



CITY OF CRYSTAL LAKE

AGENDA

CITY COUNCIL REGULAR MEETING

**City of Crystal Lake
100 West Woodstock Street, Crystal Lake, IL
City Council Chambers
July 19, 2011
7:30 p.m.**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Minutes – July 5, 2011 Regular City Council Meeting**
5. **Accounts Payable**
6. **Public Presentation**
The public is invited to make an issue oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the city staff, Mayor or City Council will not be allowed at this time, nor will any comment from the Council. Personal invectives against city staff or elected officials are not permitted.
7. **Mayor's Report**
8. **Council Reports**
9. **Consent Agenda**
 - a. **Resolution referring a Unified Development Ordinance Fowl/Domesticated Animals Text Amendment to the Planning and Zoning Commission for a public hearing.**
 - b. **Immanuel Lutheran Church – Request to temporarily suspend no-parking restrictions on the east side of Pathway Court and the south side of Teckler Boulevard on July 23, 2011 from 8:00 a.m. to 4:00 p.m.**
10. **Targeted Development Zone Incentive Program request – Meineke Car Care Center, 905 Pyott Road.**
11. **Erick Street Commons, 407 and 413 E. Terra Cotta Avenue – Final Planned Unit Development Amendment to allow the addition of 10 parking spaces.**
12. **Crystal Lake Police Department – Temporary Use Permit request to hold the Crystal Lake Block Party as part of National Night Out and close Williams Street between Brink Street and Crystal Lake Avenue on August 6, 2011.**
13. **Bid award and resolution authorizing execution of a purchase agreement for the purchase and installation of one service body, one plow and one bumper crane.**
14. **Bid award and resolution authorizing execution of a service agreement for the McCormick Water Tower Painting and Maintenance, with a 10 percent contingency for justifiable additions.**
15. **Bid award and resolution authorizing execution of a contract for the 2011 Summer Sidewalk and Curb Replacement Program and allowing for a 10 percent contingency.**

16. **Liquor License Provisions – City Code Amendment decreasing the number of Class “3” liquor licenses from the current 11 licenses to 10 licenses, decreasing the number of Class “8” liquor licenses from the current 3 licenses to 2 licenses, decreasing the number of Class “13” liquor licenses from the current 16 licenses to 15 licenses, and decreasing the number of Class “15” liquor licenses from the current 8 licenses to 6 licenses.**
17. **Resolution authorizing execution of an agreement with McHenry County College regarding Police services.**
18. **Council Inquiries and Requests**
19. **Adjourn to Executive Session for the purpose of discussing matters of pending and probable litigation, the sale, purchase or lease of real property, collective bargaining, and personnel.**
20. **Reconvene to Regular Session.**
21. **Adjourn**

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Brad Mitchell, Assistant to the City Manager, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.



Agenda Item No: 9a

**City Council
Agenda Supplement**

Meeting Date: July 19, 2011

Item: UDO Text Amendment Fowl/Domesticated Animals

Recommendation: Motion to approve the resolution referring a proposed text amendment to the PZC for a public hearing.

Staff Contact: Michelle Rentzsch, Director of Planning and Economic Development

Background:

At the July 5th City Council meeting, city staff was directed to research the City's code requirements pertaining to "farm animals" and other domesticated animals. Staff is researching this matter and would like to suggest the following timeline of events for a potential ordinance amendment:

- Research code requirements of comparable communities in McHenry County and in the region and also meet with agricultural experts.
- Determine appropriate amendment format and proposed ordinance text (possibly amend Animal Code and limited use list in UDO, like beekeeping).
- July 26th, 6:30 pm - Conduct community public meeting for feedback from both supporters and those that oppose, garnering feedback on the typical ordinance provisions that staff has compiled from other communities.
- August 3rd, PZC public hearing on the UDO Text Amendment
- August 16th, City Council consideration of PZC recommendation and City Code amendments.

The following resolution would refer this proposed text amendment to the UDO to the Planning & Zoning Commission for a public hearing and their recommendation.

Votes Required to Pass: A simple majority vote.

