

**MINUTES**  
**Ad Hoc Clean Air Counts Advisory Committee**  
**April 4, 2011**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**I. Call to Order**

Chair Fuller began the meeting at 7:05 p.m. on April 4, 2011, at the Municipal Complex in Crystal Lake.

**II. Roll Call/Attendance**

Present were the following Committee members: Pat Dieckhoff, Chair Steve Fuller, John Kavalunas, Elizabeth Puchmelter, Lehn Shepherd and Vice-Chair Pauline Walker. Kim Hankins was absent. Also present were David Modrzejewski, Crystal Lake Park District Planner Ann Viger, Barb Cornew of Active Transportation Alliance, Director of Engineering and Building Erik Morimoto, and Assistant to the City Manager Brad Mitchell.

**III. Public Comment**

Ann Viger discussed the “Eco” Block Party on Saturday, May 21, 2011 from 10:00 a.m. to 1:00 p.m. The Committee agreed to participate at the event. Member Dieckhoff suggested that a representative from the Crystal Lake Park District attend the Clean Air Counts meetings. Ms. Viger will follow-up with the Committee.

Barb Cornew of Active Transportation Alliance stated was in attendance to learn more about the draft Bicycle & Pedestrian Facility Master Plan. Ms. Cornew is the North Suburban Coordinator for the Active Transportation Alliance. Ms. Cornew also stated that she would help advertise the Bike with Your Neighbor event.

**IV. Approval of Minutes of the February 7, 2011 Regular Meeting**

Vice-Chair Walker moved to approve the minutes of the February 7, 2011 regular meeting. Member Shepherd seconded the motion. On voice vote, all voted aye. Motion passed.

**V. City Updates**

**A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan**

City staff Morimoto presented the bike plan brochure. City staff Morimoto will have these brochures available for upcoming Committee events. The Committee suggested putting the brochures in local bike shops. City staff Morimoto updated the Committee on the City’s CMAQ grant application submittal for two bike-way corridor projects.

**B. Safe Routes to School**

City staff Morimoto stated that staff continues to await for the results on what projects receive funding.

**C. Rain Barrel Program/Ordinance**

City staff Morimoto stated that the ordinance regulating rain barrels was approved in March by the City Council and City staff has since been distributing brochures on the rain barrel program. City staff Morimoto also updated the Committee on the status of the community rain garden and stated that the planting is scheduled for early May.

## **VI. Silver Level Application**

City staff Mitchell stated that the Committee is closer to being able to submit for silver level and hopes to finalize the application later this year.

## **VII. Clean Air Counts Participation Status – Silver Level**

### **A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives**

#### **i. Newsletter**

There was no discussion.

#### **ii. Website**

There was no discussion.

### **B. Implementing VOC Reduction Measures**

There was no discussion.

### **C. Host and Promote Events**

#### **i. Bike with your Neighbors**

The Committee scheduled a trial run for April 16, 2011. The Committee discussed a sign-up sheet, safety check and bike registration by the Police Department for the activities at Crystal Lake Central High School. The Committee suggested that how to change a tire and road bikes vs. mountain bikes be topics for the presentations at Three Oaks Recreation Area. Member Dieckhoff stated that Councilmember Ralph Dawson would talk about Three Oaks Recreation Area. City staff Mitchell stated he would check on purchasing more bike reflectors. Chair Fuller asked that the Committee be placed on the May 17<sup>th</sup> City Council meeting agenda to promote the event.

### **D. Implement the Energy Efficiency Measures**

There was no discussion.

### **E. Implement/Promote Fleet Management and Commuter Choice Measures**

#### **i. No-Idling Signs at Schools**

Member Kavalunas stated that he would follow-up with Dave Schuh about that status of the signs. Dave Modrzejewski stated that he did not notice the signs at the schools.

### **F. Implement/Promote Regulatory Changes**

There was no discussion.

## **G. Implement/Promote Programs**

### **i. Downtown Crystal Lake Recycling**

Member Dieckhoff stated that North America Solid Waste Association may be able to provide assistance. Member Dieckhoff will also email the Committee the recycling toolkit that she received.

### **ii. RecycleBank**

There was no discussion.

## **VIII. Discussion of Goals**

There was no discussion.

## **IX. Committee Applications**

City staff Mitchell distributed Committee member applications from Dave Modrzejewski and Todd Bright. The Committee reviewed the applications. Member Shepherd moved to approve the applications. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed. The applications will be placed on a future City Council meeting agenda for approval.

## **X. Open Discussion**

The Committee discussed participation at Husmann Elementary School's Family Health Fair, scheduled for Wednesday, April 27<sup>th</sup>. Member Puchmelter stated that she would volunteer.

## **XI. Next Meeting Date**

The Committee agreed that the next regular meeting date will be May 2, 2011.

## **XII. Adjourn**

There being no further business, Vice-Chair Walker moved to adjourn the meeting at 9:08 p.m. Member Shepherd seconded the motion. On voice vote, all voted aye. Motion passed.