

MINUTES
Historic Preservation Commission
April 5, 2007
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Alt called the meeting to order at 7:30 p.m. on April 5, 2007, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Commission members: Chairperson Brice Alt, LeeAnn Atwood, Diana Kenney, Tom Nemcek, Michelle Rozovics and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager. Latika Bhide, Planner, Dr. Roberta Feldman, UIC, Steve Smutny, UIC, and Abe Lentner, UIC, were present for only item IV.

III. Public Comment

There was no one in the public who wished to speak.

IV. Presentation of UIC Neighborhood Housing Study

Dr. Feldman and Mr. Lentner presented the results of the pattern book study being prepared by UIC. Following the presentation by the UIC staff, they outlined some outstanding questions.

Following the presentation, the Commission felt that it had little to contribute to the creation of the pattern book; therefore, the Commission wanted to be informed about the status of the study, but did not want to be involved in the further creation of it.

V. Approval of Minutes of the March 1, 2007 Regular Meeting

Member Kenney moved to approve the minutes of the March 1, 2007 meeting. Member Rozovics seconded the motion. On voice vote, all voted aye. Motion passed.

VI. Discussion of 2007 Trolley Tour

Member Kenney presented the latest draft of the Tour booklet and the status of advertising sales. She stated that, in the future, more Commission members need to assist with selling advertising, since only she and Member Atwood were involved. Due to the fact that advertising sales have been so successful, Member Atwood and Member Nemcek felt that the Commission should end its efforts to sell more advertising. Member Kenney and Member Nemcek felt that the booklet should go to the printer no later than three weeks before the event. Member Kenney stated that the booklet was 85% complete. Chair Alt recommended the addition of information in the booklet regarding the fundraising efforts for the Union Cemetery soldier. Member Kenney presented a draft letter created by Sandy Price. The letter would offer past Commission docents and volunteers the opportunity to buy pre-sale Tour tickets. The Commission expressed concern about the pre-sale tickets, since it may lead to confusion. The Commission felt

that it might be easier to write a letter to past volunteers and docents informing them of where to buy tickets, instead of coordinating a pre-sale.

Member Wyman distributed draft tour guide speaking notes. Member Nemcek wants the speaking notes to focus on little known “fun” facts. Member Kenney stated that tour guides should focus on providing tour riders an enjoyable ride, focusing on various historical facts. She recommended that tour guides should study the Tour booklet, but not read the booklet word for word during the tour. Member Rozovics asked if she needed to research facts for the tour. Member Kenney and Member Nemcek stated that that would not be necessary, since all Commission members would assist with the notes. Member Nemcek requested that Member Wyman prepare additional notes for next Wednesday’s meeting.

Chair Alt agreed to write an article for the Northwest Herald’s Lifestyles section. Member Atwood will provide Chair Alt with the Northwest Herald contact information.

VII. Member Inquiries and Reports

Member Kenney presented a draft of the historical placemats, which will be distributed to various Crystal Lake restaurants. The placemats focus on the origination of several City street names. Member Nemcek moved to have the Commission pay for the printing of 5000 placemats, with the total amount not to exceed \$500. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.

Member Alt distributed information regarding the IHPC conference in June 2007.

VIII. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 10:30 PM. Member Kenney seconded he motion. On voice vote, all voted aye. Motion passed.