

MINUTES
Ad Hoc Clean Air Counts Advisory Committee
January 3, 2011
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

I. Call to Order

Chair Shepherd began the meeting at 7:04 p.m. on January 3, 2011, at the Municipal Complex in Crystal Lake.

II. Roll Call/Attendance

Present were the following Committee members: Pat Dieckhoff, Vice-Chair Steve Fuller, Kim Hankins, John Kavalunas, Elizabeth Puchmelter, Chair Lehn Shepherd and Pauline Walker. Also present were Joe Lewis, of the McHenry County Bicycle Advocates, Director of Engineering and Building Erik Morimoto, and Assistant to the City Manager Brad Mitchell.

III. Public Comment

There was no public comment.

IV. Approval of Minutes of the December 6, 2010 Regular Meeting

Vice-Chair Fuller moved to approve the minutes of the December 6, 2010 regular meeting. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.

V. Election of Chair and Vice-Chair

Member Hankins moved to approve Member Fuller as Chair. Member Fuller gladly accepted the position. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed. Chair Fuller thanked Member Shepherd for his time as Chair.

Member Shepherd moved to approve Member Walker as Vice-Chair. Member Walker gladly accepted the position. Chair Fuller seconded the motion. On voice vote, all voted aye. Motion passed.

VI. City Updates

A. Crystal Lake Draft Bicycle & Pedestrian Facility Master Plan

City staff Morimoto stated that the next step is to get the draft bicycle and pedestrian facility master plan on the City's website and hopefully to the City Council for approval in late summer.

B. Safe Routes to School

City staff Morimoto stated that the City submitted an application to the State for a bike path along Country Club Road.

C. Rain Barrels

City staff Morimoto stated that City staff is continuing to work on drafting a rain barrel program for the City.

VII. Discussion of Goals for 2011

The Committee discussed goals for 2011. The following are goals that Committee members suggested:

- Establish a mission statement for the Committee.
- Address the issue of business recycling in Downtown Crystal Lake and other areas throughout the City.
- Complete the no-idling program with the schools.
- Establish a rain barrel program.
- Continue to explore RecycleBank.

The Committee agreed to schedule a strategic planning meeting to discuss goals for the Committee in further detail. The Committee will hold a special meeting on January 17, 2011 at 5:30 p.m.

VIII. Clean Air Counts Participation Status – Silver Level

A. Provide Evidence of Implementing Outreach Efforts to Promote Clean Air Initiatives

- i. Newsletter**
There was no discussion.
- ii. Website**
There was no discussion.

B. Implementing VOC Reduction Measures

There was no discussion.

C. Host and Promote Events

- i. Bike with your Neighbors**
The tentative dates for the event are either Saturday, June 11, 2011 or Sunday, June 12, 2011. Chair Fuller will confirm these dates with the Central High School.

D. Implement the Energy Efficiency Measures

There was no discussion.

E. Implement/Promote Fleet Management and Commuter Choice Measures

- i. No-Idling Signs at Schools**
Member Kavalunas will follow-up with Dave Schuh of District 47 to get an update on the no-idling signs.

F. Implement/Promote Regulatory Changes

There was no discussion.

G. Implement/Promote Programs

i. RecycleBank

Member Dieckhoff stated that she will get an update.

ii. Chamber of Commerce/Business Involvement

There was no discussion.

iii. Recycling Update

There was no discussion.

IX. Open Discussion

Member Dieckhoff asked about having no-idling signs put up at the Pingree Road Metra Station. Member Kavalunas will contact Metra to inquire about the possibility of having these signs placed at the station.

X. Next Meeting Date

The Committee agreed that the next regular meeting date will be February 7, 2011. The Committee will hold a special meeting on January 17, 2011.

XI. Adjourn

There being no further business, Vice-Chair Walker moved to adjourn the meeting at 8:40 p.m. Member Dieckhoff seconded the motion. On voice vote, all voted aye. Motion passed.