

MINUTES
Historic Preservation Commission
January 5, 2006
Municipal Complex
100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

Chair Alt called the meeting to order at 8:00 p.m. on January 5, 2006, at the Municipal Complex, 100 W. Woodstock Street.

II. Roll Call/Attendance

Present were the following Commission members: Chair Brice Alt, Diana Kenney, Tom Nemcek, Sandy Price, Sue Riegler and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager.

III. Public Presentations

There was no public presentation.

IV. Approval of Minutes of the December 1, 2005 Regular Meeting

Chair Alt noted a typographical error in the Chair's Report. Staff Member Helm noted the error and will make the correction. Chair Alt also informed Member Kenney of his neighbor's names that attended the December 1st meeting. Member Riegler moved to approve the minutes of the December 1, 2005 regular meeting as amended. Member Wyman seconded the motion. On voice vote, all voted aye. Member Kenney abstained. Motion passed.

V. Discussion of the Heritage Tour

Chair Alt informed the Commission that most likely five houses would participate in the 2006 Heritage Tour. He also mentioned that his neighbor, Mr. Penkava, requested pre 1950's pictures of his home.

Member Nemcek requested that Commission members give him plats of all the homes to be included on the 2006 Heritage Tour by the next scheduled meeting so that he could do his research. The Commission discussed the origination of the names "College Street" and "University Street". Member Kenney inquired which other articles would appear in the 2006 Heritage Tour brochure. Member Price stated that the Commission decided to include the pump house, street names and Immanuel Lutheran as additional articles. On a side note, Member Kenney stated that she and Member Price should document houses that have been physically moved in the City. Chair Alt requested that the Commission divide the research of the homes. Member Wyman and Chair Alt will research their own homes, while the research on the Penkava home is almost completed. Members Riegler and Price divided research responsibility for the last two homes. Member Kenney agreed to focus on the extra articles including the pump house and Immanuel Lutheran. Chair Alt stated that he uses the "death index" and the Social Security website to track down names. Member Kenney stated she has done similar research.

VI. Discussion of IHPA Matching Grant

Member Kenney stated that she will acquire a price quote to reprint the tour brochures and has discussed the IHPA grant with Catherine O'Connor at the IHPA. Member Kenney stated that Ms. O'Connor noted that the IHPA has grant funds available and is looking for qualified applicants.

VII. Discussion of Design Guidelines for Certificate of Appropriateness

Member Nemcek stated that he has no report, but will be prepared to report to the Commission at the next meeting. Member Price announced that she does not have copies of information from Member Wyman and Chair Alt, but does have information from other Commission members.

VIII. Member Inquiries and Reports

Member Kenney asked the Commission for its opinion on the feasibility of trolley tours, originating in downtown Crystal Lake and traveling through the community highlighting historical structures. She located a company in Elk Grove Village that rents trolleys. The trolleys accommodate 34 riders and allow the sale of advertising space on the side of the trolley. Member Kenney is uncertain which organizations would organize the trolley tours. The trolley tours could be a joint venture between the Historical Society, Downtown Crystal Lake and the Historic Preservation Commission. Member Riegler stated that the Commission could use the trolley tour on years when it is unable to organize a Heritage Tour. Member Nemcek stated that tickets should be sold in advance. The Commission discussed that the trolley tours could occur in the month of May on a Sunday.

Member Kenney also mentioned that a Historical Society member is developing a guide and PowerPoint presentation on how to research a historic home. She believes that he may organize several workshops for interested individuals.

Member Price requested the Commission terms for each member. Staff Helm agreed to e-mail this information. She also felt that the Commission should showcase the latest home landmarked by the Commission in the City Hall display case. The Commission discussed using a digital camera to take pictures of old photographs to increase the size of the original picture.

IX. Chair's Report

Chair Alt mentioned that the Commission needs to renew its membership to the Illinois Association of Historic Preservation Commissions (IAHPC). Member Kenney moved to approve the payment of \$50.00 for membership in the IAHPC. Member Price seconded the motion. On voice vote, all voted aye. Motion passed. The Commission chose not to join the NAPC, a national organization headquartered in Georgia.

X. Adjournment

There being no further business, Member Riegler moved to adjourn the meeting at 9:00 p.m. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.