

MINUTES
Ad Hoc Clean Air Counts Advisory Committee
October 5, 2009
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Shepherd began the meeting at 7:04 p.m. on October 5, 2009, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Introductions of Committee members and other attendees were conducted. Present were the following Committee members: Pat Dieckhoff, John Kavalunas, Elizabeth Puchmelter, Vice-Chair Steve Fuller, and Chair Lehn Shepherd. Pauline Walker and Kim Hankins were absent. Also present were Joe Lewis, Mark Elmore, Crystal Lake Chamber of Commerce Green Business Task Force, Administrative Analyst Jeff Mawdsley and Assistant to the City Manager Brad Mitchell.

III. Public Comment

There was no public comment.

IV. Approval of Minutes of the September 16, 2009 Regular Meeting

Member Kavalunas moved to approve the minutes of the September 16, 2009 regular meeting. Member Puchmelter seconded the motion. On voice vote, all voted aye. Motion passed.

V. City Updates

A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan

City staff Mitchell stated that Assistant City Engineer Erik Morimoto has started the Bike Master Plan report and hopes to get a chapter per month completed. If any Committee member has good photos of bike trails, people on bicycles in town, or from the Bike with the Mayor event to include in the report, please email them to Erik Morimoto.

B. Safe Routes to School

Administrative Analyst Jeff Mawdsley gave a PowerPoint presentation on the Illinois Safe Routes to School program. City staff Mawdsley invited the Committee to participate in the monthly coordination meetings. The Committee agreed that a Committee member should attend the monthly meetings. Member Kavalunas volunteered to attend the meeting on Thursday, October 22, 2009.

VI. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. Newsletter Articles

City staff Mitchell indicated that the deadline for the Clean Air Counts article for the winter newsletter would be in Mid-November. Chair Shepherd stated that he

saw someone dumping anti-freeze in City sewers and suggested maybe an article should be included to discourage residents from doing that. Member Dieckhoff suggested an article on native landscaping.

ii. Website

Member Dieckhoff stated that information regarding Energy Star should be posted on the website.

iii. Johnny Appleseed Festival

The Committee discussed the highlights from the Johnny Appleseed Festival. Member Puchmelter stated that there was some confusion on how the energy bike works and that maybe some training prior to next year's festival may be helpful. Member Dieckhoff will coordinate a training session for the energy bike during a future Committee meeting.

B. Implementing VOC Reduction Measures

City staff Mitchell indicated that a follow-up letter to the Committee's letter would come in the near future.

C. Host and Promote Events

i. Bike with the Mayor Event

The Committee will discuss a date at the November meeting.

ii. Movie Night – Food Inc.

Member Kavalunas stated that the movie is coming out on DVD on November 5, 2009. Vice-Chair Fuller stated that the Committee should show it before the start of the Farmers' Market.

D. Implement the Energy Efficiency Measures

There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

i. Bicycle Path Program

There was no discussion

ii. No-Idling Signs at Schools

City staff Mitchell stated that the City in contact with District 47 regarding the logistics of the no-idling sign campaign. Also, City staff Mitchell stated that he would look into having a sign posted at City Hall per the Committee's request.

F. Implement/Promote Regulatory Changes

i. Native Landscaping

There was no discussion.

G. Implement/Promote Programs

i. Chamber of Commerce Involvement

Mark Elmore stated that the Chamber's Green Business Task Force has conducted green audits for 10 businesses.

ii. Downtown Crystal Lake Business Recycling

Member Dieckhoff distributed a draft letter that will be sent to waste haulers from the downtown businesses seeking proposals for their services.

iii. RecycleBank Program

Member Dieckhoff stated that a representative from the RecycleBank program would attend the December 7, 2009 Committee meeting.

VII. Safer Pest Control Project Fall Natural Lawn Care Workshops

Member Dieckhoff distributed information regarding safer pest control project fall natural lawn care workshops. Member Dieckhoff suggested that the Committee may want to look into hosting one of these workshops.

VIII. Open Discussion

There was no open discussion.

IX. Next Meeting Date

The Committee agreed that the next meeting date will be November 18, 2009.

X. Adjourn

There being no further business, Vice-Chair Fuller moved to adjourn the meeting at 8:56 p.m. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.