DRAFT

RESOLUTION

WHEREAS, the Mayor and City Council of the City of Crystal Lake have determined that the Planning and Zoning Commission consider an amendment to the Unified Development Ordinance, regarding Article 2- Land Use and Article 10- Definitions to consider the establishment of criteria for the keeping of fowl.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, MCHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That the Mayor and City Council request the Planning and Zoning Commission, pursuant to Article 9-100 of the Crystal Lake Unified Development Ordinance, to conduct a hearing to consider the abovementioned text amendment to the Unified Development Ordinance.

SECTION II: That the Mayor and City Council request the Planning and Zoning Commission to make those recommendations with regard to this matter within the time established by the Unified Development Ordinance to the Mayor and City Council.

SECTION III: That the City Clerk is directed to file a copy of this Resolution to the Chair of the Planning and Zoning Commission for appropriate consideration and hearing.

Dated at Crystal Lake, Illinois, this 19th day of July, 2011.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____

MAYOR

DRAFT

SEAL

ATTEST

CITY CLERK

PASSED: _____

APPROVED: _____



Agenda Item No: 9b

**City Council
Agenda Supplement**

Meeting Date:

July 19, 2011

Item:

Immanuel Lutheran Church "Clinic" – Request to temporarily suspend no-parking restrictions

Staff Recommendation:

Motion to temporarily suspend no-parking restrictions on the east side of Pathway Court, and also on the south side of Teckler Boulevard (north of "Jewel" entrance to east termini), for Immanuel Lutheran's Clinic to be held on Saturday, July 23, 2011 from 8:00 a.m. to 4:00 p.m. All other applicable parking codes remain in force.

Staff Contact:

Brad Mitchell, Assistant to the City Manager

Background:

Immanuel Lutheran Church is requesting to temporarily suspend no-parking restrictions on the east side of Pathway Court, and also on the east side of Teckler Boulevard (north of "Jewel" entrance to east termini) for a Clinic they are hosting on Saturday, July 23, 2011 from 8:00 a.m. to 4:00 p.m. The Clinic is an outreach to the McHenry County community for those in need of health and medical attention. All other applicable parking codes remain in force. A similar request was approved by the City Council on November 16, 2010.

City staff reviewed the petitioner's request and have the following comments:

- Parking is not allowed on both sides of Pathway Court and Teckler Boulevard according to Sections D103.1 and D103.6.2 of the City's Fire Code. Allowing parking on both sides would reduce the minimum required width of the fire apparatus access road and the Fire Rescue Department's ability to access the area for an emergency incident. Therefore, City staff recommends that the temporary parking restriction suspension only apply to one side of the streets.
- Support of temporarily suspending parking restrictions on Teckler Boulevard is limited to this request given that both streets are currently "dead ends" that do not serve any other businesses or occupied lots. Future requests should not be

approved after Teckler Boulevard is extended to Main Street, as this would be a collector route leading directly to Route 14.

- Parking along the rear service drive behind “Jewel” and “Hobby Lobby” is prohibited (currently signed no parking for the fire lanes).
- Parking should be avoided in the last 25’ on the south side of Teckler Boulevard at the east termini to leave room to access the small temporary turnaround “hammerhead” to avoid vehicles having to drive in reverse several hundred feet due to dead-end.

The letter requesting approval to suspend the no-parking restrictions and a map have been attached for City Council consideration.

Votes Required to Pass:

Simple majority vote of the City Council



Agenda Item No: 10

**City Council
Agenda Supplement**

Meeting Date: July 19, 2011

Item: Targeted Development Zone Incentive request for a 50% fee reduction for Meineke Car Care Center of Crystal Lake located at 905 Pyott Road.

Pradip (Fred) Zala, Owner, Meineke Care Care Center

Recommendations: City Council's discretion:
1. Motion to approve a Targeted Development Zone 50% fee reduction in the amount of \$308 for Meineke Car Care Center Crystal Lake;
2. Motion to deny the grant application request.

Staff Contact: Michelle Rentzsch, Director of Planning and Economic Development
James Richter II, Assistant Director of Economic Development

Background: On May 4, 2010, the City Council adopted a comprehensive Economic Development Incentives program that was recommended by the Economic Development Committee. The incentives program included the extension and expansion of the Targeted Development Zone incentive, and the authorization of a 50% fee reduction for development projects along Routes 14, 31, and 176, for total investments exceeding \$250,000.

Of particular importance for the current request is the Ordinance provision that allows properties on the periphery of these corridors to obtain approval for the fee reduction by consent of the City Council.

