

MINUTES
Historic Preservation Commission
June 7, 2007
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Alt called the meeting to order at 7:30 p.m. on August 2, 2007, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Commission members: Chairperson Brice Alt, Diana Kenney, Bob Wyman, LeeAnn Atwood, Tom Nemcek and Michelle Rozovics. Also present was Eric Helm, Assistant to the City Manager and Sandra Price. (see paper minutes – members of the Main Street design committee and Mr. Greg Keller).

III. Public Comment

There was no one in the public who wished to speak.

IV. Approval of Minutes of the May 3, 2007 Regular Meeting and May 16, 2007 Special Meeting

Chair Alt moved to approve the minutes of the May 3, 2007 regular meeting. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed. Member Kenney abstained. Chair Alt moved to approve the minutes of the May 16, 2007 special meeting. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed. Member Wyman and Atwood abstained.

V. Public Hearing for Landmark Application of Dole Mansion at 401 Country Club Road

The application fees have been paid and the public hearing notice sign has been posted for 401 Country Club Road. Also, the surrounding property owners have been notified and the Certificate of Publication is in the file. Chair Alt read the legal notice and swore in Greg Keller, Chair of the Buildings and Grounds of the Lakeside Legacy Arts Park, who was present to represent the petition. Mr. Keller gave a presentation regarding the Dole Mansion. He stated that the structure deserves landmarking based on its general, architectural and historical significance. Chair Alt asked if there was anyone in the public who wished to comment. There was no one in the public who wished to comment on this petition. Member Wyman moved to close the public hearing portion of the meeting. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed. There was no further discussion by the Commission.

Member Nemcek moved to recommend to the City Council approval of the application for landmark status for the portion of the structure at 401 Country Club Road known as the Dole Mansion, including the cupola and north facing porch; but, excluding the portion of the structure formerly known as the Country Club, the portico, the front room, the garage and the ramp in the rear of the structure. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.

VI. Presentation by Main Street Design Committee regarding Downtown Structures

Mr. Viger and Ms. Berge, of the Main Street Design Committee, would like to encourage downtown property owners to landmark their structures. Several structures would be targeted: Metra Station, 73 N. Williams Street, 50 N. Williams Street and 26 N. Williams Street. Chair Alt agreed to talk with area historic preservation commissions to identify the process to landmark a Union Pacific train station. Member Rozovics stated that she attended a conference on the economic benefits for landmarked properties. She offered to share this information with interested property owners. Member Rozovics made a motion for the Commission to participate in a joint letter with the Main Street Design Committee. The letter would be addressed to downtown property owners encouraging them to landmark their structures. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.

VII. Discussion of 2007 Trolley Tour

Chair Alt agreed to set up the sign on the day of the tour. Member Kenney announced that to date 150 tickets had been sold. Member Rozovics agreed to reserve the Lion's Club sign for next year's tour. The Commission discussed the rotation of Tour guides.

VIII. Discussion of August 2007 Meeting

Chair Alt felt that the July 2007 meeting should be cancelled, not the August 2007 meeting. Member Nemcek moved to cancel the July 2007 Historic Preservation Commission meeting. Member Atwood seconded the motion. On voice vote, all voted aye. Motion passed.

IX. Discussion of Commission Funds and Yearly Façade Grant Allocation

City Staff Helm presented the Commission's current account balance. The Commission will use this information to plan the yearly allocation of grant funds.

X. Member Inquiries and Reports

Member Rozovics stated that the Façade Grant Application that was approved at the last meeting was completed and she requested reimbursement. She agreed to provide proof of completion to City Staff prior to receiving a check for the work. Member Nemcek made a motion to reimburse the owner of 263 King Street for the roof restoration project, subject to the owner submitting proof of the project's completion to City Staff. Chair Alt seconded the motion. On voice vote all voted aye, except for Member Kenney who voted no. Motion passed. Member Kenney stated that she does not believe that the Commission should pay for faulty workmanship or twice for the same project.

XI. Adjournment

There being no further business, Member Wyman moved to adjourn the meeting at 9:30 p.m. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.