

Name: _____

Phone Number: _____

Applicant Checklist

***Please note: There are 3 documents below which contain links that must be completed and attached to your online application**

Required Forms and Documents	Attach to Online Application ✓
Copy of Birth Certificate or Naturalization Papers if born outside of the United States	<input type="checkbox"/>
Copy of Valid Driver's License	<input type="checkbox"/>
Copy of High School Diploma or Equivalent	<input type="checkbox"/>
Copy of Illinois EMT-B or EMT-P License	<input type="checkbox"/>
Copy of CPAT Card issued between 10/27/2021 – 10/27/2022	<input type="checkbox"/>
Copy of Ladder Climb Certificate issued between 10/27/2021 – 10/27/2022	<input type="checkbox"/>
Copy of DD-214, if applicable	<input type="checkbox"/>
Family Members/Profile Form* (To save the document, click Print, Save as PDF, and attach to application)	<input type="checkbox"/>
Residence(s) Form* (To save the document, click Print, Save as PDF, and attach to application)	<input type="checkbox"/>
Signed Consent and Release Form* (Print, Sign, and attach to application)	<input type="checkbox"/>

\$25.00 Non-Refundable Application Fee - Must be received by 5:00 PM Monday, 10/17/2022

Cash or check payable to the City of Crystal Lake via mail or in-person, or credit card accepted over the phone. To make a payment over the phone, please call the Finance Department at (815) 459-2020. City Hall hours are Monday through Friday, 8:00 AM – 5:00 PM.

City of Crystal Lake – Attn: HR - 100 W. Woodstock Street - Crystal Lake, IL 60014

To complete the online employment application, please visit www.crystallake.org.