

EMERGENCY

BUSINESS ASSISTANCE



Economic Injury Disaster Program

Summary

The U.S. Small Business Administration (SBA) is offering low-interest federal disaster loans for working capital to small businesses suffering substantial economic injury as a result of the COVID-19.

<i>Deadline?</i>	On-going but money is awarded on a 1 st come 1 st serve basis. It is recommended to apply early since the program has experienced significant demand and are unsure when funds may run out.
<i>How much money can a business get?</i>	Maximum business loan of \$2 million per owner . The interest rates are 3.75 percent for small businesses and 2.75 percent for nonprofit organizations with terms up to 30 years. <i>Existing or previously issued SBA loan amounts do not impact a business' ability to qualify for the full \$2 million.</i>
<i>What can loan funds be used for?</i>	For fixed debts, payroll, accounts payable, and other bills that could have been paid had the disaster not occurred. The loans are not intended to replace lost sales or profits or for expansion.
<i>How do businesses apply?</i>	Businesses can submit an application online here . Please plan to have the following items: <ul style="list-style-type: none">• SBA Form 5 or SBA Form 5C for sole proprietorships – Business Loan Application completed and signed by business applicant.• IRS Form 4506T - Complete copies, including all schedules, of the most recent Federal income tax returns for the applicant business; an explanation if not available.• SBA Form 2202 - Schedule of Liabilities listing all fixed debts.• SBA Form 413 - Personal Financial Statement completed, signed and dated by the applicant (if a sole proprietorship), each principal owning 20% or more of the applicant business, each general partner or managing member.• SBA Form 1368 - Monthly sales figures. <i>Additional information that may be necessary to process your application:</i> <ul style="list-style-type: none">• Complete copies, including all schedules, of the most recent Federal income tax returns for each principal owning 20% or more of the applicant business, each general partner or managing member, and each affiliate when any owner has more than a 50% ownership in the affiliate business. Affiliates include, but are not limited to, business parents, subsidiaries, and/or other businesses with common ownership or management.

	<ul style="list-style-type: none"> • If the most recent Federal income tax return has not been filed, a year-end profit and loss statement and balance sheet for that tax year is acceptable. • A current year-to-date profit and loss statement.
<i>Timeline for funds?</i>	Approximately a 30 day turnaround (21-24 days decision time, 7 days for closing and then disbursement).
<i>Contact Information:</i>	For questions call the SBA Disaster Assistance Customer Service Center by phone at 1-800-659-2955 or via email at disastercustomerservice@sba.gov .
<i>Tips:</i>	<ul style="list-style-type: none"> • Funds cannot be used for gap financing or to refinance existing debt. • A business must file with the location of the headquarters. • Multiple industries require separate applications (ex: daycare and restaurant must file separate even if same owner) Capped at \$2 million per owner regardless of how many industries and businesses they have. • Same owner and same industry (ex: multiple restaurants) can file one application. • Any owner with more than 20% rights is required to make a personal guarantee. • Collateral is required and property can be used as collateral. <p>• The system has been overwhelmed with applications resulting in the system going down during application processes. It is recommend to try applying from 7pm-7am and if you need to call for assistance, call on the weekends or after 7pm.</p>