

**MINUTES**  
**Historic Preservation Commission**  
**April 6, 2006**  
**Municipal Complex**  
**100 W. Woodstock Street, Crystal Lake, IL**

**I. Call To Order**

Chair Alt called the meeting to order at 8:05 p.m. on April 6, 2006, at the Municipal Complex, 100 W. Woodstock Street.

**II. Roll Call/Attendance**

Present were the following Commission members: Chair Brice Alt, Diana Kenney, Sandy Price (Member Price arrived after the approval of the minutes), Sue Riegler and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager.

An update was given regarding the last meeting of the Joint Council of Preservation Commissions. Also, the Commission wished Member Nemcek well and that he would have a quick recovery.

**III. Public Presentations**

There was no public presentation.

**IV. Approval of Minutes of the March 2, 2006 Regular Meeting**

Member Riegler stated that the last sentence in section VI. (Discussion of Certificate of Appropriateness) should be changed to read, "...and perform research on "Foundations and porches." Chair Alt moved to approve the minutes of the March 2, 2006 regular meeting, as amended. Member Wyman seconded the motion. On voice vote, all voted aye. Member Kenney abstained. Motion passed.

**V. Discussion of the Heritage Tour**

Member Kenney presented the Smith and Hill Addition map, the draft ticket format and the draft Tour booklet. Chair Alt agreed to write a story about the Columbus Wallace House. Member Kenney agreed to fill pages 14-15 with stories pertinent to the subdivision, including a story about the pump house. Member Kenney and Chair Alt gave Member Wyman some direction on his Tour article. Member Kenney gave an update on the booklet sponsors. It was agreed that the Tour tickets would go on sale mid-May. It was stated that the *Chicago Tribune* and *Northwest Herald* should be given articles by the middle of the week of April 10th. Member Riegler will call the school district to ask if the Commission can set up a tent and allow parking at the site of the former pump house. The Commission also agreed to display pictures of the former pump house near the tent on the day of the tour. The Commission agreed on the color of the tour booklet cover. Member Price presented the outcome of her research and submitted receipts for expenses.

**VI. Discussion of Design Guidelines for Certificate of Appropriateness - Member Riegler**

Member Riegler presented the sections concerning Foundations and Porches. The Commission offered its suggestions and Member Rielger agreed to make them and then pass the information to Member Nemcek.

**VII. Member Inquiries and Reports**

Member Kenney announced that May is Historic Preservation Month. She requested that the Commission consider providing funds to create a placemat entitled “Lost Crystal Lake”. Five thousand placemats would be created, with their placement at Crystal Lake restaurants. She requested that the Commission provide funding not to exceed \$350.00. Member Riegler asked if the placemat could state that May is Historic Preservation Month. Member Kenney stated that this could be an option. Member Kenney showed the Commission her PowerPoint presentation of “Lost Crystal Lake”.

Member Kenney also gave her information regarding the Comprehensive Death Index. The meeting of the Joint Council of Preservation Commissions was discussed earlier.

**VIII. Chair’s Report**

Chair Alt had no report.

**IX. Adjournment**

There being no further business, Member Riegler moved to adjourn the meeting at 9:30 p.m. Member Price seconded the motion. On voice vote, all voted aye. Motion passed.