

**MINUTES**  
**Historic Preservation Commission**  
**June 1, 2006**  
**Municipal Complex**  
**100 W. Woodstock Street, Crystal Lake, IL**

**I. Call To Order**

Chair Alt called the meeting to order at 8:00 p.m. on June 1, 2006, at the Municipal Complex, 100 W. Woodstock Street.

**II. Roll Call/Attendance**

Present were the following Commission members: Chair Brice Alt, Diana Kenney, Tom Nemcek (arrived following approval of minutes), Sandy Price, Sue Riegler and Bob Wyman. Also present was Michelle Rozovics (left after discussion of Façade Grant Application), and Eric Helm, Assistant to the City Manager.

**III. Public Presentations**

There was no one present to give a public presentation.

**IV. Consideration of Façade Grant Application**

Michelle Rozovics, the owner of 263 King Street, presented her façade grant request for a roof repair. Following discussion, Member Kenney moved to approve the grant request for 263 King Street, for 50% of the restoration cost, with a maximum amount of \$500.00, with the condition that the project be completed per the application. Chair Alt seconded the motion. On voice vote, all voted aye. Motion passed.

The Commission reviewed the façade grant application for exterior painting at 84 N. Walkup Avenue. Following discussion, Member Kenney moved to approve the grant request for 84 N. Walkup Avenue, for 50% of the restoration cost, with a maximum amount of \$500.00, with the condition that the project be completed per the application. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.

**V. Approval of Minutes of the May 4, 2006 Regular Meeting**

Member Kenney moved to approve the minutes of the May 4, 2006 regular meeting. Member Riegler seconded the motion. On voice vote, all voted aye. Motion passed.

**VI. Discussion of the Heritage Tour**

Member Price presented receipts totaling \$91.64 for supplies related to the Commission's display cabinet. Member Kenney moved to approve the reimbursements of the receipts to Member Price for the display cabinet. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.

Member Kenney stated that the tour booklet was at the printer. Member Price presented the docent schedule, thank you cards, the homeowner booklet and the house director packet. Chair Alt distributed the Tour advertisement poster. The Commission agreed to present tour house participants with a \$75 gift certificate to an area restaurant. Member Kenney agreed to take care of the tent and display case on the day of the tour. Member Wyman updated the

Commission regarding the Northwest Herald article regarding the Tour. The article should appear in the paper next Thursday. Chair Alt agreed to verify ticket sales and Member Riegler will contact District 47 regarding the advertisement banner.

The Commission also discussed possible future tour locations on Crystal Lake Avenue or the Dole Mansion / Ringling Road area.

**VII. Discussion of Design Guidelines for Certificate of Appropriateness – Chair Alt**

Chair Alt distributed his draft guidelines regarding tuckpointing, stucco, demolition, additions and new construction. Discussion occurred regarding whether additions “*shall be* discernable from the original structure.” Chair Alt stated that people should be honest about what is historical. Member Kenney felt that additions should be blended into existing structures, to look original. The Commission agreed to discuss this issue at a future time.

**VIII. Member Inquiries and Reports**

City Staff Helm distributed the draft Certified Local Government Annual Report for the IHPA. He asked that the Commission e-mail him or call him with comments. It was noted that the Historic Preservation Commission meeting of July 6, 2006 would be cancelled.

**IX. Chair’s Report**

Chair Alt read to the Commission information regarding IHPA conferences and events.

**X. Adjournment**

There being no further business, Member Riegler moved to adjourn the meeting at 9:45 p.m. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.