



CITY OF CRYSTAL LAKE

AGENDA

CITY COUNCIL

REGULAR MEETING

City of Crystal Lake

100 West Woodstock Street, Crystal Lake, IL

City Council Chambers

November 16, 2021

7:00 p.m.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Minutes – November 2, 2021 Regular City Council Meeting**
5. **Accounts Payable**
6. **Public Presentation**
The public is invited to make an issue oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the City staff, Mayor or City Council will not be allowed at this time, nor will any comment from the Council. Personal invectives against City staff or elected officials are not permitted.
7. **Mayor's Report**
8. **City Council Reports**
9. **Consent Agenda**
 - a. **Amended Resolution for Federal Participation with the Illinois Department of Transportation (IDOT) for construction per IDOT request for the North Main Street Improvement**
 - b. **Truth in Taxation Compliance Procedural Requirement**
 - c. **Board and Commission Appointment and Reappointments – Economic Development Committee**
10. **435 Angela Lane, Randall Plaza - Final Planned Unit Development Amendment to remove two required parking lot landscape islands, a variation from Article 4-400 F**
11. **Bid Award – 2015 Vactor 2100 Plus Fan & Cotta Repair**
12. **Bid Award – Purchase of Lift Station 23 and 24 Replacement Pumps**
13. **Bid Award – Tree Pruning Services Contract**
14. **Bid Award – Wastewater Treatment Plant 2 (WWTP 2) Turbo Blower Core Replacement Project**
15. **Bid Award – Clear Southern Rock Salt**
16. **Council Inquiries and Requests**
17. **Adjourn to Executive Session for the purpose of discussing matters of pending and probable litigation, the sale, purchase or lease of real property, collective bargaining and personnel**
18. **Reconvene to Regular Session**
19. **Adjourn**

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Melanie Nebel, Executive Assistant, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.



Agenda Item No: 9a

**City Council
Agenda Supplement**

Meeting Date: November 16, 2021

Item: Amended Resolution for Federal Participation with the Illinois Department of Transportation (IDOT) for construction per IDOT request for the North Main Street Improvement

Staff Recommendation: Motion to adopt an amended Resolution authorizing the City Manager to execute the revised Local Agency Agreement for Federal Participation with IDOT for construction of the North Main Street Improvement.

Staff Contact: Michael Magnuson, Director of Public Works and Engineering

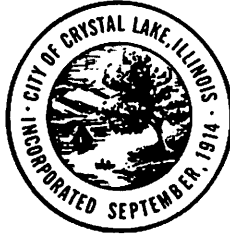
Background:

On October 5, 2021, the Local Agency Agreement for Federal Participation with the Illinois Department of Transportation (IDOT) was approved by the Mayor and City Council for the North Main Street project. On November 5, 2021 IDOT opened bids for this project. The apparent low bidder is Pir Tano Construction Company. The as-read bid amount was \$4,564,372.47, which is \$179,807.23 less than the engineer's estimate of cost.

The original Resolution did not specifically mention the City's commitment to fund the water main items. IDOT has requested an amended Resolution to clarify that the City will be responsible for funding all of the water main items. No other changes were requested from the previous Resolution. The October 5, 2021 agenda supplement and Resolution are attached for the City Council's information. The Resolution is reflective of the engineer's estimate of cost (as required by IDOT) not the as-read bid amount.

Votes Required to Pass:

A simple majority vote.



RESOLUTION

WHEREAS, City Council passed resolution 21R-70 on October 5, 2021; and

WHEREAS, the Illinois Department of Transportation has requested an amendment to the resolution; and

WHEREAS, North Main Street was identified as an area in need of improvement; and

WHEREAS, the intersection of Route 176 and North Main Street will be improved to install a new traffic signal and other required intersection improvements; and

WHEREAS, North Main Street will be resurfaced between the railroad tracks and Route 176; and

WHEREAS, the water main will be upgraded along Route 176 and North Main Street; and

WHEREAS, the City was awarded \$1,500,000 in Federal Surface Transportation funds and \$187,500 in State funds for the improvement;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute the amended Local Agency Agreement for federal participation for the North Main Street improvements;

BE IT FURTHER RESOLVED that the City adopt a resolution appropriating \$1,360,000 in MFT funds for the North Main Street construction improvements.

BE IT FURTHER RESOLVED that the City agrees to fund their fair share of the participating construction up to and not to exceed \$1,700,000.

BE IT FURTHER RESOLVED that the City agrees to fund all costs of the water main portion of the North Main Street construction improvements up to and not to exceed \$1,873,000.

DATED this 16th day of November, 2021.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Haig Haleblian, MAYOR

SEAL

ATTEST:

Nick Kachiroubas, CITY CLERK

PASSED: November 16, 2021

APPROVED: November 16, 2021



Agenda Item No: 12

**City Council
Agenda Supplement**

Meeting Date: October 5, 2021

Item: Local Agency Agreement for Federal Participation with IDOT for construction and appropriation of Motor Fuel Tax (MFT) funds for the North Main Street Improvement.

Staff Recommendation:

1. Motion to adopt a Resolution authorizing the City Manager to execute the Local Agency Agreement for Federal Participation with Illinois Department of Transportation (IDOT) for construction of the North Main Street improvement.
2. Motion to adopt a Resolution appropriating \$1.36 million in MFT funds for the North Main Street improvement construction.

Staff Contact: Michael Magnuson, Director of Public Works and Engineering

Background:

The North Main Street project includes the installation of a new traffic signal with other improvements at the intersection of North Main Street and Route 176 and the resurfacing of North Main Street from Route 176 to south of Woodstock Street. It also includes upgrading the water main along Route 176 and North Main Street.

The total project cost is \$4.74 million. The City has secured \$1.5 million in Federal Surface Transportation Program (STP) funding and \$187,500 in State funds for construction of this project. The City's estimated share of the project is \$1.36 million in MFT funds and \$1.7 million in Water and Sewer funds. The attached agreement is a standard agreement that is used for all projects using federal funds. Once this agreement has been executed and all necessary approvals have been secured, IDOT will be able to let the project. The City will oversee the construction scheduled to begin in 2022.

