



CITY OF CRYSTAL LAKE
AGENDA

CITY COUNCIL
REGULAR MEETING

City of Crystal Lake
100 West Woodstock Street, Crystal Lake, IL
City Council Chambers
January 3, 2012
7:30 p.m.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes – December 20, 2012 Regular City Council Meeting**
- 5. Accounts Payable**
- 6. Public Presentation**
The public is invited to make an issue oriented comment on any matter of public concern not otherwise on the agenda. The public comment may be no longer than 5 minutes in duration. Interrogation of the city staff, Mayor or City Council will not be allowed at this time, nor will any comment from the Council. Personal invectives against city staff or elected officials are not permitted.
- 7. Mayor's Report**
- 8. Council Reports**
- 9. Consent Agenda**
- 10. Knights of Columbus Council #3880 Class 16 Temporary Liquor License requests.**
- 11. Shell Gas Stations, 681 Terra Cotta, 280 N. Route 31, and 220 W. Virginia Street – Special Use Permit Amendments to allow illuminated wall signage around the canopy.**
- 12. Bid award and resolution authorizing execution of a purchase agreement for the purchase and delivery of clear southern rock salt.**
- 13. Bid award and resolution authorizing execution of a service agreement for sanitary sewer lining services.**
- 14. Ordinance for traffic control at various uncontrolled intersections.**
- 15. Ordinance for traffic control at various intersections in the Mistwood Subdivision.**
- 16. Resolution authorizing execution of documents to grant the easement for City property to the Illinois Department of Transportation for the U.S. Route 14 improvement.**
- 17. Council Inquiries and Requests**
- 18. Adjourn to Executive Session for the purpose of discussing matters of pending and probable litigation, the sale, purchase or lease of real property, collective bargaining, and personnel.**
- 19. Reconvene to Regular Session.**
- 20. Adjourn**

If special assistance is needed in order to participate in a City of Crystal Lake public meeting, please contact Brad Mitchell, Assistant to the City Manager, at 815-459-2020, at least 24 hours prior to the meeting, if possible, to make arrangements.



Agenda Item No: 10

**City Council
Agenda Supplement**

Meeting Date: January 3, 2012

Item: Temporary Liquor Licenses – Knights of Columbus Council #3880

Staff Recommendation: Motion to approve issuance of two Class “16” Temporary Liquor Licenses to the Knights of Columbus Council #3880

Staff Contact: George Koczwara, Deputy City Manager

Background:

The City has received two requests from the Knights of Columbus Council #3880 for the issuance of a Class “16” Temporary Liquor License in order to sell beer and wine at (1) the Parish Polish Dinner being held at the Oak Street Church Community Center, located at 451 W. Terra Cotta Avenue, on January 14, 2012 from 6:00 p.m. to 9:30 p.m., and (2) the Parish St. Patrick’s Dinner being held at the Oak Street Church Community Center, located at 451 W. Terra Cotta Avenue, on March 17, 2012 from 6:00 p.m. to 10:00 p.m.

Section 329-5-P of the City Code permits the issuance of a Class “16” Temporary Liquor License for the retail sale of beer and wine for consumption upon the premises specified in the license where sold. The license shall be issued to not-for-profit corporations qualified to do business in the State of Illinois. The license shall be for a period not to exceed three (3) days, and shall be issued only for special events sponsored by the not-for-profit corporation requesting the license.

Attached for City Council review is a copy of all support documentation regarding these requests.

Votes Required to Pass:

Simple majority



Agenda Item No: 11

**City Council
Agenda Supplement**

Meeting Date: January 3, 2012

Item: REPORT OF THE PLANNING & ZONING COMMISSION

#2011-60 Shell Gas Stations at 681 Terra Cotta, 280 N. Rt. 31,
and 220 W. Virginia Street

Special Use Permit Amendments to allow illuminated wall signage
around the canopy.

Auna Foote, Corporate ID Solutions, petitioner
5563 N. Elston, Chicago

PZC Recommendation: Motion to approve the recommendation of the Planning and
Zoning Commission and to adopt an ordinance granting Special
Use Permit Amendments allowing the illuminated wall signage
around the canopy for 681 Terra Cotta Avenue, 280 N. Route 31
and 220 W. Virginia Street for Shell Gas/Circle K Convenience
Stations.

Staff Contact: Michelle Rentzsch, Director of Planning and Economic Development

Background:

- The illuminated canopy signage is existing – installed without an SUP Amendment or building permits. This request is to allow it to continue as is.
- In some previous SUP Amendments for these locations, this area has been calculated toward their total wall signage variation and in other instances it has not. To be consistent, the City now considers all illumination as signage including any light that projects out from the fixture.
- This SUP Amendment would be adding additional wall signage square footage, as follows:

Location	681 W. Terra Cotta	280 N. Route 31	220 W. Virginia St.
Illuminated Canopy Area SF	232.2 SF	237.8 SF	104.8 SF
Previous Canopy approved SF	Striping (not counted as signage)	Illumination 188 SF	Striping (not counted as signage)

Planning and Zoning Highlights:

- The Commission was somewhat split on this matter. Some were concerned with the illumination. They would prefer that it just be a stripe for signage and not illuminated. The others thought that the Shell canopies were a good example of minimal lighting and they looked nice.
- The Commission recounted the recent denial of a Mobil station that requested an illuminated canopy.

