

**MINUTES**  
**Ad Hoc Clean Air Counts Advisory Committee**  
**January 4, 2010**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**I. Call to Order**

Chair Shepherd began the meeting at 7:07 p.m. on January 4, 2010, at the Municipal Complex in Crystal Lake.

**II. Roll Call/Attendance**

Present were the following Committee members: Pat Dieckhoff, John Kavalunas, Elizabeth Puchmelter, Vice-Chair Steve Fuller, and Chair Lehn Shepherd. Kim Hankins and Pauline Walker were absent. Also present were Joe Lewis and Assistant to the City Manager Brad Mitchell.

**III. Public Comment**

There was no public comment.

**IV. Approval of Minutes of the November 18, 2009 Regular Meeting**

Member Kavalunas moved to approve the minutes of the November 18, 2009 regular meeting. Vice-Chair Fuller seconded the motion. On voice vote, all voted aye. Motion passed.

**V. City Updates**

**A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan**

There was no discussion.

**B. Safe Routes to School**

City staff Mitchell will provide the Committee with a schedule of the upcoming Safe Routes to School Coordination meetings.

**C. I-Go Car Sharing**

City staff Mitchell provided the Committee with a PowerPoint presentation on the I-Go Car Sharing program to be discussed by the Committee at the February meeting.

**VI. Presentation to the City Council**

The Committee discussed primary accomplishments and future objectives for the Committee to be included in the future presentation to the City Council. Chair Shepherd will prepare a draft PowerPoint presentation and send it to the Committee for review at the February meeting.

**VII. Clean Air Counts Participation Status – Silver Level**

**A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives**

- i. Newsletter Articles**  
There was no discussion.
- ii. Website**  
There was no discussion.

**B. Implementing VOC Reduction Measures**  
There was no discussion.

**C. Host and Promote Events**

- i. Bike with Your Dad**  
Member Dieckhoff stated that the McHenry County Bike Club would be able to assist with the children bike rodeo. The Committee will also contact Central High School about using their parking lot for the event.

**D. Implement the Energy Efficiency Measures**  
There was no discussion.

**E. Implement/Promote Fleet Management and Commuter Choice Measures**

- i. No-Idling Signs at Schools**  
Vice-Chair Fuller will contact District 47 to discuss the no-idling signs.

**F. Implement/Promote Regulatory Changes**

- i. Native Landscaping**  
There was no discussion.

**G. Implement/Promote Programs**

- i. Chamber of Commerce Involvement**  
There was no discussion.
- ii. Downtown Crystal Lake Business Recycling**  
Member Dieckhoff stated that she contacted Lynne Wickham regarding recycling for downtown businesses and was informed that there has been difficulty getting businesses to join in on this initiative.
- iii. RecycleBank Program**  
Member Dieckhoff stated that she will contact the representative from the RecycleBank program to see if he is available to attend the April Committee meeting.
- iv. Safer Pest Control Project Fall Natural Lawn Care Workshop**  
Member Dieckhoff reminded the Committee that a representative from the Safe Pest Control Project will attend the February meeting to give a presentation.

Member Dieckhoff will schedule a dinner at Duke's prior to the meeting for Committee members that would like to attend.

**VIII. Open Discussion**

Member Dieckhoff will finalize the letter to MDC Environmental Services regarding Christmas tree recycling.

Member Dieckhoff encouraged Committee members to take a look at the movie "Fresh".

**IX. Next Meeting Date**

The Committee agreed that the next meeting date will be February 1, 2010.

**X. Adjourn**

There being no further business, Vice-Chair Fuller moved to adjourn the meeting at 9:04 p.m. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.