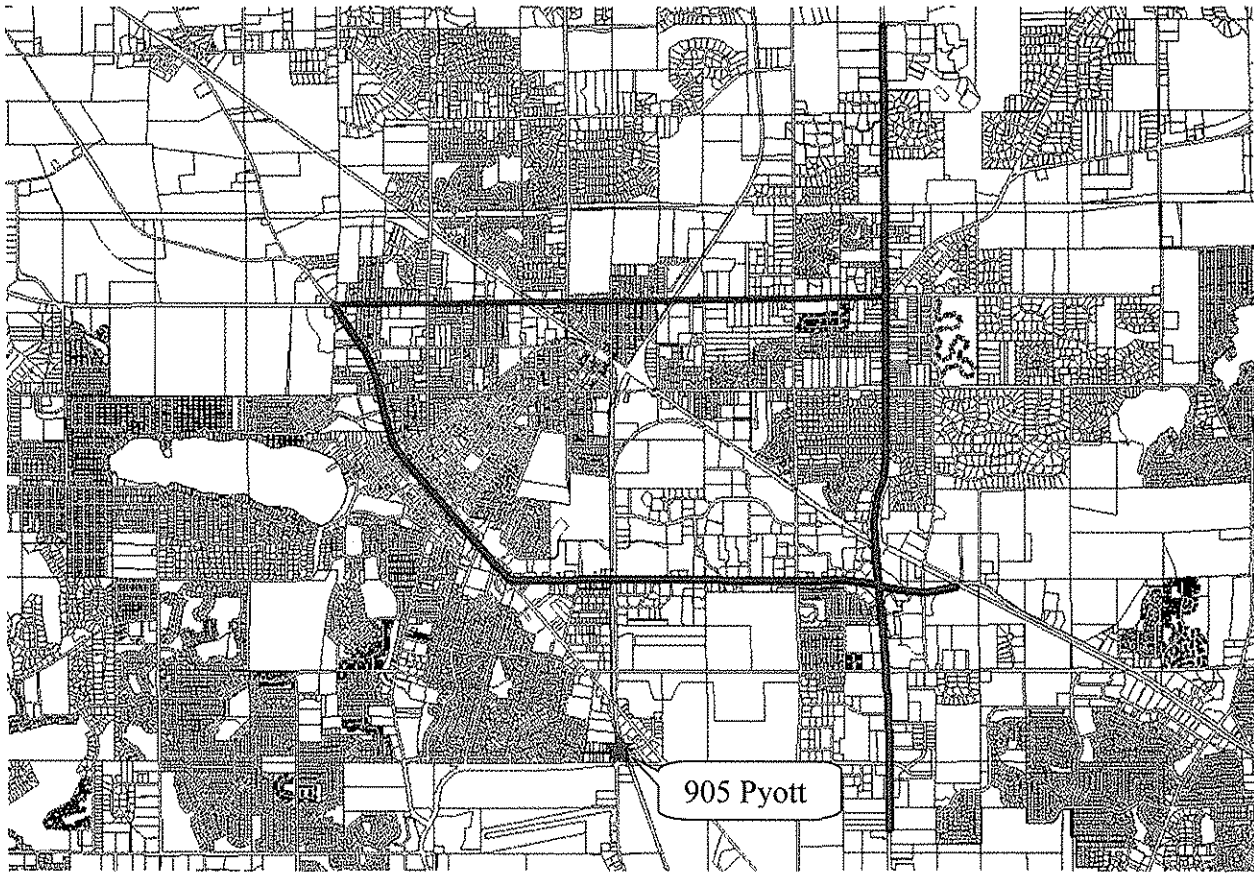
City Staff worked closely with the property owner, John Fuhler, to attract Meineke Car Care to his building at 905 Pyott Road. In an effort to assist both parties in closing the deal, during the negotiation process, Staff provided information regarding this important incentive with the caveat that the fee reduction would need to be approved by City Council. Meineke would not qualify for the City's Matching Grant Program, as they do not meet the eligibility criteria for this program.

The building permit fees for interior renovation, including new vehicle hoists, were calculated at \$503 and the sign permit fees were \$113.20. A fifty-percent fee waiver for Meineke would be in the amount of **\$308.10**.

