

CITY OF CRYSTAL LAKE



Application for an Additional Raffle

(Only to be completed if a previous raffle was approved in the same calendar year)

Return Completed Form To:
City of Crystal Lake
100 W. Woodstock St.
Crystal Lake, IL 60014
Attn: City Manager's Office

Enclosures:

- Letter filled out by the organization stating that the officers agree that the appointed raffle manager is acting on behalf of the club for the conduct of the raffle.
- If the raffle is taking place outside the organization's premises, a letter from the property owner stating that they are aware of the raffle and will not benefit from the proceeds.
- Completed, signed and notarized application.



Additional Raffle

Office Use Only

Date Received _____

CMO Approved: _____

License Number: _____

Raffle Information (Please attach additional pages if more space is needed)

Name of Organization:

Raffle Manager Information

Must live in corporate City limits of Crystal Lake

First, Middle Initial, Last Name

I do not have a middle name

Address

Phone Number

Email Address

Raffle Information (Please attach additional pages if more space is needed)

Date(s) of Raffle

Date(s) of Ticket Sales

Location where raffle/drawing will take place – Please include address.

Proposed price for each ticket sold

Total Number of Chances to be Sold

Will chances be sold online?

Yes

No

Type of raffle – Select multiple if needed. If ‘Other’, please explain.

50/50

Table Raffle
(Baskets, Buckets, etc.)

Progressive
(Queen of Hearts)

Other _____

Objects to be raffled

Maximum retail value of each prize(s)

Total retail value of all prizes

Notarized signatures needed on last page.

President

Printed: _____ Signed: _____

Date: _____

Sworn and subscribed before me this: _____ (day) of _____, _____

Notary: _____

(Seal)

Secretary

Printed: _____ Signed: _____

Date: _____

Sworn and subscribed before me this: _____ (day) of _____, _____

Notary: _____

(Seal)

Raffle Manager

Printed: _____ Signed: _____

Date: _____

Sworn and subscribed before me this: _____ (day) of _____, _____

Notary: _____

(Seal)