



Agenda Item No: 6

**Historic Preservation Commission
Agenda Supplement**

Meeting Date: July 8, 2023

Item: Crystal Lake Cemetery Grant Request
459 Lake Avenue

Action: Vote to approve or deny reserving the \$500 grant

Grant Request:

- Algonquin Township and the Crystal Lake Historical Society have applied for a \$500 grant to help with the costs of the headstone repairs.
- This is a request to reserve the \$500 in grant funding for this project.
- Once the project is complete and final payment details and photos are submitted, the HPC will vote to distribute the \$500 in grant funds.

City of Crystal Lake Application for Façade Grant

Applicant Information

Name: CRYSTAL LAKE HISTORICAL SOCIETY
Address: PO Box 1151, CRYSTAL LAKE IL 60039-1151
Phone: 815/455-1151 Email: info@CL-HS.org

Owner Information (if different than applicant)

Name: ALGONQUIN TOWNSHIP, RADDY FUNK SUPERVISOR
Address: 3702 N.S. Highway 14, CRYSTAL LAKE IL 60014
Phone: 847.639-4529 Email: RFUNK@ALGONQUIN-TOWNSHIP.IL.GOV

Property and Project Description

Site Address: CRYSTAL LAKE CEMETERY, LAKE AVENUE, CRYSTAL LAKE IL
Project Description (attach photographs): REPAIR & RESTORE HEADSTONES
FOR COL. GUSTAVUS PALMER, DR. JAMES GRAVES,
Col. Wm. HUFEMAN

Estimate of Costs: \$5500 (attach the contractors estimates)

Requested Grant Amount: \$500

Diana Kenney
Applicant's Signature
Crystal Lake Historical Society

6/15/23
Date

Randy Funk
Property Owner's Signature
Algonquin Township
Supervisor

6/15/23
Date



WARNER & TROOST DUNDEE
 107 WATER STREET
 EAST DUNDEE, ILLINOIS, 60118
 Phone: (847)426-4511

eastdundee@troost.com

Quote

Order No.: 067857

Memorial Specialist: Jason Solarz

Order Date: 6/6/2023

Prices valid for 30 days

Customer (2046001)			General Information		
Crystal Lake Historical Society 660 E Terra Cotta Ave Crystal Lake IL 60014 815-579-0347 ibdicl@sbcglobal.net			Cemetery:	Estimated delivery on or about, weather permitting: 6/6/2023	
			Grave Nbr:	Dedication Date:	
			Lot Nbr:		
			Block Nbr:		
			Section Nbr:		
Deceased: First Middle Last			Proof Requested: NO Pre Need: NO		
(1)					
(2)					
(3)					
(4)					
#	ITEM	QTY.	UOM	UNIT PRICE	TOTAL
1	WORKORDER: GRAVES - BLOCK 7 Grave 37 - Remove marker, remove existing foundation, pour proper foundation, reset marker	1.00	EACH	1,875.00	1,875.00
2	WORKORDER: PALMER - BLOCK C Grave 29 - 3 parts - Add pins and epoxy and reset upright monument. Reset 3 front pieces on existing apron. Corner piece - excavate soil around post, straighten, add concrete and backfill.	1.00	EACH	2,550.00	2,550.00
3	WORKORDER: HUFFMAN - BLOCK B Grave 34 - Remove top of monument, apply epoxy, reset top	1.00	EACH	1,075.00	1,075.00

It is further understood and agreed that the title to said monument shall remain the company's property until the full contract is paid and that the company is hereby authorized to use for advertising purposes photographs, pictures, sketches, blueprints or facsimile reproductions of this memorial. The purchaser agrees not to countermand this order. DELIVERY SUBJECT TO DELAYS CAUSED BY FACTORS BEYOND OUR CONTROL. FUTURE INSCRIPTION WORK NOT INCLUDED.

Payment Terms:

We request payment in full at the time the order is placed. If a payment plan is required, please remit a deposit of 75 Percent plus tax and foundation fee in full. For memorials priced below 15,000 Dollars, the balance is due within 30 days of installation. If priced above 15,000 Dollars, payment in full is required prior to installation. Granite will not be ordered nor will production be scheduled until the deposit, tax and foundation guidelines have been met.

All pre-need sales and in-cemetery work require payment in full with the signed order.

Where the customer elects to have the company remit a cemetery fee on their behalf, a 3 Percent processing fee will be assessed.

A finance charge of 1 1/2 Percent per month will be applied to unpaid balances greater than 30 days old.

X	Applied Payments	Sales Total:	5,500.00
		Tax Total:	0.00
		Total (USD):	5,500.00
		Payments:	
		Balance:	
Purchaser's Signature			

Examples of Eligible Work, including but not limited to:

- Interior work only to stabilize the building or façade
- Window repair or replacement
- Door repair or replacement
- Masonry cleaning
- Painting
- Tuck-pointing
- Removal of non-historic elements
- Roofing (per the Secretary of Interior's guidelines)
- Entry replacement or restoration (porch, stoop, storefront)
- Historic signage

Examples of Ineligible Work

- Any work not considered acceptable per the Secretary of the Interior's Guidelines. For more information, please reference www.nps.gov/history/hps/tps/standguide.com

Applicant Checklist

Required Application materials

- Completed Façade Grant Application
- Certificate of Appropriateness
- Proof of ownership (e.g., copy of tax bill, warranty deed, title policy, etc.)
- Project description including photos of the project area
- Contractors itemized list of expenses and estimated project costs from at least two (2) contractors

DUE TO THE SPECIALIZED WORK AND AVAILABILITY OF MULTIPLE CONTRACTORS, WE ASK THIS REQUIREMENT BE WAIVED

After project completion

- Actual receipts for labor and material costs
- Proof of building permits acquired (if necessary)
- Photos of completed project