

**MINUTES**  
**Sustainability Committee**  
**December 12, 2018**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**I. Call to Order**

The meeting was called to order at 7:02 p.m. on Wednesday, December 12, 2018 at the Municipal Complex in Crystal Lake.

**II. Roll Call/Attendance**

Present were the following committee members: Chair John Kavalunas, Vice Chair Lehn Shepherd, Scott Hennings, Terry Dieckhoff, Pat Dieckhoff, and Ryan Pettit. Also in attendance was Nick Hammonds, Management Analyst.

**III. Public Comment**

None.

**IV. Approval of the Minutes from November 14, 2018**

Scott Hennings moved to approve the minutes from the November 14, 2018 meeting as amended. John Kavalunas seconded the motion. Upon voice vote, motion passed.

**V. Position Vacancy Discussion**

John Kavalunas began the discussion of vacant positions on the Committee. John Kavalunas stated that due to limited contact information available he has had difficulty receiving a response from the individual who showed interest in joining the Committee at the Johnny Appleseed Festival. John Kavalunas encouraged the Committee to be active in the search for prospective members. The Committee agreed to conduct outreach and advertise for the open positions.

John Kavalunas asked where the position vacancy has been posted. Nick Hammonds advised that the City will have information posted in the January Newsletter regarding the vacant position. Lehn Shepherd discussed potential members that recently moved into Crystal Lake. Pat Dieckhoff also discussed a Crystal Lake resident who may be interested in joining the Committee.

**VI. Bicycle Friendly Community**

Scott Hennings advised that Steven Clark, the previous contact for the League of Bicyclists, was no longer with the organization. Scott Hennings discussed how the 2016-17 application feedback was still helpful for the Committee to get to the bronze level. Scott Hennings also discussed some of the projects that the County is completing in the next five years that will count towards the Bicycle Friendly Community status.

Scott Hennings began a discussion regarding bicycle friendly businesses. There are three bike shops in Crystal Lake that should be involved and complete an application. This would count towards the City's status. Additionally, Vision Zero was discussed

by the Committee, where the City could adopt a statement of intent to have a vision of zero bicycle related fatalities.

John Kavalunas discussed Committee members conducting outreach to bike shops to complete a bicycle friendly business application. Scott Hennings stated that he will bring additional information and research for January's Sustainability Committee meeting.

John Kavalunas inquired about the Mayor's interest in biking and how the Committee could propose projects to the City. Specifically, having an informal communication avenue to the City to promote bicycle friendly initiatives. Nick Hammonds will locate a contact from the City for bicycle friendly initiatives.

## **VII. Sustainability Committee Budget**

Ryan Pettit began a discussion of the Committee's proposed budget and how the biking app could be funded through small grants. John Kavalunas discussed how some portion, possibly 20 percent, could come from the City based on the portion that a grant would pay for the app. Pat Dieckhoff discussed how the Committee could conduct outreach to bike shops to help fund the app and that having a final number for the cost would be beneficial. Ryan Pettit advised that he will provide a final cost estimate. Lehn Shepherd mentioned that the Committee may need to demonstrate the app to show its functionality and to promote the app as a resource for biking.

The Committee agreed to propose the following items for its budget request:

Bike Friendly Community Resources, Technology, and Community Outreach: \$3,000  
T-shirts for Bike With Your Neighbor: \$500  
Food for Bike With Your Neighbor: \$200  
Johnny Appleseed Raffle and Handout Items: \$500 (including a nest, rain barrel, bags, water bottles and seeds)  
Eco-friendly Movie Rental: \$300  
Miscellaneous: \$300  
Total Budget Request: \$4,800

Pat Dieckhoff discussed the logo for the T-shirts. The Committee agreed to keep the logo from previous years. The Committee then discussed the bike sharing proposal with Visit McHenry County. This will be added as an agenda item for January's meeting.

## **VIII. Goal Discussion**

John Kavalunas stated that the Committee could focus on the GRC as a guideline for goals in 2019. Pat Dieckhoff inquired about what the Committee's goal is by looking at the GRC. The Committee discussed the following short term and long term goals for 2019:

- The Bike With Your Neighbor Event.
- Expanding outreach at the Johnny Appleseed Festival.
- Implementing recommendations for the Bicycle Friendly Community status.

- Applying for Bicycle Friendly Community in 2020.
- Expanding GIS uses.
- The status of SolSmart.

**IX. Open Discussion**

Pat and Terry Dieckhoff discussed solar and how homes can be evaluated through the Environmental Defenders of McHenry County. John Kavalunas brought up his concern about the motives for solar, specifically that residents should be going towards solar for the environmental benefit instead of only a monetary benefit. Pat Dieckhoff mentioned that anyone in the ComEd area can become a subscriber. Additionally, Pat Dieckhoff discussed Green Drinks and a presentation occurring at a school in Crystal Lake.

**X. Next Meeting**

The next meeting will be held on Wednesday, January 16, 2019 at 7:00 p.m.

**XI. Adjourn**

There being no further business, Lehn Shepherd moved to adjourn the meeting at 8:42 p.m. Scott Hennings seconded the motion. On voice vote, all voted aye. Motion passed.