

MINUTES
Ad Hoc Clean Air Counts Advisory Committee
May 10, 2010
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Shepherd began the meeting at 7:16 p.m. on May 10, 2010, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Committee members: Pat Dieckhoff, Kim Hankins, John Kavalunas, Elizabeth Puchmelter, and Chair Lehn Shepherd. Vice-Chair Fuller and Pauline Walker were absent. Also present was Assistant to the City Manager Brad Mitchell.

III. Public Comment

There was no public comment.

IV. Approval of Minutes of the April 19, 2010 Regular Meeting

Member Hankins moved to approve the minutes of the April 19, 2010 regular meeting. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.

V. City Updates

A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan

Committee members will send their comments to Chair Shepherd.

B. Safe Routes to School

There was no discussion.

C. I-Go Car Sharing

Chair Shepherd will draft a support letter to the City Manager and the Committee will review it at the June Committee meeting.

VI. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

i. Bethany's Eco Block Party

Member Hankins will work the 9:30 a.m. – 11:00 a.m. shift and Member Kavalunas will work the 11:00 a.m. – 1:00 p.m. shift.

ii. Farmers' Market

The Committee would like to be present at the Farmers' Market once a month. Chair Shepherd will contact Member Walker to see about doing the first one in June. Member Dieckhoff volunteered to be present at the July 17, 2010 and have the energy bike on display.

iii. Newsletter Articles
There was no discussion.

iv. Website
There was no discussion.

B. Implementing VOC Reduction Measures
There was no discussion.

C. Host and Promote Events

i. Bike with your Neighbors
The Committee is looking to host the event either Saturday, September 18, 2010 or Sunday, September 19, 2010. The Committee suggested riding through Three Oaks Recreation Area if it is open. A sub-committee will meet in June to discuss the event details further.

D. Implement the Energy Efficiency Measures
There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

i. No-Idling Signs at Schools
City staff Mitchell stated that a meeting has been scheduled with District 47 to discuss no-idling signs.

F. Implement/Promote Regulatory Changes

G. Implement/Promote Programs

i. Safer Pest Control Project (SPCP)
The Committee is waiting on updates to Municipal Toolkit prior to reviewing further.

ii. RecycleBank
Member Dieckhoff will email John with RecycleBank to get further information on next steps.

iii. Chamber of Commerce/Business Involvement
The Green Business Task Force is going to be hosting more programs to expand their efforts beyond green audits.

iv. Downtown Crystal Lake Business Recycling
There was no discussion.

VII. Open Discussion

Member Dieckhoff will draft a letter to the City suggesting a pilot program of placing a recycling container outside City Hall.

VIII. Next Meeting Date

The Committee agreed that the next meeting date will be June 28, 2010.

IX. Adjourn

There being no further business, Member Hankins moved to adjourn the meeting at 8:28 p.m. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.