

MINUTES
Historic Preservation Commission
February 1, 2007
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

Chair Alt called the meeting to order at 7:35 p.m. on February 1, 2007, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Commission members: Chairperson Brice Alt , LeeAnn Atwood, Diana Kenney and Tom Nemcek. Also present were Sue Riegler and Eric Helm, Assistant to the City Manager.

III. Approval of Minutes of the January 4, 2007 Regular Meeting and Approval of Minutes of the January 14, 2007 Heritage Tour/Trolley Tour Special Meeting

Member Kenney noted that at the January 4, 2007 meeting she agreed to contact Steve Delaney regarding the landmark plaque at 36 N. Virginia, but she did not agree to contact the owner of the structure. With this correction, Member Kenney moved to approve the minutes of the January 4, 2007 meeting. Member Nemcek seconded the motion. On voice vote, all voted aye. Member Atwood abstained. Motion passed.

Member Kenney noted that Tom Nemcek is the “2007 Heritage/Trolley Tour Chairman”. The January 14, 2007 meeting minutes incorrectly stated 2003. With this correction, Member Kenney moved to approve the minutes of the January 14, 2007 special meeting. Member Atwood seconded the motion. On voice vote, all voted aye. Motion passed.

Member Kenney stated that following her discussions with Greg Keller, the Lakeside Legacy may present an application for landmark status for the Dole Mansion in the near future.

IV. Discussion of 2007 Trolley Tour

Regarding placing advertising on the trolley, it was confirmed that eight spaces are available. Member Nemcek agreed to visit the trolley car company in Bensenville to view the physical requirements necessary to install signage on the trolley. While not present, Member Wyman had expressed interest in viewing the trolley as well. Member Atwood recommended that the Commission create the advertising signs for the sponsor companies (the sponsor company would provide the artwork).

Member Kenney distributed the first draft of the Trolley Tour booklet. The Commission felt the booklet should focus on pictures, instead of text. Discussion occurred regarding the pricing for advertising. A possibility is allowing the sponsor company to choose whether it wanted advertising in the booklet and/or on the exterior of the trolley. The pricing structure will need to be decided at the next Commission meeting.

Member Nemcek announced that a meeting would be held at his home, 70 N. Caroline, on Wednesday, February 21, 2007 at 7:30 PM.

City Staff Helm stated that no special City permit is needed for the trolley, but the Crystal Lake Police Department should be informed of the trolley route and tour times. Furthermore, the City will request that the trolley car company provide the City of Crystal Lake proof of insurance.

The Commission felt that permission should be obtained from the Lakeside Legacy prior to using their property as a trolley turn around point.

V. Discussion of UIC Neighborhood Housing Study

City Staff Helm stated that UIC would make a presentation before the HPC in March. From his understanding, UIC is scheduled to complete the pattern book in June 2007.

VI. Member Inquiries and Reports

Chair Alt distributed a brochure describing a historical mural at McHenry County College. Member Kenney stated that bricks are continuing to be sold for the Union Cemetery soldier restoration efforts.

VII. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 8:45 p.m. Chair Alt seconded the motion. On voice vote, all voted aye. Motion passed.