

MINUTES
Historic Preservation Commission
March 7, 2024
City Hall, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order

B. Wyman called the meeting to order at 3:00 p.m.

2) Roll Call/Attendance

The following Commission members were present: Nancy Haskins, Judi Halter, Diana Kenney, Bob Kosin, and Bob Wyman. Ana Freund and Brittany Niequist were absent. City Planner, Elizabeth Maxwell, was present for staff.

3) Vote on Officers

B. Wyman thanked Lisa Solak for her years of service and appreciated her continued work on the trolley tour. B. Wyman asked the floor for nominations. The consensus was to table this to the next meeting when more members were present.

4) Public Comment

None.

5) Approval of Minutes of the February 1, 2024 Regular Meeting

J. Halter made a motion to approve the minutes of the February 1, 2024 meeting. N. Haskins seconded the motion. On voice vote all voted aye. Motion passed.

6) Trolley Tour 2024

B. Wyman said that the HPC selected American Dream Limousine, which saved them almost \$500. The owner has the blue tooth microphones.

B. Wyman noted he has submitted two articles. B. Kosin also submitted two articles. His one article was very long so D. Kenney had options of what to keep or not. N. Haskins had three quotes regarding the printing of the book, \$738, \$600 and \$274. Kwik copy was the cheapest. She would work to find a good color for the cover of the book.

There was some discussion about ticket prices. They decided to keep the cost at \$20 per ticket. The members discussed the advertising and sponsorship letter. B. Wyman said he had the letter from last year.

B. Wyman asked about 160 Eastview. He heard it was moved here. Sue Riegler's brother moved it. He will look at the route and see if it can be added. Also, he will do some research to find out if it was moved and when.

D. Kenney asked about tour guides. B. Niequist and A. Freund will be one group. B. Wyman and B. Kosin will be a second group. L. Solak has agreed to be the wing person. Brynn Jeffries is interested in being the speaker. Staff will reach out to her to inquire about her interest and invite her to a meeting.

7) McCormick Park Plaque

B. Wyman had a proposal from A1 tuck pointing to do the two pillars for \$10,300. They wanted to look at alternatives. B. Kosin said they can place the plaque on an existing monument. They can have a Pierson plaque and father McCormick plaque. D. Kenney suggested the Pierson one be an informational sign and not a plaque. McCormick Park would be the only plaque.

8) Landmark Ordinance

B. Kosin discussed wanting to make a few changes to how a property can be landmarked to make it easier on the applicant.

9) Future Landmark Properties

B. Wyman said there are three properties that can qualify, the 244 Illinois, 317 Poplar, and 67 Paddock. D. Kenney said these homeowners are looking for information on their properties, they may not qualify or they may not want to plaque them.

10) Commendation Letters

B. Wyman said it would be a good thing to acknowledge people restoring old buildings. B. Kosin said St. Thomas is restoring a portion of their building back from 1924. B. Wyman said they should write a letter. D. Kenney suggested the letter could come from the chairperson once the project is complete. It can be short and to the point. They wondered when would be the trigger to write the letter or to know about these projects. One way would be to note them during the Certificate of Appropriateness approval. Properties that are not landmarked would not receive a Certificate of Appropriateness so they would need another way to monitor projects.

11) Member Inquiries and Reports

B. Wyman asked about the status of the garage at 50 Caroline Street. Staff noted they passed the violation information on to the property owner. The owner has not contacted the City to inquire further.

February 28th B. Kosin and B. Wyman made a presentation to the Kiwanis Club regarding the Father McCormick Memorial Park history.

12) Adjournment

There being no further business, D. Kenney made a motion to adjourn the meeting. J. Halter seconded the motion. On voice vote, all members voted aye. The meeting adjourned at 4:12 p.m.