



Downtown Crystal Lake Commuter Pre-Paid Monthly Parking Hang Tag Application

Purchase Options: <https://magic.collectorsolutions.com/magic-ui/en-US/Login/city-of-crystal-lake>

Online: QR Code:



In person & by Mail: Please return this application with payment by mail or in person to the City of Crystal Lake, 100 W. Woodstock St, Crystal Lake, IL 60014. If payment is not made in person, your hang tag will be mailed via FedEx. Please contact the Finance Department at (815) 459-2020 with any questions.

Please fill out the form completely. Return it to the City of Crystal Lake. The Downtown commuter hang tag(s) will be mailed to you via FedEx. **Your hang tag must be visible and placed on the rearview mirror or the vehicle will be ticketed.**

Date: ____/____/20____

First Name	Last Name	E-Mail Address	Phone #
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Street Address	City	State	Zip Code
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Year: ____ Vehicle Make: _____ Model: _____ Plate#: _____ Color: _____

Select Month(s): \$30 Monthly \$170 Six Monthly Passes (Jan-June or July-Dec) \$330 Twelve Monthly Passes (Jan-Dec)

	<input type="checkbox"/> Jan	<input type="checkbox"/> Feb	<input type="checkbox"/> March	<input type="checkbox"/> April	<input type="checkbox"/> May	<input type="checkbox"/> June
Hang Tag #						
	<input type="checkbox"/> July	<input type="checkbox"/> Aug	<input type="checkbox"/> Sept	<input type="checkbox"/> Oct	<input type="checkbox"/> Nov	<input type="checkbox"/> Dec
Hang Tag #						

Applicant's Signature _____ Date _____ Amount Due: \$ _____

FOR CITY USE ONLY

Purchase Date: _____ Payment Method: Online, CA, CC, CK# _____ CR Code: PARKPASS

Total Hang tags: _____ Amount Paid: \$ _____ Initials: _____



Downtown Crystal Lake Commuter Pre-Paid Monthly Parking Terms & Conditions

- Downtown Crystal Lake pre-paid parking passes are hang tags that exempt commuters from having to pay at the pay stations for daily parking. A hang tag can be transferred to any vehicle.
- The pre-paid parking passes only exempt you from having to pay the daily fee at the pay station while you are parked in any of the Downtown commuter parking lots. It does not reserve a parking space for you, and it does not guarantee parking space availability.
- The pre-paid parking passes can only be used at any numbered parking space in the Downtown Crystal Lake commuter parking lots. It does not work at the Pingree Road train station or any other Downtown parking lots.
- There is no grace period for when the pre-paid parking pass is active or when it expires. The pre-paid parking pass is only active during the period listed on the pre-paid parking pass.
- Pre-paid passes must be displayed from your rearview mirror. If the hang tag is not visible, your vehicle will be ticketed.
- Downtown Crystal Lake commuters will have the option of buying one pass at a time or buying multiple months of their choice in a single transaction. The price of each pass is \$30. If a commuter chooses to purchase (6) six passes (January-June or July- Dec) in one transaction, they will receive a \$10 discount, bringing the total cost to \$170. If a commuter purchases a full calendar year in one transaction, a discount of \$30 would be applied for a total cost of \$330.
- There will be no proration of the fee to purchase a monthly pass, should a commuter wish to purchase after the first of the month. There are no refunds for unused days or months. There are no refunds for lost or stolen pre-paid parking passes.