The City's share of the project will be budgeted using MFT funds and Water and Sewer funds for the non-participatory items (water main upgrades). It is recommended that the City

appropriate \$1.36 million in MFT funds. This appropriation is for the City's share of the construction not including the water main upgrades.

Any funds that are obligated and not spent will be returned to the City's unobligated balance once the project is complete. The City has sufficient reserves in its MFT Fund for this expenditure. This project will be proposed in the budget for Fiscal Year 2022/2023.

Votes Required to Pass:

A simple majority vote.



RESOLUTION

WHEREAS, North Main Street was identified as an area in need of improvement; and

WHEREAS, the intersection of Route 176 and North Main Street will be improved to install a new traffic signal and other required intersection improvements; and

WHEREAS, North Main Street will be resurfaced between the railroad tracks and Route 176; and

WHEREAS, the water main will be upgraded along Route 176 and North Main Street; and

WHEREAS, the City was awarded \$1,500,000 in Federal Surface Transportation funds and \$187,500 in State funds for the improvement;

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT RESOLVED that the City Manager is authorized to execute the Local Agency Agreement for federal participation for the North Main Street improvements;

BE IT FURTHER RESOLVED that the City adopt a resolution appropriating \$1,360,000 in MFT funds for the North Main Street construction improvements.

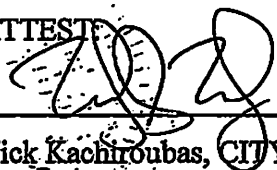
DATED this 5th day of October, 2021.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: 
Haig Haleblian, MAYOR

SEAL

ATTEST



Nick Kachroubas, CITY CLERK

PASSED: October 5, 2021

APPROVED: October 5, 2021



Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?

Yes No

Resolution Type	Resolution Number	Section Number
Original	21R-70	15012400PV

BE IT RESOLVED, by the Council of the City of Crystal Lake

Governing Body Type of the City Local Public Agency Type
 of Crystal Lake Name of Local Public Agency Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract Contract or Day Labor.

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
N. Main Street	0.32	FAU0124	Route 176	Woodstock Street

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Intersection improvement with new traffic signal, channelization, resurfacing and water main upgrade.

2. That there is hereby appropriated the sum of one million, three hundred and sixty thousand Dollars (\$1,360,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Nick Kachiroubas City Clerk in and for said City

of Crystal Lake Name of Local Public Agency in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Council Governing Body Type of Crystal Lake Name of Local Public Agency at a meeting held on October 05, 2021 Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 5 day of October, 2021 Day Month, Year

(SEAL)

Clerk Signature [Signature] Date

Approved

Regional Engineer Department of Transportation Date



Agenda Item No: 9b

City Council Agenda Supplement

Meeting Date: November 16, 2021

Item: Truth in Taxation Compliance Procedural Requirement

Staff Recommendation: Motion to adopt a resolution determining the 2021 tax levy in compliance with the Truth in Taxation Law

Staff Contact: Gary J. Mayerhofer, City Manager
Jodie Hartman, Director of Finance

Background:

Adoption of this resolution is a procedural requirement as the actual levy ordinance will be considered after the public hearing at the December 7, 2021 City Council meeting. The attached resolution would determine the maximum 2021 levy amount. The process in determining the actual tax levy is challenging because the actual dollars collected from the 2021 tax levy are not received until fiscal year 2022/23, for which the City has not yet considered an annual budget. The amounts for line items included in the levy, such as public safety pensions and a portion of Fire Rescue operations, have already been calculated and determined necessary. The actual tax levy ordinance will be placed on the December 7, 2021 City Council agenda for consideration.

The proposed levy would:

- Maintain a ZERO levy for general operations, which include City Administration, Police, Community Development and Public Works activities.
 - Provide necessary funding for Police and Firefighters' Pension Funds, Fire Rescue Department operations, crossing guards, IMRF and Social Security funding, and support of the Crystal Lake Public Library.
 - Increase the City's property tax rate by an estimated 0.91%.
 - Be spread over a wider tax base than the previous year, as the City's Equalized Assessed Valuation (EAV) is expected to grow about 4%, including almost \$10 million in new construction.
 - Have an estimate impact on an average household with a home valued at \$300,000 of \$12.22 per year, or \$1.02 per month.
 - Include an overall increase of 4.9% to the total dollar amount levied, inclusive of the Crystal Lake Public Library.
-

- Be less than 105% of the taxes extended for the prior tax levy, therefore a “Black Box” publication is not required but will be voluntarily printed in the local newspaper as an act of transparency. Similarly, a voluntary public hearing has been scheduled for December 7, 2021, prior to the adoption of the tax levy ordinance.

Recommendation:

It is staff’s recommendation to approve the attached resolution determining the maximum 2021 tax levy.

Votes Required to Pass:

Simple majority



RESOLUTION

WHEREAS, the City Council of the City of Crystal Lake, McHenry County, Illinois, a home rule corporation, herein referred to as the “City”, wishes to comply with the Truth in Taxation Act, ILCS Chapter 35:200/18-et seq.; and

WHEREAS, this determination is made more than twenty (20) days prior to the proposed adoption of the City’s aggregate levy and is in compliance with the Truth in Taxation Act; and

WHEREAS, in compliance with the Truth in Taxation Act, since the proposed tax levy is not more than 5% than the taxes extended for the prior tax levy, a notice is not required to be published in a general circulation newspaper published in the taxing district and therefore may not be published; and

WHEREAS, a public hearing will be held prior to the adoption of the tax levy ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE ACTING MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE as follows:

The Corporate Authorities determine the amount of money estimated to be necessary to be raised by taxation for the 2021 tax levy is approximately \$18,607,492 which is no more than 105% of the aggregate extensions for the 2020 tax levy, which was \$17,729,871.

DATED at Crystal Lake, Illinois this 16th day of November, 2021.