The PZC recommended **approval (4-2)** with the following conditions:

1. Approved plan, to reflect staff and advisory board comments, as approved by the City Council:
 - A. Application (Corporate ID Solutions, received 11/16/11).
 - B. Signage Exhibit for 681 Terra Cotta Avenue (Corporate ID Solutions, dated 11/14/11, received 11/16/11)
 - C. Signage Exhibit for 280 N. Route 31 (Corporate ID Solutions, dated 11/14/11, received 11/16/11)
 - D. Signage Exhibit for 220 W. Virginia Street (Corporate ID Solutions, dated 11/14/11, received 11/16/11)
2. Special Use Permit Amendments are hereby granted for each location to allow the illuminated canopy striping.
3. Future changes to the signage, which meet all requirements of the Unified Development Ordinance and are not increasing the amount of signage, shall not be required to amend the Special Use Permit.
4. The petitioner shall comply with all of the requirements of the Planning and Economic Development and Engineering and Building Departments.

Votes Required to Pass: A simple majority vote.

ORDINANCE NO. _____
FILE NO. _____

AN ORDINANCE GRANTING AMENDMENTS TO SPECIAL USE PERMITS
AT 681 TERRA COTTA AVENUE, 280 N. ROUTE 31, AND 220 W. VIRGINIA STREET

WHEREAS, pursuant to the terms of a Petition (File #2011-60) before the Crystal Lake Planning and Zoning Commission, the Petitioner has requested the issuance of Amendments to the Special Use Permits to allow illuminated canopy signage for the properties located at 681 Terra Cotta Avenue, 280 N. Route 31, and 220 W. Virginia Street, Crystal Lake, Illinois; and

WHEREAS, it is in the best interests of the CITY OF CRYSTAL LAKE that the Special Use Permits be issued as requested in said Petition.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

Section I: That Amendments to the Special Use Permits be issued to allow illuminated canopy signage for the properties commonly known as 681 Terra Cotta Avenue, 280 N. Route 31, and 220 W. Virginia Street, Crystal Lake, Illinois.

Section II: Said Amendments to the Special Uses are issued with the following conditions:

1. Approved plan, to reflect staff and advisory board comments, as approved by the City Council:
 - A. Application (Corporate ID Solutions, received 11/16/11).
 - B. Signage Exhibit for 681 Terra Cotta Avenue (Corporate ID Solutions, dated 11/14/11, received 11/16/11)
 - C. Signage Exhibit for 280 N. Route 31 (Corporate ID Solutions, dated 11/14/11, received 11/16/11)
 - D. Signage Exhibit for 220 W. Virginia Street (Corporate ID Solutions, dated 11/14/11, received 11/16/11)
2. Special Use Permit Amendments are hereby granted for each location to allow the illuminated canopy striping.
3. Future changes to the signage, which meet all requirements of the Unified Development Ordinance and are not increasing the amount of signage, shall not be required to amend the Special Use Permit.
4. The petitioner shall comply with all of the requirements of the Planning and Economic Development and Engineering and Building Departments.

DRAFT

Section III: That the City Clerk be and is hereby directed to amend the official zoning map of the City of Crystal Lake and all pertinent records of the City of Crystal Lake to show the issuance of a Special Use Permit in accordance with the provisions of this Ordinance, as provided by law.

Section IV: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATED at Crystal Lake, Illinois, this _____ day of _____, _____.

MAYOR

ATTEST:

CITY CLERK

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 12

**City Council
Agenda Supplement**

Meeting Date: January 3, 2012

Item: Clear Southern Rock Salt Bid

Staff Recommendation: Motion to award the bid for the purchase and delivery of clear southern rock salt to the lowest responsive, responsible bidder, North American Salt Co., and to adopt a resolution authorizing the City Manager to execute an eleven-month purchase agreement with North American Salt Co. for clear southern rock salt in the amount not to exceed \$87.23 per ton.

Staff Contact: Victor Ramirez P.E., Director of Public Works

Background:

On December 20, 2011, the City of Crystal Lake publicly opened and read aloud the bids received for a one-year contract for the purchase and delivery of clear southern rock salt. Clear southern rock salt is used daily by the Public Works Department for the City's water softening processes.

The following is a breakdown of the bids received:

Bidder	Clear Southern Rock Salt
√North American Salt Co. Overland Park, KS	\$87.23 per ton
Morton Salt Chicago, IL	\$90.99 per ton
Cargill Inc. St. Clair, MI	\$99.79 per ton

√ Indicates recommended lowest responsive and responsible bidder

Bids for this commodity were originally solicited in November, with only one company, North American Salt Co., returning a bid. To ensure competitive pricing, clear southern rock salt was rebid for the duration of 2012.