Meineke Car Care Centers (formerly known as Meineke Discount Mufflers) has 900-plus franchised stores worldwide. Meineke Car Care Centers repair brakes, align wheels, install tires, and provide factory-scheduled maintenance, among other services. The Meineke brand is owned

by Driven Brands, which also franchises the Maaco and Econo Lube 'N Tune brands, among others. The Crystal Lake franchise is owned by Fred Zala.

TARGETED DEVELOPMENT ZONE MAP



Votes Required to Pass: A simple majority vote.



Agenda Item No: 11

**City Council
Agenda Supplement**

Meeting Date: July 19, 2011

Item: REPORT OF THE PLANNING & ZONING COMMISSION

#2011-24 Erick Street Commons

Final Planned Unit Development Amendment to allow the addition of 10 parking spaces.

Glen Hayes, 407 and 413 E. Terra Cotta Ave., Crystal Lake

PZC Recommendation: Motion to approve the Planning and Zoning Commission recommendation and adopt an ordinance granting a Final PUD Amendment for 407 and 413 E. Terra Cotta Ave.

Staff Contact: Michelle Rentzsch, Director of Planning and Economic Development

Background:

- The multi-tenant commercial buildings and the adjacent funeral home were approved as part of the Erick Street Commons PUD in 2006.
- There are currently several tenants in the west building, including Twisted Stem Floral, Edward Jones, Yoga Seva and Given Sports & Physical Therapy. The east building is currently occupied by a single tenant, Exemplar Financial.

Key Factors

- The PUD amendment would allow 10 additional parking spaces along the rear of the building.
- The existing parking on-site meets the parking requirement for a use such as this, per the UDO standards.
- The petitioner has indicated that Exemplar Financial will host seminars at this location and may need the additional parking.

PZC Highlights

- PZC Commissioners had questions regarding the proposed seminars, specifically the intensity and the hours of operation. They also expressed concerns regarding garbage and delivery trucks accessing the rear of the buildings.

The PZC recommended **approval (5-3)** of the petitioner's request with the following recommended conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:

A. Site Plan, Gillispie Design Group, received 5-20-11

2. Signage and/or pavement markings are necessary to delineate the drive behind the buildings as one-way (counter clockwise).

3. Show bollard locations in rear of building where they are adjacent to the proposed drive aisle.

4. Show delivery truck turning movements to ensure that delivery trucks can maneuver the one-way drive aisle.

5. As a condition of the Final PUD Amendment, variations are granted to allow the proposed development plans that meet the final requirements of the Planning & Zoning Commission and the City Council.

6. The petitioner shall address all of the review comments and requirements of the Engineering & Building, Fire Rescue, Police, Public Works, and Planning & Economic Development Departments.

7. The remainder of the frontage of the detention area shall be striped as a "NO PARKING" area. (Added by PZC)

Votes Required to Pass:

A simple majority vote.

DRAFT

ORDINANCE NO. _____
FILE NO. _____

AN ORDINANCE GRANTING AN AMENDMENT TO THE FINAL PUD FOR ERICK STREET COMMONS

WHEREAS, pursuant to the terms of the Petition (File #2011-34) before the Crystal Lake Planning and Zoning Commission, the Petitioner has requested an Amendment to the Final Planned Unit Development for Erick Street Commons to allow the addition of 10 parking spaces; and

WHEREAS, the required hearings were held on the petition of the property owners in the manner and the form required by the Unified Development Ordinance of the City of Crystal Lake and the statutes of the State of Illinois; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the Amendment to the Final Planned Unit Development be granted as requested in said Petition,

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That a Final PUD Amendment be granted to allow the addition of 10 parking spaces for the property located at 407-413 E. Terra Cotta Avenue, Crystal Lake, Illinois.

SECTION II: That the Final PUD Amendment be granted with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Site Plan, Gillispie Design Group, received 5-20-11
2. Signage and/or pavement markings are necessary to delineate the drive behind the buildings as one-way (counter clockwise).
3. Show bollard locations in rear of building where they are adjacent to the proposed drive aisle.
4. Show delivery truck turning movements to ensure that delivery trucks can maneuver the one-way drive aisle.
5. As a condition of the Final PUD Amendment, variations are granted to allow the proposed development plans that meet the final requirements of the Planning & Zoning Commission and the City Council.

DRAFT

6. The petitioner shall address all of the review comments and requirements of the Engineering & Building, Fire Rescue, Police, Public Works, and Planning & Economic Development Departments.