CITY OF CRYSTAL LAKE,
an Illinois municipal corporation,

By: _____
Haig Haleblian, Mayor

SEAL

ATTEST

Nick Kachiroubas, City Clerk

PASSED: November 16, 2021

APPROVED: November 16, 2021



Agenda Item No: 9c

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	November 16, 2021
<u>Item:</u>	Board and Commission Appointment and Reappointments- Economic Development Committee
<u>Recommendation:</u>	City Council Discretion
<u>Contact:</u>	Haig Haleblian, Mayor

Background:

The Economic Development Committee (EDC) consists of nine (9) voting members, one nominated by the Chamber of Commerce, one nominated by the Downtown/Main Street Organization, and seven at-large members. The members are subject to the approval by a majority vote of the Mayor and City Council.

The terms of current EDC members Paul Leech, Gary Reece and Brett Rainwater expired on September 30, 2021. Mr. Rainwater resigned as a representative of the Downtown/Main Street Organization. The Downtown/Main Street Organization would like to nominate Stephanie Ormsby as the official representative. Mr. Leech and Mr. Reece expressed an interest in continuing to serve on the Committee. If Mr. Leech, Mr. Reece and Mrs. Ormsby are appointed, their terms would expire September 30, 2024.

Should the Council have any questions, please contact Mayor Haleblian.

Votes Required to Pass: Simple majority



Agenda Item No: 10

**City Council
Agenda Supplement**

Meeting Date:

November 16, 2021

Item:

REPORT OF THE PLANNING & ZONING COMMISSION

Request:

Final Planned Unit Development Amendment to remove two required parking lot landscape islands, a variation from Article 4-400 F

Petitioner:

Vera Putro, petitioner and agent for owner
435 Angela Lane

PZC Recommendation:

To approve the Planning and Zoning Commission (PZC) recommendation and adopt an Ordinance granting a Final Planned Unit Development Amendment to remove two required parking lot landscape islands, a variation from Article 4-400 F at 435 Angela Lane.

Staff Contact:

Kathryn Cowlin, Director of Community Development
Elizabeth Maxwell, City Planner

Background:

- Request: The petitioner is requesting a Final Planned Unit Development (PUD) Amendment to remove two required parking lot landscape islands a variation from Article 4-400 F.
- Zoning: The site is zoned B-2 PUD General Commercial. This is the most appropriate zoning district for retail uses.
- The project was approved as a Planned Unit Development and constructed as part of the Kaper Business Park. Changes to the approved site and landscape plans, as well as variations from the UDO, require a PUD amendment.
- Landscape islands are required every 10 parking spaces to reduce impervious surface coverage and provide an aesthetic aspect to parking lots. The required trees and shrubs can be accommodated adjacent to the parking lot in this grassy area.

PZC Highlights:

- The petitioner stated the landscape islands will be removed to allow two additional parking spaces for customers due to the current parking demand. There are multiple tenants who have complained there is not enough parking. The petitioner also stated they would like to replace trees at the rear of the building instead of along Angela Drive due to visibility concerns.

- There was significant discussion about the landscaping and that it should be replaced proximate to the landscape islands, as the islands break up parking lots.
- The PZC requested the petitioner work with Staff on Condition #2 for the landscaping to be replaced near the existing landscape islands, which the petitioner agreed
- The PZC members found that the petition met the Findings of Fact.

The PZC recommended **approval (7-0)** of the petitioner's request with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (West Suburban Real Estate Enterprises LLC, received 10/14/21)
 - B. Site Plan (Sketch undated, received 10/14/21)
2. Relocate the landscape from the landscape islands being removed or plant new landscape totaling two trees and 12 shrubs in the grassy area near these islands along the perimeter of the parking lot.
3. The petitioner must address all of the review comments and requirements of the Community Development Department.

Votes Required to Pass: A simple majority.



Acknowledgement Form

Regarding 435 Angela Lane –Randall Plaza Final Planned Unit Development Amendment to remove two required parking lot landscape islands a variation from Article 4-400 F. Project. Please check one of the choices and sign below.

- I hereby acknowledge that I have read, understand, and agree to the staff review comments and recommended conditions contained in the staff report, city staff reviews, and consultant reviews (if applicable).
- I hereby acknowledge that I have read, understand, and agree to most of the staff review comments and recommended conditions contained in the staff report, city staff reviews, and consultant reviews (if applicable) but have concerns with the following items:

Petitioner's Name: VERA Petro, as Agent for Date: 11/7/21
Signature Owner

West Suburban Real Estate Enterprises
LLC

PIQ Map
435 Angela Lane





The City of Crystal Lake Illinois

**AN ORDINANCE GRANTING A FINAL PLANNED UNIT DEVELOPMENT AMENDMENT
AT 435 ANGELA LANE**

WHEREAS, pursuant to the terms of a Petition (File #PLN-2021-185) before the Crystal Lake Planning and Zoning Commission, the Petitioner has requested a Final Planned Unit Development Amendment to remove two required parking lot landscape islands a variation from Article 4-400 F at 435 Angela Lane; and

WHEREAS, the Planning and Zoning Commission of the City of Crystal Lake, pursuant to notice duly published on October 16, 2021 in the Northwest Herald, held a public hearing at 7:00 p.m., on November 3, 2021 at City Hall at 100 W. Woodstock Street, Crystal Lake, Illinois to consider the proposed Final Planned Unit Development Amendment; and

WHEREAS, on November 3, 2021, the Planning and Zoning Commission, having fully heard and considered the testimony of all those present at the public hearing who wished to testify, made findings of fact as required by law and recommended to the Mayor and City Council of the City of Crystal Lake that the proposed Final Planned Unit Development Amendment be approved, as documented in the minutes, and

WHEREAS, it is in the best interests of the CITY OF CRYSTAL LAKE that the Final Planned Unit Development Amendment be issued as requested in said Petition.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

Section I: That a Final Planned Unit Development Amendment to remove two required parking lot landscape islands a variation from Article 4-400 F for the property commonly known as 435 Angela Lane (19-18-478-001), Crystal Lake, Illinois.

