**MINUTES**

**Historic Preservation Commission**

**June 1, 2023**

**City Hall, 100 W. Woodstock Street, Crystal Lake, IL**

**1) Call to Order**

L. Solak called the meeting to order at 7:00 p.m.

**2) Roll Call/Attendance**

The following Commission members were present, Ana Freund, Judi Halter, Nancy Haskins, Diana Kenney, Bob Kosin, Brittany Niequist, Lisa Solak, and, Bob Wyman. City Planner, Elizabeth Maxwell, was present for staff.

**3) Public Comment**

None.

**4) Approval of Minutes of the May 4, 2023 Regular Meeting**

D. Kenney made a motion to approve the minutes with noted corrections. B. Wyman seconded the motion. On voice vote all voted aye. Motion passed.

**5) 921 North Shore Demolition**

B. Wyman went through the history of the property.

The Commission members restated the purpose of this meeting is to be sure we are not destroying something that should be preserved. The Commission did not want the north shore to turn into the south shore with the McMansions.

The members mentioned the large oak tree on the property and hoped that would be preserved.

**6) Trolley Tour 2023**

N. Haskins shared copies of the book. The members thanked N. Haskins for the work on the book and the layout and getting it to the printer. Everyone thought the book looked great and the pictures looked very crisp.

B. Wyman contacted the trolley company and was assured everything is set with their arrival on Sunday the 11th. He handed out posters Downtown and still had two left. B. Wyman reported on the ticket sales so far. He also noted that customers are complaining about the high price of the tickets.

The members discussed making a big push this week on social media to help boost the ticket sales. A. Freund will check on a press release and see if this can get into the Northwest Herald’s Top 5 Things To Do section.

D. Kenney said the teams should get together this week to start driving the route and preparing what they will say. Everyone should know where they are at the 30 min mark and be sure they can be back to City Hall 15 minutes later. The first tours are always the hardest, the wingman needs to work with the driver to be sure they take the correct route and stop at the right locations. The teams discussed their strategies.

N. Haskins will be there, as well as Pam Wyman and Vicky Kosin to help take tickets and sell items. The Commission members discussed their day of preparation on who would be bringing what or handling what task.

**7) Member Inquiries and Reports**

D. Kenney noted that Werner & Troost is having a hard time finding stone setters to come out and bid on the project. She will try researching other avenues and found John Heider who was recommended by Dawn Cobb. D. Kenney took a cemetery repair workshop about 17 years ago. She took this with Tom Nemcek who was very hands on. She is on the list if the state Illinois Department of Natural Resources (IDNR) offers another workshop she will let the other Commissioners know. The Historical Society added another $750 to the Save our Stones fund, which brings it close to $6,000. They need to sell the cemetery books to provide more funds for the future repairs. She asked staff to keep an eye out for any Certified Local Government (CLG) grant money that would be available for training.

B. Niequist did go down to Princeton to meet with their group that is looking to formalize a Historic Commission. She provided them with our Ordinance to help them. D. Kenney noted that there are different commissions and ordinances some with more authority or teeth.

The City staff said a resident from 370 Oriole Trail came in and dropped off some pictures of the brick restoration they are having done at their house. Their house is old from the civil war era. It is not a landmarked property, but the resident was interested in going through that process. The pictures highlighted the brickwork and the large wood timbers behind for the structural walls.

**8) Adjournment**

There being no further business, N. Haskins made a motion to adjourn the meeting. A. Freund seconded the motion. On voice vote, all members voted aye. The meeting adjourned at 8:02 p.m.