

MINUTES
Ad Hoc Clean Air Counts Advisory Committee
June 15, 2009
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Vice-Chair Shepherd began the meeting at 7:06 p.m. on June 15, 2009, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Committee members: Pat Dieckhoff, Steve Fuller, Vice-Chair Lehn Shepherd and Pauline Walker. Chair Kim Hankins and Elizabeth Puchmelter arrived later in the meeting. Also present were Joe Lewis and Brad Mitchell, Assistant to the City Manager.

III. Public Comment

Mr. Lewis requested that the Committee send a letter to the City of Crystal Lake City Council expressing support for two bicycle path issues. The first issue is adding a bike path along Rakow Road in conjunction with the County's project to widen Rakow Road. The second issue is to extend the proposed bike path through the Vulcan Lakes recreation area to the west-side of the property with an entrance and exit off of Main Street. Member Dieckhoff moved to have Member Walker draft a letter to the City Council on behalf of the Committee expressing support for the two bicycle path issues. Member Fuller seconded the motion. On voice vote, all voted aye. Motion passed.

- **Member Walker will draft a letter to the City Council on behalf of the Committee expressing support for the two bicycle path issues.**

IV. City Updates

There was no discussion.

V. Approval of Minutes of the May 4, 2009 Regular Meeting

Member Fuller moved to approve the minutes of the May 4, 2009 regular meeting. Member Walker seconded the motion. On voice vote, all voted aye. Motion passed.

VI. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. Newsletter Articles

City staff Mitchell stated that the Clean Air Counts article for the summer newsletter has been submitted.

ii. Website

Vice-Chair Shepherd encouraged other Committee members to assist with posting information for the website.

iii. Farmers' Market

The Committee discussed participation at the Farmers' Market. Member Walker stated that she will attend the Farmers' Market on June 20, 2009 and will display information on eating locally. The Committee will also attend the Farmers' Market on July 18, 2009 to discuss biking and August 15, 2009 to discuss idling. City staff Mitchell will send the Farmers' Market schedule to Committee members by email. The Committee will also attend the Johnny Appleseed Festival on September 26, 2009. Member Dieckhoff will contact the State regarding the Committee's request for Breathe Easy Man to appear at the festival.

- **Member Walker will attend the Farmers' Market on June 20, 2009 and display information on eating locally.**
- **Member Dieckhoff will contact the State regarding the Committee's request for Breathe Easy Man to appear at the Johnny Appleseed Festival.**

B. Implementing VOC Reduction Measures

Vice-Chair Shepherd will finalize the letter to be sent to the City Manager inquiring about the City's efforts to implement green measures in the City's purchasing guidelines. City staff Mitchell stated that he would check into the status of the City utilizing low-VOC-content cleaning solvents for municipal operations.

- **Vice-Chair Shepherd will finalize the letter to be sent to the City Manager inquiring about the City's efforts to implement green measures in the City's purchasing guidelines.**

C. Host and Promote Events

i. Bike with the Mayor Event

The Committee discussed ideas for next year's biking event. The ideas include: extending the bike ride length, moving the starting location to Central High School, which is near the bike path, and hosting the event in June instead of May.

D. Implement the Energy Efficiency Measures

There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

City staff Mitchell indicated that the City's Public Works Department submitted an application for stimulus funding for diesel emission reduction. City staff Mitchell will verify if this would meet a requirement for the Clean Air Counts program.

i. Bicycle Path Program

There was no discussion.

ii. Idling

Chair Hankins will contact the new District 47 Superintendent to set-up a meeting to discuss the proposed no-idling signs for the schools. Member

Dieckhoff requested that no-idling signs be put up in the City Hall parking lot. City staff Mitchell will follow-up.

- **Chair Hankins will set-up a meeting with the new District 47 Superintendent to discuss the proposed no-idling signs for the schools.**

F. Implement/Promote Regulatory Changes

The Committee discussed researching the following regulatory changes, which are requirements through the Clean Air Counts program for silver and gold participation level status: landscape ordinance that promotes heat island reduction and/or native landscaping, and modify weed ban ordinances that prohibit native landscaping.

G. Implement/Promote Programs

i. Business Development

There was no discussion.

VII. Open Discussion

The Committee discussed the vacant member seat. Member Dieckhoff moved to nominate John Kavalunas to fill the vacant Committee member seat. Member Walker seconded the motion. On voice vote, all voted aye. Motion passed. Mr. Kavalunas has previously expressed interest in joining the Committee. Vice-Chair Shepherd will write a letter to the City Council expressing support for Mr. Kavalunas to be nominated to serve on the Committee.

- **Vice-Chair Shepherd will write a letter to the City Council expressing support for Mr. Kavalunas to be nominated to serve on the Committee.**

The Committee discussed adding two additional members to the Committee. This would make the total Committee member count nine instead of seven. The Committee stated that the assistance of additional members would help towards meeting the requirements for the Silver and Gold levels of the Clean Air Counts program. City staff Mitchell stated that this proposal would need to go before City Council for approval. Vice-Chair Shepherd will write a letter to the City Council requesting two additional member seats be added to the Committee. The Committee suggested having this placed on the July 21, 2009 City Council meeting agenda. City staff Mitchell will follow-up.

- **Vice-Chair Shepherd will write a letter to the City Council requesting two additional member seats be added to the Committee.**

Member Dieckhoff requested that the City put a map of all bicycle paths throughout the City on the City's website. City staff Mitchell will follow-up with the City's Planning Division.

Chair Hankins suggested creating a recycling sub-committee to work with the downtown on enhancing recycling efforts. Chair Hankins and Member Dieckhoff will participate on the sub-committee. Chair Hankins suggested reaching out to the local haulers to determine recycling options for businesses in the downtown. Member Dieckhoff stated that the downtown businesses might want to establish a franchise for recycling services. Member

Dieckhoff will set-up a meeting with Lynne Wickham to discuss recycling efforts in the downtown.

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Member Dieckhoff distributed information on the RecycleBank program. Member Dieckhoff indicated that many communities on the east coast participate in this program and that the City of Chicago just recently began participating. This program tracks amounts of recycling and provides rewards for recycling. Member Dieckhoff would like to invite Mr. John Getzloff of RecycleBank to attend a meeting to discuss this program. City staff Mitchell will follow-up with staff.

Vice-Chair Shepherd suggested hosting a movie night, partnering with other organizations, such as the Park District, to show the new documentary Food Inc.

Chair Hankins suggested meeting with members of the Chamber's Green Business Task Force to discuss how both the Clean Air Counts Committee and the Green Business Task Force can work together.

Chair Hankins announced that she was stepping down as Chair of the Committee and that Vice-Chair Shepherd would assume the responsibilities of the Chair position for the Committee. Chair Hankins will remain as a member on the Committee. The Committee thanked Chair Hankins for her work and dedication as Chair of the Committee. The Committee will discuss nominating a Vice-Chair at the next meeting.

VIII. Next Meeting Date

The Committee agreed to cancel the July meeting. The Committee agreed that the next meeting date will be August 3, 2009.

IX. Adjourn

There being no further business, Chair Hankins moved to adjourn the meeting at 8:53 p.m. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.