

MINUTES
Ad Hoc Clean Air Counts Advisory Committee
May 4, 2009
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Vice-Chair Shepherd began the meeting at 7:17 p.m. on May 4, 2009, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Introductions of Committee members and other attendees were conducted. Present were the following Committee members: Pat Dieckhoff, Elizabeth Puchmelter, Vice-Chair Lehn Shepherd and Pauline Walker. Absent were Steve Fuller and Chair Kim Hankins. Also present were Joe Lewis, John Kavalunas, Mark Elmore, Crystal Lake Chamber of Commerce Green Business Task Force, and Brad Mitchell, Assistant to the City Manager.

III. Public Comment

There was no public comment.

IV. Approval of Minutes of the April 6, 2009 Regular Meeting

Member Walker moved to approve the minutes of the April 6, 2009 regular meeting. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.

V. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. Newsletter Articles

The Committee discussed ideas for the next City newsletter. The Committee agreed that the newsletter article should include the following topics: Farmers' Market, Green Guide, Bike with the Mayor, gas can law changes, idling, and watering.

ii. Website

Vice-Chair Shepherd stated that he would work on getting more information added to the website.

iii. Farmers' Market

The Committee discussed participation at the Farmers' Market. The Committee agreed to be at the Farmers' Market once a month from June through October. The Committee will present information on the benefits of buying locally at the first Farmers' Market on June 6, 2009.

B. Implementing VOC Reduction Measures

Vice-Chair Shepherd distributed a draft letter to be sent to the City Manager inquiring about the City's efforts to implement green measures in the City's

purchasing guidelines. The Committee agreed to have Vice-Chair Shepherd send the letter.

C. Host and Promote Events

i. Bike with the Mayor Event

The Committee discussed the status of preparing for the event. The Committee agreed to meet at City Hall at 8:00 a.m. on Saturday, May 16, 2009 to set-up for the event. City staff Mitchell will get 30 orange cones and a stop sign from the Public Works Department for the children's bike rodeo. The Committee discussed publicizing for the event. Committee members will distribute flyers to local businesses and organizations. The Committee will meet on Wednesday, May 13, 2009 at 7:00 p.m. to discuss final preparations for the event.

D. Implement the Energy Efficiency Measures

There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

i. Bicycle Path Program

There was no discussion.

ii. Idling

City staff Mitchell indicated that he received a letter of support from District 47.

F. Implement/Promote Regulatory Changes

There was no discussion.

G. Implement/Promote Programs

i. Business Development

There was no discussion.

VI. Open Discussion

Member Puchmelter inquired about the status of recycling in Downtown Crystal Lake. Member Dieckhoff will follow-up with the downtown businesses.

VII. Next Meeting Date

The Committee agreed that the next meeting date will be June 1, 2009.

VIII. Adjourn

There being no further business, Member Dieckhoff moved to adjourn the meeting at 9:11 p.m. Member Walker seconded the motion. On voice vote, all voted aye. Motion passed.