7. The remainder of the frontage of the detention area shall be striped as a "NO PARKING" area.

SECTION III: That the City Clerk be and is hereby directed to amend the official zoning map of the City of Crystal Lake and all pertinent records of the City of Crystal Lake to show the granting of Variations in accordance with the provisions of this Ordinance, as provided by law.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATED at Crystal Lake, Illinois, this _____ day of _____, _____.

MAYOR

ATTEST:

CITY CLERK

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 12

**City Council
Agenda Supplement**

Meeting Date:

July 19, 2011

Item:

Crystal Lake Police Department Temporary Use Permit to allow a Special Promotion.

Recommendation:

Motion to approve the Temporary Use Permit for the Crystal Lake Police Department to allow a Special Promotion (Crystal Lake Block Party as part of National Night Out) and street closure of Williams Street between Brink Street and Crystal Lake Avenue pursuant to the recommendations listed below.

Staff Contact:

Michelle Rentzsch, Director of Planning & Economic Development

Background: The City of Crystal Lake Police Department has applied for a Temporary Use Permit to allow a Special Promotion to hold the Crystal Lake Block Party as part of National Night Out. The event is to be held on Williams Street between Brink Street and Crystal Lake Avenue on August 6, 2011 between 3 p.m. and 11 p.m. The event will include a live band, food vendors, and games.

This is the second year for this event. The response from businesses last year was generally positive.

If the request is approved, the following conditions are recommended:

1. The Temporary Use Permit shall be valid on August 6, 2011 from 3:00 p.m. to 11:00 p.m.
2. The event shall be in accordance with the attached site plans.
3. Vendors are not allowed to tie into the Downtown lighting system for electrical needs and will need to supply their electrical power via generators.
4. All electrical shall comply with the 2005 National Electric Code and is subject to an inspection prior to starting the event.
5. Signs shall not obstruct the view of traffic or be attached to utility poles.
6. No liquor shall be served at the event.
7. The applicant is responsible for obtaining all necessary McHenry County Health Department permits.
8. The applicant shall provide adequate trash receptacles, which need to be emptied on a regular basis throughout the event, and clean up after the event. Downtown amenities and landscaping shall be properly maintained and/or restored to their original condition, as necessary. Waste materials in/under and within 30 feet of all tents/canopies need to be stored in approved containers. (Garbage cans need to be provided for waste, if present.)

9. Any additional permits or requests for signage shall be made through the Building Division.
10. The event organizer shall schedule a meeting with the Fire Prevention Bureau at least one week prior to the event (815-356-3640 ext. 4147). An inspection by the Fire Rescue Department is required prior to the event. The Fire Prevention Bureau shall be contacted regarding cooking and other requirements for tents and canopies.
11. Provide approved access for emergency vehicles to gain entry to the event as well as maintain access to the existing structures. This shall include a minimum 20-foot access in the parking areas serving the alley to the rear of Williams Street and the Brink Street lot near the Raue Center. *Williams Street cannot be completely blocked.*
12. All tents/canopies shall be properly anchored with water barrels, stakes, sand, or concrete blocks.
13. Provide an additional fire extinguisher on site sized no less than 2A10BC, other than the K-class extinguisher. The fire extinguisher must be secured and easily accessible.
14. No items are to be located on the sidewalks.
15. Signs indicating the road closures are to be posted a minimum of 24 hours prior to the event.
16. All directly affected businesses should be notified of road closure as far in advance as possible.

The applicant has been made aware of these recommended conditions and advised to attend the July 19, 2011, City Council meeting to answer any questions.

Votes Required to Pass: A simple majority vote.



Agenda Item No: 13

**City Council
Agenda Supplement**

Meeting Date: July 19, 2011

Item: Service Body, Plow, and Bumper Crane Installation on Public Works Department Pickup Truck #542

Staff Recommendation: Motion to award the bid for the purchase and installation of one (1) service body, one (1) plow and one (1) bumper crane to the lowest responsive and responsible bidder, R.A. Adams Enterprises, Inc., and adopt a resolution authorizing the City Manager to execute a purchase agreement with R.A. Adams Enterprises, Inc. for \$18,176.00 for the purchase and installation of the aforementioned items.

