

**MINUTES**  
**Sustainability Committee**  
**January 20, 2021**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**1. Call to Order**

The meeting was called to order at 7:05 p.m. on Wednesday, January 20, 2021 at City Hall in Crystal Lake.

**2. Roll Call/Attendance**

Present were the following committee members joining remotely via Zoom: Terry Dieckhoff, Jen Oliver, Lisa Janezic, Lara Smith, Sam Zurawski, Emilie Hoffman, and Cordell Crane joined the meeting via Zoom. Member of the public in attendance via Zoom was Assistant to the City Manager Nick Hammonds.

**3. Public Comment**

No guests from the public attended the meeting.

**4. Approval of the Minutes from December 16, 2020**

Sam Zurawski moved to approve the minutes from the December 16, 2020 meeting as amended. Lisa Janezic seconded the motion. Upon voice vote, motion passed.

**5. Bike With Your Neighbor: Tentative June 13, 2021**

Nick Hammonds provided an update to the Committee regarding a tentative date for the annual Bike With Your Neighbor event. The Crystal Lake Park District agreed to hold a date for the event assuming that Covid-19 precautions can still be met. Cordell Crane stated that attendees and the Committee could all wear masks when signing up before people go on the bike ride.

Lisa Janezic inquired about the setup of the event and how everyone is involved. Nick Hammonds stated that he will share the breakdown of roles that was created in anticipation of the 2020 event that was eventually cancelled due to Covid-19. Emilie Hoffman asked if items will be raffled at the end of the event, similar to 2019. Terry Dieckhoff stated that the local bike shops will be involved again to help with the raffle and setup. He stated that the local bike shops have always been helpful and that it is sad that one of the Crystal Lake bike shops had to close recently.

**6. 2030 Challenge**

Emilie Hoffman provided a brief update to the Committee on her research of the 2030 Challenge. She stated that the State of Illinois joined the 2030 Challenge in 2007, however it appears that many localities have not followed through on the program. The National Governor's Association and the Conference of Mayors supported the program. Emilie stated that it appeared that any town with over 30,000 residents was automatically joined into the program. She stated that Crystal Lake was included on the list. She also stated that many of the links on the website were broken.

Emilie Hoffman further stated that it appeared as though no other towns near Crystal Lake had formally adopted the 2030 Challenge. Many cities in Minnesota and Colorado have joined the program. Cordell Crane stated that they appear to have monthly updates but little else.

**7. Greenest Region Compact (GRC): Review Priority Objectives, Plastic Bag Objective Discussion, and Complete Streets Discussion**

Below are the current priority objectives:

- Communication and Green Business Designation Program: Lara Smith and Emilie Hoffman
- Single Use Bag Ordinance: Nicky Strahl

Nick Hammonds discussed the Green Business award program progress. He stated that the Committee can proceed with crafting a questionnaire and flyer to cater to Crystal Lake. The materials will then be presented to City staff. Cordell Crane inquired about the process for the program. Nick Hammonds stated that once the Committee has crafted the program to be specific to Crystal Lake, and the evaluation and award criteria is specified, the Committee will then get approval to promote the program and begin accepting submissions. Nick Hammonds inquired the Committee to review the Batavia Green Business Award program and provide comments to Nick by January 31<sup>st</sup>.

**8. Sustainability Committee Web Page**

Lara Smith discussed how the Committee website still needs to have an updated mission statement. Nick Hammonds will provide the current status of the mission statement for the Committee to review.

**9. Open Discussion**

Nick Hammonds provided an update regarding the electric vehicle charging station and the bike share program. Both proposals will proceed to the City's budget discussions and Nick will follow up with the Committee if they are approved. Cordell Crane inquired if the charging stations will be implemented with future capacity. Nick Hammonds confirmed that the contractor provided for future expansion in the event that the station is a popular attraction.

**10. Next Meeting**

The next meeting will be held on Wednesday, February 17, 2021 at 7:00 p.m.

**11. Adjourn**

There being no further business, Sam Zurawski moved to adjourn the meeting at 7:31 p.m. Terry Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.