Section II: Said Final Planned Unit Development Amendment is issued with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (West Suburban Real Estate Enterprises LLC, received 10/14/21)
 - B. Site Plan (Sketch undated, received 10/14/21)

2. Relocate the landscape from the landscape islands being removed or plant new landscape totaling two trees and 12 shrubs in the grassy area near these islands along the perimeter of the parking lot.
3. The petitioner must address all of the review comments and requirements of the Community Development Department.

Section III: That the City Clerk be and is hereby directed to amend all pertinent records of the City of Crystal Lake to show the issuance of a Final Planned Unit Development Amendment in accordance with the provisions of this Ordinance, as provided by law.

Section IV: That this Ordinance shall be in full force and effect from and after its passage, approval and publication as provide by law.

DATED at Crystal Lake, Illinois, this 16th day of November, 2021.

City of Crystal Lake, an
Illinois municipal corporation

Haig Haleblian, MAYOR

SEAL

ATTEST:

Nick Kachiroubas, CITY CLERK

Passed: November 16, 2021
Approved: November 16, 2021



#2021-185 Randall Plaza Final PUD Amendment Project Review for Planning and Zoning Commission

<u>Meeting Date:</u>	November 3, 2021
<u>Request:</u>	Final Planned Unit Development Amendment to remove two required parking lot landscape islands a variation from Article 4-400 F.
<u>Location:</u>	435 Angela Lane
<u>Acreage:</u>	Approximately 3.6 acres
<u>Existing Zoning:</u>	B-2 PUD General Commercial
<u>Surrounding Properties:</u>	North: R-2 PUD Single Family Residential South: R-1 PUD Single Family Residential East: Across Randall Road, McHenry County Conservation District West: B-2 PUD General Commercial
<u>Staff Contact:</u>	Elizabeth Maxwell (815.356.3615)

Background:

- Constructed as part of the Kaper Business Park, the Randall Plaza provides space to a variety of tenants including restaurants, retail and service uses.
- Due to the current parking demand, the petitioner is requesting the removal of two landscape islands to allow two additional parking spaces.
- Landscape islands are required every 10 parking spaces to reduce impervious surface coverage and provide an aesthetic aspect to parking lots.

Development Analysis:

Land Use/Zoning

- The site is zoned B-2 PUD General Commercial. This is the most appropriate zoning district for retail uses.
- The land use map shows the area as Commerce. This is an appropriate land use designation for retail development.
- The project was approved as a planned unit development. Changes to the approved site and landscape plans, as well as variations from the UDO require a PUD amendment.

Site/Landscape Plan:

- Two landscape islands will be removed to allow two additional parking spaces for customers.
- The image below illustrates which two islands will be removed.



- The required trees and shrubs can be accommodated adjacent to the parking lot in this grassy area. A condition of approval has been added that the landscape be relocated or new landscape planted in this area.



Findings of fact:

FINAL PLANNED UNIT DEVELOPMENT AMENDMENT

The petitioner is requesting approval of a Final Planned Unit Development to allow the changes to the site and landscape plans removing two required landscape islands. The purpose of Planned Unit Developments is to encourage and allow more creative and imaginative design of land developments than is possible under district zoning regulations. Planned Unit Developments are, therefore, intended to allow substantial flexibility in planning and designing a proposal.

This flexibility is often in the form of relief from compliance with conventional zoning ordinance site and design requirements which may otherwise require individual requests and applications for zoning variations.

Ideally, this flexibility results in a development that is better planned, contains more amenities, and is ultimately more desirable than one that would have been produced through compliance with typical zoning ordinance and subdivision controls.

Therefore more lenient site requirements may be granted where the Planned Unit Development contains features not normally required of traditional developments. Although a formal variation request is not required to be made in conjunction with a Planned Unit Development, Staff identifies those aspects of the Planned Unit Development which effectively result in variations from UDO requirements. If the evidence is not found to justify these variations from the UDO that fact shall be reported to the City Council with a recommendation that the variations from the UDO which are proposed as part of the Planned Development be lessened or denied.

The Planned Unit Development proposed by the Petitioner includes the following variation from the UDO:

- A) Article 4-400 F. Site Landscaping, to remove two required landscape islands.

Comprehensive Land Use Plan 2030 Summary Review:

The Comprehensive Plan designates the subject property as Commerce, which allows for existing and future homes. The following goals are applicable to this request:

Land Use - Commerce

Goal: Maintain a dynamic and sustainable base of commercial uses that provides a solid tax base, goods, services and jobs to the city, as well as, the surrounding region through coordination in the Unified Development Ordinance, Comprehensive Land Use Plan and Economic Development Strategic Plan.

This can be accomplished with the following supporting action:

Supporting Action: Promote, retain and attract businesses that provide a diverse tax base.

Recommended Conditions:

If a motion to recommend approval of the petitioner's request is made, the following conditions are recommended:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (West Suburban Real Estate Enterprises LLC, received 10/14/21)
 - B. Site Plan (Sketch undated, received 10/14/21)
2. Relocate the landscape from the landscape islands being removed or plant new landscape totaling two trees and 12 shrubs in the grassy area near these islands along the perimeter of the parking lot.
3. The petitioner must address all of the review comments and requirements of the Community Development Department.



**City of Crystal Lake
Development Application
Ownership Sign-off Acknowledgement Form**

The following information is related to a development application. As the owner of the property in question, I (we) acknowledge that the information provided in the submittal was reviewed and approved.

Owner Information

Name: West Suburban Real Estate Enterprises, LLC

Address: 4201 Lake Cook Road, Suite 100

Northbrook, IL 60062

Phone: 847-208-0599

E-mail: vera@xr-partners.com

Project Name & Description: Due to high parking demands, we need more parking to accommodate business. By removing two parking lot islands, we would be able to create two additional parking spaces.

Project Address/Location: 435 Angela Lane, Crystal Lake

Signature

Vera Putro

Digitally signed by Vera
Putro

10-11-2021

As Agent for Owner
Owner: Print and Sign name

Date

NOTE: If the property is held in a trust, the trust officer must sign this petition as owner. In addition, the trust officer must provide a letter that names all beneficiaries of the trust.