Staff Contact: Victor Ramirez, P.E., Director of Public Works

Background:

On July 7, 2011, the City of Crystal Lake publicly opened and read aloud bids received for the purchase and installation of one (1) service body, one (1) bumper crane and one (1) plow for the Public Works Department's new unit #542. Initial quotes were taken for these items prior to purchasing the truck through the Illinois State bidding process. It was determined at that time that it would be more economical and beneficial for the City to independently bid out these items, rather than purchasing them as add-ons through the State contract. The following is a breakdown of the bids received:

Bidder	Total Cost (Service Body, Bumper Crane and Plow)
√ R.A. Adams Enterprises, Inc. McHenry, IL	\$ 18,176.00
Auto Truck Inc. Bartlett, IL	\$ 19,761.00
Monroe Truck Equipment Monroe, WI	\$ 19,761.00
*Sauber Manufacturing Virgil, IL	\$ 16,590.00
*Diversified Fleet Services Naperville, IL	\$ 19,716.00

√ Indicates the lowest responsive and responsible bidder

* Indicates incomplete bid

Recommendation:

The Public Works Department has reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. It is the recommendation of staff to award the bid to the lowest responsive and responsible bidder, R.A. Adams Enterprises, Inc., for the purchase of the service body, bumper crane, plow and all necessary materials for installation in unit #542 in accordance with the terms and conditions of the invitation to bid document. Funds have been budgeted for this expense.

Votes Required to Pass:

Simple Majority

RESOLUTION

DRAFT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute a Purchase Agreement between the CITY OF CRYSTAL LAKE and R.A. Adams Enterprises, Inc. for the purchase and installation of one (1) service body, one (1) plow and one (1) bumper crane.

DATED this _____ day of _____, 2011

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: _____

APPROVED: _____



Agenda Item No: 14

**City Council
Agenda Supplement**

Meeting Date:

July 19, 2011

Item:

Painting & Maintenance of McCormick Water Tower

Staff Recommendation:

Motion to award the bid for the McCormick Water Tower Painting & Maintenance to the lowest responsive and responsible bidder, Era Valdivia Contractors Inc., and adopt a resolution authorizing the City Manager to execute a service agreement with Era Valdivia Contractors Inc. in the submitted bid amount with a 10 percent contingency for justifiable additions.

Staff Contact:

Victor Ramirez, P.E., Director of Public Works

Background:

The City of Crystal Lake's water system includes four elevated water storage tanks and four ground water storage tanks. Seven of these water tanks are constructed of steel and one of concrete. Due to the age of the structures, all of the water storage tanks will be due for maintenance in the next several years.

The McCormick Water Tower is a 250,000-gallon elevated steel water storage tank that was constructed in 1958. It was repainted in the early 1980s and contains low levels of lead and chrome. As such, the painting firm will be required to provide full containment during the sandblasting stage.

In May 2011, Dixon Engineering performed an inspection to evaluate the condition of the McCormick Water Tower. The evaluation recommended that the tower be sandblasted and painted with containment. In addition, Dixon recommended numerous other repairs/improvements as identified on the attached price breakout sheet.

Following the inspection, Dixon Engineering created a bid document, under the direction of City staff, to perform the required repairs and maintenance to the tower, as well as sandblast and paint it in accordance with the recommendation in the inspection report. However, because the condition of the steel cannot be fully realized until the existing paint is removed, there is a

possibility that additional repair work may be necessary. The City's field engineer will inspect the tank and recommend any required additional work, after sandblasting has been completed.

Discussion:

On July 11, 2011, the City received bids from five contractors to repair and paint the McCormick Water Tower. The following is a breakdown of the total prices for the bids received to perform the maintenance and repair work, as well as the sandblasting and painting of the McCormick Water Tower:

<i>Co.</i>	<i>✓ Era Valdivia Contractors, Inc.</i>	<i>L.C. United Painting</i>	<i>Jetco, Ltd.</i>	<i>TMI Coatings</i>	<i>Classic Protective Coatings</i>
	<i>Chicago, IL</i>	<i>Sterling Heights, MI</i>	<i>Prospect Heights, IL</i>	<i>St. Paul, MN</i>	<i>Menomonie, WI</i>
Total	\$ 383,800.00	\$ 499,000.00	\$ 534,000.00	\$ 720,000.00	\$ 780,560.00

✓ Indicates the lowest responsive and responsible proposer.

