

MINUTES
Ad Hoc Clean Air Counts Advisory Committee
September 16, 2009
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Shepherd began the meeting at 7:05 p.m. on September 16, 2009, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Introductions of Committee members and other attendees were conducted. Present were the following Committee members: Pat Dieckhoff, John Kavalunas, Elizabeth Puchmelter, Chair Lehn Shepherd and Pauline Walker. Vice-Chair Steve Fuller and Kim Hankins were absent. Also present were Councilmember Carolyn Schofield, Assistant City Engineer Erik Morimoto, and Assistant to the City Manager Brad Mitchell.

III. Public Comment

Mr. Lewis suggested the idea of the City creating a pedestrian/biking committee to focus solely on these issues. The Committee felt that these issues could be addressed through a sub-committee of the Clean Air Counts Committee.

IV. Approval of Minutes of the August 3, 2009 Regular Meeting

Member Dieckhoff moved to approve the minutes of the August 3, 2009 regular meeting. Member Walker seconded the motion. On voice vote, all voted aye. Motion passed.

V. City Updates

A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan

Assistant City Engineer Erik Morimoto provided an update on the draft Bicycle & Pedestrian Facility Master Plan. Member Dieckhoff inquired about putting a map of the current bicycle routes in Crystal Lake on the City's website. City staff Mitchell will work with Assistant City Engineer Morimoto to get the map on the City's website. Assistant City Engineer Morimoto also indicated that he would give an update on the Safe Routes to School Program at a future meeting.

VI. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. Newsletter Articles

City staff Mitchell indicated that the City's Fall newsletter would be sent out in the near future. City staff Mitchell also indicated that the deadline for the Clean Air Counts article for the Winter newsletter would be sometime in November.

ii. Website

Chair Shepherd stated that he continues to work on improving the webpage and encourages members to submit information to post on the webpage.

iii. Farmers' Market

There was no discussion.

iv. Johnny Appleseed Festival

The Committee discussed the schedule for participating at the Johnny Appleseed Festival. City staff Mitchell will email the Committee with the proposed schedule. City staff Mitchell indicated that Breathe Easy Man would make an appearance at the festival.

B. Implementing VOC Reduction Measures

City staff Mitchell indicated that a follow-up letter to the Committee's letter would come in the near future.

C. Host and Promote Events

i. Bike with the Mayor Event

Member Dieckhoff indicated that the Committee should choose a date for the event. The Committee will discuss this at a future meeting.

ii. Movie Night – Food Inc.

Member Kavalunas provided an update on the status of the movie. Member Kavalunas indicated that the movie was not being shown in many theaters. The Committee agreed to work with the Park District on coordinating a movie night and also to explore other movie possibilities.

D. Implement the Energy Efficiency Measures

There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

i. Bicycle Path Program

There was no discussion

ii. No-Idling Signs at Schools

City staff Mitchell stated that Member Hankins reaching out to District 47 to discuss the no-idling signs. Councilmember Schofield indicated that she was meeting with Superintendent Don Mendoza the following week and volunteered to mention the no-idling signs to Mr. Mendoza. City staff Mitchell indicated that he would email Councilmember Schofield the draft letter that could be sent to parents regarding the no-idling campaign for the meeting with Mr. Mendoza.

F. Implement/Promote Regulatory Changes

i. Native Landscaping

Member Dieckhoff distributed information provided by the Clean Air Counts organization regarding native landscaping and suggested the Committee should consider working on a native landscaping project. Assistant City Engineer Morimoto stated that City staff is working towards establishing a

rain garden at the Municipal Complex and would seek input from the Committee.

G. Implement/Promote Programs

i. Chamber of Commerce Involvement

There was no discussion.

ii. Business Development

There was no discussion.

iii. Downtown Crystal Lake Business Recycling

Member Dieckhoff stated that she spoke with Lynne Wickham about requesting proposals from waste haulers for recycling options for downtown businesses. Member Dieckhoff will work with Ms. Wickham on drafting a letter to the waste haulers.

iv. RecycleBank Program

Member Dieckhoff will invite the representative from the RecycleBank Program to make a presentation at a future Committee meeting.

VII. Open Discussion

Member Dieckhoff inquired about the City Public Works trucks that water the hanging baskets in Downtown Crystal Lake. Member Dieckhoff indicated that a lot of idling occurs during the daily water process. Member Dieckhoff asked if there were different watering options or other types plants/flowers that could be used that don't require daily watering. City staff Mitchell indicated that he would bring these comments back to City staff for their review.

VIII. Next Meeting Date

The Committee agreed that the next meeting date will be October 5, 2009.

IX. Adjourn

There being no further business, Member Dieckhoff moved to adjourn the meeting at 9:01 p.m. Member Kavalunas seconded the motion. On voice vote, all voted aye. Motion passed.