**CRYSTAL LAKE PLANNING AND ZONING COMMISSION
WEDNESDAY, NOVEMBER 3, 2021
HELD AT THE CRYSTAL LAKE CITY COUNCIL CHAMBERS**

The meeting was called to order by Mr. Greenman at 7:00 p.m.

Mr. Greenman called the meeting to order. On roll call, members Gronow, Jouron, Repholz, Skluzacek, Teetsov, Atkinson and Greenman were present.

Kathryn Cowlin, Director of Community Development and Katie Rivard, Assistant City Planner were present from Staff.

Mr. Greenman said this meeting is being recorded for broadcast and future playback on the City's cable channel. He led the group in the Pledge of Allegiance.

APPROVE MINUTES OF THE OCTOBER 20, 2021 PLANNING AND ZONING COMMISSION MEETING

Mr. Jouron moved to approve the minutes from the October 20, 2021 regular Planning and Zoning Commission meeting as presented. Mr. Gronow seconded the motion. On roll call, members Gronow, Jouron, Repholz, Teetsov, Skluzacek and Greenman voted aye. Member Atkinson abstained. Motion passed.

ADOPTION OF 2022 MEETING DATES

Mr. Greenman made a motion to approve the 2022 Meeting Dates. On voice vote, all members voted aye. Motion passed.

2021-185 435 ANGELA LANE – RANDALL PLAZA – FINAL PUD AMENDMENT – PUBLIC HEARING

Final Planned Unit Development to remove two required parking lot landscape islands a Variation from Article 4-400 F.

Vera Putro, agent for owner, was present to represent the request.

Ms. Putro stated that due to the current parking demand, they are requesting to remove two parking islands to provide two additional parking spaces. She stated they have new businesses who are complaining there is not enough parking available. She noted that Fire Bar and Grill is busy and Chiro One is expanding.

Staff presented the information on the request. Ms. Rivard spoke to the shopping center and that it provided space to a variety of tenants. She went through the details of the request and explained the UDO

requirements for landscape islands. She referenced the images in the packet showing which landscape islands would be removed, if approved.

The Chairman opened the public hearing. There was no one in the public wishing to speak on the agenda item. The public hearing was closed.

Mr. Greenman asked the petitioners if they had any issues with the recommended conditions of approval. Ms. Putro stated she does not want to plant the trees in front along Angela Lane due to visibility concerns.

Mr. Gronow asked for clarification on Condition #2 as it states the trees will be planted near the landscape islands. Ms. Putro agreed to planting 12 shrubs nearby, but they want the visibility in front of the building and would like to plant the trees at the rear of the shopping center. Mr. Gronow asked Staff if they were okay with this change. Ms. Cowlin responded the Commission would need to amend Condition #2.

Ms. Teetsov asked where the trees should be located.

Mr. Skluzacek asked if there were other locations in the center they could add parking without removing the landscape islands. Ms. Putro spoke to the businesses who were requesting additional parking and the importance of the proximity to their tenant spaces. Mr. Skluzacek stated he hates to see the landscape islands removed, but is supportive if the request is necessary.

Mr. Atkinson noted he had no questions.

Ms. Repholz asked for clarification on Condition #2. Mr. Greenman confirmed the recommended condition was to locate the landscaping near the removed landscaping, so along Angela Lane.

Mr. Jouron stated he is familiar with the shopping center and there was more than enough parking available. He noted that two parking spaces will not help. Ms. Vera stated the tobacco shop is constantly complaining, and she spoke to Chiro One expanding and moving locations in the shopping center.

Mr. Jouron asked Staff if the City has received any complaints regarding the parking at this shopping center. Ms. Cowlin responded that most tenants will complain to the property owner. She stated that Staff understands the request, with the condition that the landscaping will be replaced. Mr. Jouron asked Staff about the approval of the shopping center related to the number of parking spaces provided. Ms. Cowlin discussed the change in demand with the change in tenants.

Ms. Repholz asked if parking spaces were lost to outdoor seating due to COVID. Ms. Putro responded yes, and noted that six or seven spaces were used for Fire Bar and Grill's outdoor seating.

Mr. Greenman noted there was a general acceptance of the request, but there is a concern for the landscaping. He noted the need for parking is driven by the pandemic. He thanked Staff and noted they have

done a great job. He stated he is supportive of the request, but would like for the landscaping to be close to the landscape islands, as the islands help break up parking lots.

Mr. Gronow made a motion to approve the Final Planned Unit Development Amendment to remove two required parking lot landscape islands a Variation from Article 4-400 F at 435 Angela Lane with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application (West Suburban Real Estate Enterprises LLC, received 10/14/21)
 - B. Site Plan (Sketch undated, received 10/14/21)
2. Relocate the landscape from the landscape islands being removed or plant new landscape totaling two trees and 12 shrubs in the grassy area near these islands along the perimeter of the parking lot.
3. The petitioner must address all of the review comments and requirements of the Community Development Department.

Mr. Gronow requested that the petitioner work with Staff on Condition #2 for the landscaping to be near the existing landscape islands.

Mr. Jouron asked about the location of the landscaping, and if it would be public or private property. Ms. Cowlin responded the landscaping would be on private property near the parking lot.

Ms. Teetsov seconded the motion. On roll call, members Gronow, Jouron, Repholz, Skluzacek, Teetsov, Atkinson and Greenman voted aye. The motion passed 7-0.

REPORT FROM PLANNING

Ms. Rivard provided an update on the items approved by City Council and the items scheduled for the next PZC meeting.

COMMENTS FROM THE COMMISSION

There were no comments from the Commission.

ADJOURNMENT

Mr. Skluzacek made a motion to adjourn the meeting. Mr. Atkinson seconded the motion. On voice vote, all members voted aye. The meeting was adjourned at 7:24 p.m.



2 parking
islands
to be
removed
→ to create
→ 2
additional
parking
spaces



Agenda Item No: 11

**City Council
Agenda Supplement**

Meeting Date:

November 16, 2021

Item:

Bid Award - 2015 Vactor 2100 Plus Fan & Cotta Repair

Staff Recommendation:

Motion to award the contract for the 2015 Vactor 2100 Plus Fan & Cotta Repair to the lowest responsive and responsible bidder, GPM Truck Center Inc., and to adopt a Resolution authorizing the City Manager to execute a contract with GPM Truck Center Inc. in the amount of \$57,690.05 with a 10% contingency for unforeseen expenses and to approve warranted completion date extensions.

