

MINUTES
Historic Preservation Commission
January 4, 2007
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call To Order

Chair Alt called the meeting to order at 7:35 p.m. on January 4, 2007, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Commission members: Chairperson Brice Alt, Diana Kenney, Tom Nemcek, Michelle Rozovics and Bob Wyman. Also present were Sue Riegler and Eric Helm, Assistant to the City Manager.

III. Approval of Minutes of the December 7, 2006 Regular Meeting

Sue Riegler mentioned that her name was spelled incorrectly in the minutes. Member Kenney moved to approve the minutes of the December 7, 2006 meeting, with the correction to the spelling of Sue Riegler's name. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.

Member Kenney mentioned that Member Atwood is recovering from surgery and doing well. The Commission wished her a speedy recovery.

IV. Discussion of 2007 Heritage Tour

Ms. Riegler stated that several homeowners along Dole Avenue declined to participate in the 2007 Heritage Tour. Member Kenney stated that the Commission should consider organizing a historic trolley tour, instead of a housewalk tour. The Commission discussed the logistics of the trolley tour and a possible route that would include downtown Crystal Lake, Dole Avenue, Route 14 and streets adjacent to Dole Avenue. Several items were discussed:

- Date of Trolley Tour? The Commission felt a Sunday in June is best; however, some flexibility may be needed. An alternate month could be August.
- What is the speed of the trolley? What speed would allow for the best tour? Could the trolley pull over and stop to allow for discussion of historic areas?
- Does the trolley require special permitting by the City? City Staff Helm agreed to look into this.
- How would sponsorship work? Could advertising be placed on the side of the trolley?
- Chair Alt asked whether tickets should be sold for a specific tour time? The Commission felt that tickets should be open ended and not state a specific time. The Commission discussed that this may cause problems if many people arrive at one time.
- The Commission needed to finalize the following: route, script for tour presenters and timing and flexibility of rides. The Commission also wanted to ensure that knowledgeable people are on the trolley to answer questions.
- What is the appropriate size of the trolley tour book? The Commission felt the book should be a large book, similar to past Heritage Tour booklets.
- Will the trolley route have significant road construction during the tour? City Staff Helm agreed to investigate this.

The Commission agreed to ride through the proposed route.

V. Discussion of UIC Neighborhood Housing Study

City Staff Helm stated that a survey, generated by UIC, would be distributed to the Commission and to the City Council. This survey will solicit input regarding the regulatory content of the pattern books. Chair Alt asked when the Commission would receive the questionnaire. City Staff Helm stated that the City is almost finished taking pictures of the houses included in the study and once this is completed, the questionnaire would be presented. City Staff Helm will keep the Commission updated regarding progress.

VI. Member Inquiries and Reports

Member Kenney asked if the Commission could request that the City budget \$400 for training and education and \$300 for the purchase of two landmark plaques in fiscal year 2007/2008. City Staff Helm stated that he is cautiously optimistic that the amount will be approved in the budget process, and he will keep the Commission updated.

Chair Alt asked about the status of the landmark plaque for the Wallace house at 36 N. Virginia Avenue. Member Kenney agreed to contact the owners of the house and find the location of the plaque. Chair Alt is also preparing his letter to the City Council, updating them on the Commission's effort.

Member Kenney stated that 2008 will be the 150th anniversary of the Colonel Palmer House. She would like to organize a celebration of this milestone.

VII. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 9:30 p.m. Member Rozovics seconded the motion. On voice vote, all voted aye. Motion passed.