006 Heritage Tour

Member Kenney stated that the McHenry County Historical Society sent a note of appreciation for the Commission's \$100 donation. She noted that the Commission also donated \$100 to the Crystal Lake Historical Society for its work on the Tour. Member Wyman expressed disappointment over the number of homes on the Tour, which affected the Tour attendance. Member Kenney noted that having a well known home on the Tour assists with attendance. Member Price stated that the *Northwest Herald* article discussing the Tour was on page 3 and should have been more prominently positioned in the paper. Member Kenney stated that the article should be on the front page of the "Style" section, similar to previous years' articles.

The Commission reevaluated whether the Tour ticket price should increase in 2007, and felt the increase was only justified if the Tour was planned on Ringling Road or on another prominent City street.

VI. Discussion of Design Guidelines for Certificate of Appropriateness

Member Nemcek distributed the draft of the Certificate of Appropriateness guidelines and asked the Commission to review it. In addition, City Staff Member Helm will have the Planning and Economic Development Department review it.

VII. Member Inquiries

Member Price expressed an interest in attending a workshop on creating public exhibits of historical interest items. Member Kenney moved to approve attendance at the workshop and the use of Commission funds to defray the conference costs for the Commission members who would like to attend. Member Wyman seconded the motion. On voice vote, all voted aye.

Motion passed.

Member Price would like to create a packet to encourage property owners to obtain landmark status for their homes. The Commission expressed support for this project.

Member Kenney asked if the Commission would be interested in financially supporting a restoration project at Union Cemetery. She will inform the Commission of preliminary costs for the restoration project at a later date. Member Kenney announced the Cemetery walk and other events.

VIII. Chair's Report

There was no report.

IX. Adjournment

There being no further business, Member Kenney moved to adjourn the meeting at 9:00 p.m. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.