Staff Contact:

Michael Magnuson, P.E., Director of Public Works and Engineering

Background:

The Public Works Department currently owns two large Vactor vehicles that are used regularly to clean sewers, remove/clear sewer obstructions, clean manholes and provide hydro excavation for water main and sanitary sewer repairs. These vehicles are essential pieces of equipment and cost over \$380,000 to replace. One of the vactors, the 2015 Vactor Sewer jet truck, experienced a failure of the fan system. The fan, housing, gear box and miscellaneous small parts associated with this system need to be replaced due to this failure.

On November 9, 2021, staff publicly opened and read aloud bids received for the 2015 Vactor 2100 Plus Fan & Cotta Repair. The breakdown of bids is as follows:

Bidder	Bid Price
√ GPM Truck Center Inc. Crystal Lake, IL	\$57,690.05
Standard Equipment Co. Elmhurst, IL	\$67,964.44

√ Indicates the lowest responsive and responsible bidder

Recommendation:

The Public Works Department has reviewed all bids received for completeness and accuracy in accordance with the invitation to bid documents. It is the recommendation of staff to award the 2015 Vactor 2100 Plus Fan & Cotta Repair contract to the lowest responsive and responsible bidder, GPM Truck Center Inc. GPM Truck Center Inc. has performed satisfactory work for the City previously.

Votes Required to Pass:

Simple Majority



RESOLUTION

WHEREAS the CITY OF CRYSTAL LAKE received and publicly opened bids for the 2015 Vactor 2100 Plus Fan & Cotta Repair on November 9, 2021; and

WHEREAS the lowest responsive and responsible bidder is GPM Truck Center Inc., Crystal Lake, IL.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a contract between the CITY OF CRYSTAL LAKE and GPM Truck Center Inc. for the 2015 Vactor 2100 Plus Fan & Cotta Repair in the amount of \$57,690.05 with a 10% contingency for unforeseen expenses and to approve warranted completion date extensions.

DATED this 16th day of November, 2021.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
Haig Haleblian, MAYOR

SEAL

ATTEST

Nick Kachiroubas, CITY CLERK

PASSED: November 16, 2021
APPROVED: November 16, 2021

Draft



Agenda Item No: 12

**City Council
Agenda Supplement**

Meeting Date:

November 16, 2021

Item:

Bid Award - Purchase of Lift Stations 23 and 24 Replacement Pumps

Staff Recommendation:

Motion to award the contract for Lift Stations 23 and 24 Replacement Pumps Purchase to the lowest responsive, responsible bidder, Xylem, and to adopt a Resolution authorizing the City Manager to execute a contract with Xylem for Lift Stations 23 and 24 Replacement Pumps Purchase in the amount of \$84,629.85.

Staff Contact:

Michael Magnuson, P.E., Director of Public Works and Engineering

Background:

Lift Stations are a crucial component for the City's overall wastewater conveyance system and are required to operate 24/7, 365 days a year. Lift Station failures can lead to sanitary sewer backups that impact private property. The City operates 28 lift stations that include 56 pumps (average two per station). Public Works annually assesses and prioritizes pump rehabilitation and replacement to minimize the potential for breakdowns.

Lift Station 23 (located at 1434 Bridgedale Road) has two pumps that are over 35 years old and are in need of replacement. Lift Station 24 (located at 31 Crystal Ridge Drive) has two pumps that are over 31 years old that need replacement. All current pump models are no longer available by the manufacturer and repair parts are becoming expensive and difficult to obtain.

On October 12, 2021, the City of Crystal Lake publicly opened and read aloud the bids received for replacement of existing submersible pumps at Lift Station 23 and 24. The following is a breakdown of the results:

	*Wastewater Solutions Boca Raton, FL <i>DID NOT MEET BID SPECIFICATIONS</i>	√ Xylem Mokena, IL	BPH Pump & Equipment McHenry, IL
Lift Station 23	\$33,852.00	\$56,472.50	\$213,150.00
Lift Station #24	\$20,846.00	\$28,157.35	\$63,137.00
Grand Total	\$54,698.00	\$84,629.85	\$276,287.00

*Indicates bidder did not meet bid requirements

√ Indicates recommended lowest responsive and responsible bidder

Since lift station pumps are an important component of the conveyance process, bid specifications were developed to ensure the City would obtain reliable pumps for wastewater operations. After review, staff determined that the bid from Wastewater Solutions did not meet bid specifications for the following reasons:

- A motor lower than specified horse power for both lift stations;
- No flush valve options were provided as required by the specifications;
- No service or spare parts facilities option identified in the Chicagoland area which would require these pumps be shipped to Florida. This would be expensive, require the City to rent pumps during repairs and can cause delays;
- Of the 15 provided references, none were in Illinois and none were for wastewater applications as required by the bid specifications.
- The pump specified has a cast iron impeller. The bid specifications require a hardened chrome impeller. Cast iron does not perform well in a wastewater (corrosive) environment. They are subject to pitting/corrosion that will lead to failure much sooner, causing pump operational issues;

The next lowest bidder, Xylem, meets all bid specifications.

Recommendation:

The Public Works Department has reviewed the bid received for completeness and accuracy. Xylem has provided the vast majority of wastewater pumps for the City and results have been satisfactory. Since Wastewater Solutions did not meet bid specifications in several areas, it is staff's recommendation to award the contract for Lift Stations #23 and #24 Replacement Pumps Purchase to the lowest responsive and responsible bidder, Xylem, in the amount of \$84,629.85. Funds have been budgeted for this purchase in FY2021/2022 in the amount of \$135,000.

Votes Required to Pass:

Simple majority.