Recommendation:

Era Valdivia Contractors, Inc. (EVC) submitted the lowest pricing of the six companies. City staff and Dixon Engineering have reviewed the proposals submitted. Dixon Engineering submitted a written recommendation to the City to use Era Valdivia for this project. EVC is a prequalified contractor with Dixon for this scope of work and has successfully completed many similar projects, including the painting of Crystal Lake's Ambutal Water Tower in 2010.

It is the recommendation of staff to award the contract for the painting and maintenance of the McCormick Water Tower to the lowest responsive and responsible proposer, Era Valdivia Contractors, Inc., in the amount of \$383,800.00, with a contingency of up to 10% of the purchase price for any additional repair work necessary beyond the scope of this project. Budgeted funds, as well as proceeds from the previous Water and Sewer Capital Improvement Bond, will be used to fund this improvement.

Votes Required to Pass:

Simple majority

DRAFT



RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be and he is hereby authorized and directed to execute a contract for the painting and maintenance of the McCormick Water Tower between the City of Crystal Lake and Era Valdivia Contractors, Inc. in the submitted bid amount with a 10 percent contingency for justifiable additions.

BE IT ALSO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE to amend the 2011-2012 City Budget and authorize payment of the bid amount with contingency, and consultant costs from the proceeds of the Water and Sewer Capital Improvement Bond (Series 2009 C) for any costs beyond those already budgeted in the 2011-2012 Budget.

DATED this 19th day of July, 2011

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: July 19, 2011

APPROVED: July 19, 2011



Agenda Item No: 15

**City Council
Agenda Supplement**

Meeting Date: July 19, 2011

Item: 2011 Summer Sidewalk and Curb Replacement Program

Staff Recommendation: Motion to award the 2011 Summer Sidewalk and Curb Replacement Program bid to the lowest responsive and responsible bidder, M&A Cement Work, Inc., in the bid amount of \$67,886.00, and adopt a resolution authorizing the City Manager to execute the contract with M&A Cement Work, Inc., allowing for a 10 percent contingency.

Staff Contact: Erik D. Morimoto, Director of Engineering and Building

Background:

On July 11, 2011, bids that had been received for the 2011 Summer Sidewalk and Curb Replacement Program were opened and publicly read. The City received seven bids, and the results are tabulated below.

<i>Firm</i>	<i>Amount of Bid</i>
M&A Cement Work, Inc. ¹ Bensenville, IL	\$67,886.00
Greg Greenhill Construction Co., Inc. Ringwood, IL	\$87,475.00
Fiebig Contracting Group, LLC West Dundee, IL	\$88,508.00
Copenhaver Construction, Inc. Gilberts, IL	\$91,940.00
D'Land Construction, LLC Bensenville, IL	\$111,332.50
Alliance Contractors, Inc. Woodstock, IL	\$144,051.50
Landmark Contractors, Inc. Huntley, IL	\$159,491.50

¹ Indicates Recommended Lowest Responsive and Responsible Bidder

Every year, the City's Engineering and Building Department surveys one quarter of the City, and evaluates all of the sidewalks in that section of the City. The City also routinely responds to

reports of damaged sidewalks and curbs that are received from our residents and staff. The City keeps records of all the damaged sidewalks and prepares a sidewalk repair program annually to repair all of the sidewalks that meet the replacement criteria.

Specifications were mailed to various contractors and standard bid advertisement procedures were followed. This project is included in the Fiscal Year 2011-2012 budget.

Votes Required to Pass:

Simple majority of City Council present.



DRAFT

The City of Crystal Lake Illinois

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be authorized to execute the contract with M&A Cement Work, Inc., for the 2011 Summer Sidewalk and Curb Replacement Program in the amount of \$67,886.00. The City Manager is additionally authorized to approve up to 10 percent in justifiable contract amendments from a contingency allowance.

DATED this nineteenth day of July, 2011.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
AARON T. SHEPLEY, MAYOR

SEAL

ATTEST:

NICK KACHIROUBAS, CITY CLERK

PASSED: July 19, 2011

APPROVED: July 19, 2011

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 16

**City Council
Agenda Supplement**

Meeting Date: July 19, 2011

Item: City Code Amendment – Liquor License Provisions

Staff Recommendation: Adopt an Ordinance decreasing the number of Class “3” liquor licenses from the current 11 licenses to 10 licenses, decreasing the number of Class “8” liquor licenses from the current 3 licenses to 2 licenses, decreasing the number of Class “13” liquor licenses from the current 16 licenses to 15 licenses, and decreasing the number of Class “15” liquor licenses from the current 8 licenses to 6 licenses.

