

**MINUTES**  
**Historic Preservation Commission**  
**February 5, 2009**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**I. Call to Order**

Chair Alt called the meeting to order at 7:35 p.m. on February 5, 2009, at the Municipal Complex in Crystal Lake.

**II. Roll Call/Attendance**

Present were the following Commission members: Brice Alt, LeeAnn Atwood, Diana Kenney, Sandra Price, Michelle Rozovics, Tom Nemcek and Bob Wyman. Also present was Eric Helm, Assistant to the City Manager.

**III. Public Comment**

There was no one in the public who wished to speak.

**IV. Approval of Minutes of the December 4, 2008 Regular Meeting and the January 22, 2009 Special Meeting**

Member Kenney moved to approve the minutes of the December 4, 2008 regular meeting. Member Price seconded the motion. On voice vote, all voted aye. Motion passed. Member Kenney moved to approve the minutes of the January 22, 2009 Special Meeting. Member Nemcek seconded the motion. On voice vote, all voted aye. Motion passed.

**V. Discussion of 2009 Trolley Tour**

Member Price stated that Mike Walkup has approved the use of his property for the Trolley Tour. The Commission discussed the possibility of allowing Mr. Walkup to place his business cards on the ticket purchase table. Member Kenney stated that, due to the difficult economic conditions, the Commission should identify a way to recognize its sponsors. Member Atwood suggested that more space be given to the advertiser in the booklet. Member Kenney stated that there is no space for additional advertising. Member Kenney suggested that the Commission provide a special VIP tour at 3:00 PM. She mentioned that something "special" could be provided, like free tickets and a picnic after the Tour. It was discussed that the number of free tickets per advertiser would depend on the size of the advertisement. For example, if an organization purchased a ¼ page ad, it would receive two free tickets; if an organization purchased a ½ page ad, it would receive four free tickets. Since some advertisers will not utilize the free tickets, it was discussed that 42 tickets could be offered for the 33 available seats. Member Atwood and Member Wyman agreed to outline various advertiser benefits. The Commission will finalize the advertiser benefits at the next meeting. Advertisement prices will remain the same this year.

Member Rozovics distributed the first draft of the Tour book and went through the format. Chair Alt will revise and edit the "Welcome" page. Member Rozovics stated that the articles should be limited to around 200 words, which would allow for 600 words per page. The deadline for the articles is March 1<sup>st</sup>. Chair Alt stated that he will include a catalogue picture of a Sear's home in the book.

The Commission then discussed the theme of this year's Tour. It was agreed that the theme would be, "A Sunday in Nunda". Member Nemcek stated that another meeting solely dedicated to the Trolley Tour is not necessary and the Commission should focus on writing

the articles. Member Kenney stated that the Colonel Palmer House is open at various times and by appointment for article research.

Member Nemcek stated that he will visit the County building on February 20<sup>th</sup> and invited the Commission to give him items to research. Currently, he will focus on 67 Gates Street and the build dates for Sears homes. Member Price is also interested in any information regarding the Rowley family.

**VI. Discussion of Chair's Yearly Report to the City Council**

Chair Alt informed the Commission that he will be writing his yearly report to the City Council.

**VII. Member Inquiries and Reports**

Member Rozovics gave an update regarding her presentation on tax issues for historic structures. If the Commission has questions regarding this topic, she would be happy to assist.

**VIII. Adjournment**

There being no further business, Member Nemcek moved to adjourn the meeting at 8:35 p.m. Member Wyman seconded the motion. On voice vote, all voted aye. Motion passed.