RESOLUTION

WHEREAS the CITY OF CRYSTAL LAKE operates a system of wastewater pumping stations (lift stations) in order to convey wastewater from homes and businesses to treatment plants; and

WHEREAS it is necessary to periodically replace pumps at these stations to minimize the potential for breakdowns; and

WHEREAS the CITY OF CRYSTAL LAKE received and publicly opened bids for Lift Stations 23 and 24 Replacement Pumps Purchase on October 12, 2021; and

WHEREAS the lowest responsive and responsible bidder is Xylem, Mokena, IL.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a contract between the CITY OF CRYSTAL LAKE and Xylem for Lift Stations 23 and 24 Replacement Pumps Purchase in the amount of \$84,629.85.

DATED this 16th day of November, 2021.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
Haig Haleblan, MAYOR

SEAL

ATTEST

Nick Kachiroubas, CITY CLERK

PASSED: November 16, 2021
APPROVED: November 16, 2021

Draft



Agenda Item No: 13

**City Council
Agenda Supplement**

Meeting Date:

November 16, 2021

Item:

Bid Award - Tree Pruning Services Contract

Staff Recommendation:

Motion to award the contract for tree pruning services to the lowest responsive and responsible bidder, Winkler's Tree and Landscaping, and to adopt a Resolution authorizing the City Manager to execute a contract with Winkler's Tree and Landscaping in the amount bid.

Staff Contact:

Michael Magnuson, P.E., Director of Public Works and Engineering

Background:

There are over 18,000 trees in the City's parkways. The Public Works Department Urban Forest Management Plan strives to achieve a healthy, sustainable urban forest and improve the natural resource management within the City. The program covers only trees that require routine arboriculture pruning to correct structural problems or growth patterns which would eventually obstruct traffic or interfere with sightlines or signage. One of the main objectives of this pruning is to raise the crown of the trees to stay consistent with City standards. More mature areas of the City (central) require less trimming than areas to the north and south. The City utilizes Public Works staff to respond to complaints and address storm damage. For routine trimming and pruning, the City augments staff with private contractors.

During the 2020/2021 season, the bid price per tree was \$59.78. The 2021/2022 program will trim approximately 1,450 trees. The bid specifications were developed by the City. Bid prices for the City of McHenry and the Village of Trout Valley were also solicited as part of the McHenry County Municipal Partnering Initiative (MC-MPI).

On November 9, 2021, staff publicly opened and read aloud bids received for tree pruning. The breakdown of bids is as follows:

Bidder	Bid Price per Tree
√ Winkler's Tree and Landscaping La Grange, IL	\$68.75

√ Indicates the lowest responsive and responsible bidder

This year's bid resulted in an increase of \$8.97 per tree. An increase in pricing was anticipated by staff since the trees scheduled for trimming are larger and more difficult than last year's program. In addition, staff anticipated increases for contractor costs (fuel, equipment, employees).

Staff also reached out to other vendors that have bid previously to understand why they did not bid this year. The consensus from other vendors is that due to other commitments, they were not able to service Crystal Lake this year. Last year's bid only yielded two bidders.

Recommendation:

It is the recommendation of staff to award the Tree Pruning Services contract to the lowest responsive and responsible bidder, Winkler's Tree and Landscaping. Winkler's Tree and Landscaping has performed these services for the City in the past with favorable results.

\$100,000 is budgeted for tree trimming as part of the FY 2021/2022 budget. This will provide for approximately 1,450 trees to be trimmed.

Votes Required to Pass:

Simple Majority



RESOLUTION

WHEREAS the CITY OF CRYSTAL LAKE's urban forest of approximately 18,000 trees is an important asset providing benefits to all its citizens; and

WHEREAS in order to maintain the canopy of the City's urban forest in a healthy and safe condition periodic trimming and pruning is required; and

WHEREAS the CITY received and publicly opened bids for Tree Pruning Services on November 9, 2021; and

WHEREAS the lowest responsive and responsible bidder is Winkler's Tree and Landscaping, La Grange, IL.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a contract between the CITY OF CRYSTAL LAKE and Winkler's Tree and Landscaping, Inc. for Tree Pruning Services in the amount of \$68.75 per tree.

DATED this 16th day of November, 2021.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
Haig Haleblan, MAYOR

SEAL

ATTEST

Nick Kachiroubas, CITY CLERK

PASSED: November 16, 2021
APPROVED: November 16, 2021

Draft



Agenda Item No: 14

City Council Agenda Supplement

Meeting Date:

November 16, 2021

Item:

Bid Award – Wastewater Treatment Plant 2 (WWTP 2)
Turbo Blower Core Replacement Project

Staff Recommendation:

Motion to award the contract for the WWTP 2 Turbo Blower Core Replacement Project to the lowest responsive, responsible bidder, APG-Neuros, and to adopt a Resolution authorizing the City Manager to execute a contract with APG-Neuros for the WWTP 2 Turbo Blower Core Replacement Project in the amount of \$76,165.00 with a 10% contingency for unforeseen expenses and to approve warranted completion date extensions.

Staff Contact:

Michael Magnuson, P.E., Director of Public Works and Engineering

Background:

WWTP 2 (1100 Coventry Lane) uses on average \$173,400 worth of electricity each year to operate. Over the years, staff has worked with the State of Illinois, and now ComEd, to obtain grants to partially fund equipment and lighting replacement to reduce electricity usage and thereby better manage operating costs. Recently, staff has been working with ComEd to try and reduce energy usage for the secondary treatment process. The plant has 13 aerobic aeration tanks that are fed by compressed air blowers that push air (oxygen) through the wastewater in the tanks to provide oxygen to the microorganisms that help break down the waste. The system consists of diffusers, aeration tanks, piping, oxygen sensors and five blowers. Staff monitors the level of oxygen in the tanks to ensure adequate levels are present to keep the treatment process working. Currently, the blowers are delivering more air (oxygenation) than what is required for treatment. The current air demand of this plant is low enough to be met with one of the five blowers running at minimum speed (80%). Public Works would like to replace one of the existing 150 horsepower (HP) blower cores with a new smaller 100 HP core. This will reduce electricity demand at the plant without compromising functionality.

