

**MINUTES**  
**Ad Hoc Clean Air Counts Advisory Committee**  
**November 18, 2009**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**I. Call to Order**

Chair Shepherd began the meeting at 7:02 p.m. on November 18, 2009, at the Municipal Complex in Crystal Lake.

**II. Roll Call/Attendance**

Introductions of Committee members and other attendees were conducted. Present were the following Committee members: Pat Dieckhoff, John Kavalunas, Kim Hankins, Elizabeth Puchmelter, Vice-Chair Steve Fuller, and Chair Lehn Shepherd. Pauline Walker was absent. Also present were Joe Lewis, Angela Jaeckel Mark Elmore, Crystal Lake Chamber of Commerce Green Business Task Force, Scott Turik, Project Manager for Simply Solar Alternative Energy Solutions, and Assistant to the City Manager Brad Mitchell.

**III. Public Comment**

Mr. Scott Turik, Project Manager for Simply Solar Alternative Energy Solutions, made a presentation to the Committee on Property Assessed Clean Air Energy (PACE). PACE programs are public-private partnerships with state and local governments, which allow private property owners to pay for energy efficiency and renewable energy improvements through a voluntary property tax assessment. The Committee will discuss this information at a future meeting and present information to the City.

Ms. Angela Jaeckel inquired about the Committee utilizing Twitter to communicate with the public. The Committee will conduct further research on Twitter.

**IV. Approval of Minutes of the October 5, 2009 Regular Meeting**

Vice-Chair Fuller moved to approve the minutes of the October 5, 2009 regular meeting. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.

**V. City Updates**

**A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan**

There was no discussion.

**B. Safe Routes to School**

Member Puchmelter provided the Committee with a summary of the Safe Routes to School meeting that she attended. Member Puchmelter indicated that District 47 has been working on a plan for some time and is seeking input from parents. The next meeting is scheduled from November 19, 2009. Members Dieckhoff and Hankins will attend the meeting.

**C. I-Go Car Sharing**

City staff Mitchell stated that the City is exploring the I-Go Car Sharing program and that additional information will be available to the Committee at a future meeting.

## **VI. Clean Air Counts Participation Status – Silver Level**

### **A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives**

#### **i. Newsletter Articles**

Vice-Chair Fuller indicated that he would submit a newsletter article by the end of the week. Member Puchmelter suggested including information on bikers wearing the proper clothing during the nighttime hours.

#### **ii. Website**

There was no discussion.

### **B. Implementing VOC Reduction Measures**

There was no discussion.

### **C. Host and Promote Events**

#### **i. Bike with the Mayor**

The Committee discussed hosting a “Bike with your Dad” event on Saturday, June 19, 2010. The Committee will discuss this event in more detail at a future Committee meeting.

#### **ii. Movie Night – Food Inc.**

The Committee agreed to postpone planning for this event.

### **D. Implement the Energy Efficiency Measures**

There was no discussion.

### **E. Implement/Promote Fleet Management and Commuter Choice Measures**

#### **i. No-Idling Signs at Schools**

City staff Mitchell stated that the City is in contact with District 47 regarding the logistics of the no-idling sign campaign. The Committee will discuss pursuing no-idling signs at District 155 schools once District 47 has posted their signs.

### **F. Implement/Promote Regulatory Changes**

#### **i. Native Landscaping**

There was no discussion.

### **G. Implement/Promote Programs**

#### **i. Chamber of Commerce Involvement**

Mark Elmore reported that the Green Business Task Force has conducted 12 green audits to-date and would like to determine why there has been so few participants thus far.

**ii. Downtown Crystal Lake Business Recycling**

Member Dieckhoff stated that she will follow-up with the Downtown businesses on their progress.

**iii. RecycleBank Program**

Member Dieckhoff stated that a representative from the RecycleBank program would attend the December 7, 2009 Committee meeting.

**VII. Open Discussion**

**Safer Pest Control Project Fall Natural Lawn Care Workshops**

Member Dieckhoff will check on the time-frame for the workshops and report back to the Committee.

Member Kavalunas provide information from Clean Air Counts Seminar on the Elmhurst College Sustainability Efforts.

**VIII. Next Meeting Date**

The Committee agreed that the next meeting date will be December 7, 2009.

**IX. Adjourn**

There being no further business, Member Kavalunas moved to adjourn the meeting at 9:22 p.m. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.