

MINUTES
Historic Preservation Commission
January 6, 2011
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Alt called the meeting to order at 7:30 p.m.

II. Roll Call/Attendance

The following commission members were present: Robert Wyman, Diana Kenney, Tom Nemcek, Michelle Rozovics and Brice Alt. Member LeeAnn Atwood was absent. Staff member Elizabeth Maxwell was present.

III. Public Comment

There was no one in the public who wished to comment.

IV. Approval of Minutes of the December 2, 2010 Regular Meeting

Member Kenney moved to approve the minutes of the December 2, 2010 regular meeting. Member Nemcek seconded the motion. On voice vote, all members present voted aye with Member Wyman abstaining. Motion passed.

V. Public Hearing – Landmark Designation 50 Caroline Street

Chair Alt opened the public hearing, no public was present to speak on the request, and Chair Alt closed the public hearing. After considering the information provided in the application, Member Kenney moved to approve the landmark designation for 50 Caroline Street. Member Nemcek seconded the motion. On voice vote, all members voted aye. Motion passed. Member Nemcek commented that staff has done a good job assisting the commission or other homeowners that need to go through the landmark process. The other commission members agreed.

VI. Annual Budget Review

The Commissioners requested additional information from staff as to all of the yearly deposits and expenses. They also needed the current balance of the account. Member Rozovics wanted to start the budget discussion and talk about what a reasonable amount of money was to keep in the reserve. The Commission discussed their typical annual expenses. Chair Alt said a good amount for the reserve would be enough for three landmark plaques plus a little extra. The commission decided to continue this discussion to the February meeting.

VII. 2011 Trolley Tour

Member Kenney went through the proposed properties, locations and theme for this year's tour. The tour would center on properties that have been removed or moved. The tour path would go past properties that were removed, properties where the structure was moved to and properties where a structure was moved from and where it is now. Member Wyman wanted to make sure that the presentation of the materials and locations was not confusing to those on the tour. The Commission members agreed to meet on Sunday the 23rd at 7:00 am to go through the tour route and take notes and photographs. They would then be able to have a more detailed discussion at the February meeting.

VIII. Member Inquiries and Reports

Member Kenney would most likely not be able to make the February meeting as she has a meeting with representatives from Springfield that evening. The commission discussed moving the meeting back to 7:30 pm. Member Nemcek made a motion to move the commission meetings to 7:30 pm. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.

IX. Adjournment

There being no further business, Member Nemcek moved to adjourn the meeting at 8:20 p.m. Member Kenney seconded the motion. On voice vote, all voted aye. Motion passed.