The City recently received a grant offer of up to \$43,447.10 from Com Ed to offset the cost of replacing one of the existing 150 HP blower cores with a 100 HP core. The grant requires that six months of data be collected on the input wire power of the blower system (in addition to other monitoring parameters) prior to the installation of the new core. The City began tracking the

required data in June 2021. Following installation of the new core, six months of data will be collected on the input wire power (in addition to other monitoring parameters) of the retrofit blower system to confirm the energy savings and therefore the amount of the grant.

The City solicited bids to provide both equipment and installation of a new 100HP blower core. On November 4, 2021, the City of Crystal Lake publicly opened and read aloud the bid received for this project.

The following is a breakdown of the results:

Bidder	Bid Price
✓ APG-Neuros Plattsburgh, NY	\$76,165.00

✓ Indicates recommended lowest responsive and responsible bidder

The blower core is a component (part) of an existing overall turbo blower system. Therefore, the core has to be compatible with the overall turbo blower system. Through the bid process, staff determined that no other service providers can provide a new blower core that matches the requirements of another manufacture's equipment. Therefore, only one bid was received.

Recommendation:

The Public Works Department has reviewed the bid received for completeness and accuracy. It is staff's recommendation to award a contract for the WWTP 2 Turbo Blower Core Replacement Project to the lowest responsive and responsible bidder, APG-Neuros., in the amount of \$76,165.00 with a 10% contingency for unforeseen expenses and to approve warranted completion date extensions. Funds have been budgeted for this purchase in FY2021/2022.

Votes Required to Pass:

Simple majority.



RESOLUTION

WHEREAS the CITY OF CRYSTAL LAKE requires turbo blowers to provide oxygen as part of the wastewater treatment process; and

WHEREAS the CITY has determined through investigation and discussions with ComEd that replacement of one turbo blower core can reduce energy costs while still maintaining the wastewater treatment process; and

WHEREAS ComEd has identified grant funding of up to \$43,337.10 through its Energy Efficiency Program; and

WHEREAS the CITY received and publicly opened bids for the WWTP 2 Turbo Blower Core Replacement Project on November 4, 2021; and

WHEREAS the lowest responsive and responsible bidder is APG-Neuros, Plattsburgh, NY.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a contract between the CITY OF CRYSTAL LAKE and APG-Neuros for the WWTP 2 Turbo Blower Core Replacement Project in the amount of \$76,165.00 with a 10% contingency for unforeseen expenses and to approve warranted completion date extensions.

DATED this 16th day of November, 2021.

**CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,**

By: _____
Haig Haleblian, MAYOR

SEAL

ATTEST

Nick Kachiroubas, CITY CLERK

PASSED: November 16, 2021
APPROVED: November 16, 2021

Draft



Agenda Item No: 15

**City Council
Agenda Supplement**

Meeting Date:

November 16, 2021

Item:

Bid Award - Clear Southern Rock Salt

Staff Recommendation:

Motion to award the contract for the purchase and delivery of clear southern rock salt to the lowest responsive, responsible bidder, Midwest Salt, and to adopt a Resolution authorizing the City Manager to execute a one-year contract with Midwest Salt for clear southern rock salt in the amount of \$138.00 per ton.

Staff Contact:

Michael Magnuson, P.E., Director of Public Works and Engineering

Background:

Clear southern rock salt is used daily at the City's five water treatment plants to meet Illinois Environmental Protection Agency (IEPA) drinking water standards through the water softening process. The amount of salt used by the City varies based on water demand and the efficiency of our ion exchange softeners. Public Works anticipates utilizing approximately 3,500 tons of salt in 2022. The City does not have the capability of storing large quantities of this salt. Therefore it is important that the vendor provide timely deliveries so water plant operations are not interrupted.

On November 2, 2021, the City of Crystal Lake publicly opened and read aloud the bids received for a one-year contract for the purchase and delivery of clear southern rock salt. Bidders were afforded the option to bid on an additional year.

The following is a breakdown of the results:

Bidder	Base Year 2021 (per ton)	Optional Year 2022 (per ton)
✓ Midwest Salt West Chicago, IL	\$138.00	No Bid

✓ Indicates recommended lowest responsive and responsible bidder

The City's current contract price is \$105.00 per ton and is with Midwest Salt. Public Works is observing an increase in costs for some items. Communications from contractors indicates a difficulty obtaining materials and equipment in a timely manner, increases in fuel prices, and

difficulty finding qualified employees. Staff feels this may be contributing to the higher price. Since there are a limited number of suppliers for clear southern rock salt, City staff contacted another regional supplier, Morton Salt, to understand why they did not bid. Morton Salt stated they did not have enough supply to satisfy the requirements of the bid. Staff also researched other local bids for clear southern rock salt. Carpentersville recently opened their bid and only received one bidder (Midwest Salt). Carpentersville received a bid price of \$114.00 per ton. This is less than the City's price because Carpentersville has a shorter delivery distance from the supplier.

Recommendation:

The Public Works Department has reviewed the bid received for completeness and accuracy. Midwest Salt currently provides salt to the City of Crystal Lake. It is staff's recommendation to award a one-year contract for clear southern rock salt to the lowest responsive and responsible bidder, Midwest Salt, in the amount of \$138.00 per ton. Funds have been budgeted for this purchase in FY2021/2022 and will be re-evaluated for FY2022/2023.

Votes Required to Pass:

Simple majority.



RESOLUTION

WHEREAS the CITY OF CRYSTAL LAKE requires clear southern rock salt as part of its water treatment process; and

WHEREAS the CITY OF CRYSTAL LAKE received and publicly opened bids for Clear Southern Rock Salt on November 2, 2021; and

WHEREAS the lowest responsive and responsible bidder is Midwest Salt, West Chicago, IL.

NOW THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the foregoing recitals are repeated and incorporated as though fully set forth herein; and

BE IT FURTHER RESOLVED that the City Manager is authorized to execute a contract between the CITY OF CRYSTAL LAKE and Midwest Salt for Clear Southern Rock Salt in the amount of \$138.00 per ton.

DATED this 16th day of November, 2021.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
Haig Haleblian, MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: November 16, 2021

APPROVED: November 16, 2021

Draft