Staff Contact: George Koczvara, Deputy City Manager

Background:

Due to the closing of Applebee’s, which held a Class “3” liquor license, the closing of Hooter’s Restaurant, which held a Class “8” liquor license, the revocation of the Class “13” liquor license held by LaRosita of Crystal Lake, the nonrenewal of the Class “15” liquor license held by Country Inn & Suites, and the nonrenewal of the Class “15” liquor license held by Kalor Mini Mart, the Council may wish to consider adoption of an amendment to the liquor license restriction provisions of the City Code decreasing the number of Class “3” liquor licenses from the current 11 licenses to 10 licenses, decreasing the number of Class “8” liquor licenses from the current 3 licenses to 2 licenses, decreasing the number of Class “13” liquor licenses from the current 16 licenses to 15 licenses, and decreasing the number of Class “15” liquor licenses from the current 8 licenses to 6 licenses. This amendment would ensure that the allowable number of liquor licenses in these classes, as contained in the City Code, matches the actual number of licenses currently being held.

Adoption of the attached ordinance will bring the Liquor License restrictions of the City Code into compliance with the number of licenses actually held in the City with the following exceptions:

- (1) A Class “1” liquor license previously held by Solid Tap Bar, located in Westlane Bowling Alley. The owners of Solid Tap Bar did not renew their liquor license for the 2011/2012 license period and the bowling alley is currently closed; however, the owners do plan to reopen in the near future.

- (2) A Class "2" liquor license previously held by T'Quilas Restaurant. A change in ownership and new plans for the location are currently being considered.
- (3) A Class "9" liquor license created but not yet issued for Al & Joe's Deli.

Votes Required to Pass:

Simple majority.

DRAFT

ORDINANCE NO.
FILE NO. 255L



**ORDINANCE AMENDING THE CODE
OF THE CITY OF CRYSTAL LAKE, ILLINOIS**

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE as follows:

SECTION I: That CHAPTER 329 LIQUOR LICENSES Section 329-6 Limitations on licenses shall be amended as follows:

1. Class 3 License shall be decreased from 11 to 10.
2. Class 8 License shall be decreased from 3 to 2.
3. Class 13 License shall be decreased from 16 to 15.
4. Class 15 License shall be decreased from 8 to 6.

SECTION II: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION III: That all Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this 19th day of July, 2011.

DRAFT

APPROVED:

MAYOR

ATTEST:

CITY CLERK

PASSED: July 21, 2011

APPROVED: July 21, 2011

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 17

**City Council
Agenda Supplement**

- Meeting Date:** July 19, 2011
- Item:** Agreement between the City of Crystal Lake and McHenry County College regarding police services.
- Staff Recommendation:** Motion to adopt a resolution authorizing the City Manager to execute an agreement between the City of Crystal Lake and McHenry County College regarding Police services.
- Staff Contact:** David Linder, Chief of Police
-

Background: On October 20th, 2010, McHenry County College (MCC) established a Public Safety/Police Department which employs peace officers who have the authority and jurisdiction to engage in law enforcement activities at the College and its property.

Commencing on a date to be agreed upon, in writing, by the Director of Public Safety of MCC and the Chief of Police of the Crystal Lake Police Department (hereinafter, "the Transition Date"), the MCC Public Safety/Police Department will operate and provide police services on the MCC Crystal Lake campus Monday-Friday between the hours of 7:00 a.m. and 11:00 p.m. ("MCC Public Safety/Police Department Hours of Operation") and will deploy its sworn officers to serve as the primary responders for emergency police services on the MCC Main Campus during these hours of operation. The MCC Public Safety/Police Department will be staffed by non-law enforcement officers on all other days and times other than the MCC Public Safety/Police Department hours of operation.

At all other hours, police response will be provided by the Crystal Lake Police Department. Additionally, matters pertaining to the nature of the response and any additional requests for assistance from the MCC Public Safety/Police Department necessitates that MCC and the Crystal Lake Police Department enter into this agreement.

Votes Required to Pass: A simple majority of City Council Members Present