Recommendation:

The Public Works Department has reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. North American Salt Co. has provided salt to the City of Crystal Lake in past years. They have been a very responsive supplier to the City's salt requirements. It is staff's recommendation to award the contract for clear southern rock salt to the lowest responsive and responsible bidder, North American Salt Co., and to authorize the City Manager to execute a purchase agreement with North American Salt Co. for the purchase and delivery of clear southern rock salt.

Votes Required to Pass:

Simple Majority

RESOLUTION

DRAFT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute an eleven-month Purchase Agreement between the CITY OF CRYSTAL LAKE and North American Salt Company for the provision of Clear Southern Rock Salt.

DATED this _____ day of _____, 2012.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: _____

APPROVED: _____



Agenda Item No: 13

**City Council
Agenda Supplement**

Meeting Date: January 3, 2012

Item: Sanitary Sewer Lining Services

Staff Recommendation: Motion to award the bid for sanitary sewer lining services to the lowest responsive and responsible bidder, Pipevision Products, Inc., and to adopt a resolution authorizing the City Manager to execute a service agreement with Pipevision Products, Inc. in the amount of \$51.66 per foot of sewer lined.

Staff Contact: Victor Ramirez, P.E., Director of Public Works

Background:

On December 20, 2011, the City of Crystal Lake publicly opened and read aloud the bids received for lining a section of sanitary sewer on Virginia Street near the intersection of Pine Street. The completion of this project will eliminate documented sources of heavy inflow and infiltration (I&I) to the City's wastewater collections and treatment systems. I&I puts a great burden on the City's wastewater treatment plants during heavy rain events. This project is being done in conjunction with an extensive grouting program in the area. By lining and grouting these critical sections of sewer, the volume of I&I within the sanitary sewer system will be reduced, which will ultimately reduce the operating costs and restore capacity to the collection system and wastewater plant. The following is a breakdown of the bids received with options based on single unit pricing:

Bidders	Price per foot	Extension (343')
✓ Pipevision Products, Inc. La Salle, IL	\$ 51.66	\$ 17,719.38
Insituform Technologies Inc. Chesterfield, MO	\$ 52.30	\$ 17,938.90
Michel's Pipe Services Brownsville, WI	\$ 57.42	\$ 19,695.06
American Pipe Liners West Chicago, IL	\$ 58.00	\$ 19,894.00
Visu-Sewer of Illinois, LLC Bridgeview, IL	\$ 85.00	\$ 29,155.00
Continental Construction Co. Evanston, IL	\$ 202.00	\$ 69,286.00

✓ Indicates lowest responsive and responsible bidder

For this phase of the project, the City will be utilizing a common cured-in-place pipe lining process because the pipe structure is failing beyond a point that would be effective to grout. The contract specifically identifies a 343 ft section for lining; however, the contract will be based on a per-foot-lined price, as it is extremely difficult to measure the precise distance of underground infrastructure. The surrounding area was awarded as part of the grouting contract in September 2011.

Recommendation

The Public Works Department has reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. The Public Works Department recommends that award of Sanitary Sewer Lining services be awarded to the lowest responsive and responsible bidder, Pipevision Products, Inc. Staff has verified Pipevision's references. The rehabilitation of this sewer line is a FY 2011/2012 Budget Goal, and funds are available.

Votes Required to Pass:

Simple majority

RESOLUTION

DRAFT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute a service agreement with Pipevision for sanitary sewer lining services of City infrastructure.

DATED this _____ day of _____, 2012.

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: _____

APPROVED: _____



Agenda Item No: 14

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	January 3, 2012
<u>Item:</u>	Ordinance for Traffic Control at Various Uncontrolled Intersections.
<u>Staff Recommendation:</u>	Motion to approve an ordinance for traffic control at various uncontrolled intersections.
<u>Staff Contact:</u>	Erik D. Morimoto, Director of Engineering and Building

Background:

City staff has identified ten intersections in various locations throughout the City that currently do not have any posted traffic control. This practice was common in the older parts of the City on local streets with very low traffic volumes. While the rules of the road for vehicular right-of-way would apply to these uncontrolled intersections, staff recommends the placement of stop control on the minor approach to be consistent with driver expectations in urban areas and current traffic control practices.

The ten intersections that will be partially stop-controlled (one approach only) are:

1. Rebecca Street at McCullom Street (Rebecca Street approach only)
2. Rebecca Street at Main Street (Rebecca Street approach only)
3. Park Boulevard at View Street (Park Boulevard approach only)
4. Hilkert Court at Hastings Avenue (Hilkert Court approach only)
5. Lake Court at Leonard Parkway (Lake Court approach only)
6. Park Lane at Leonard Parkway (Park Lane approach only)
7. Lakeside Avenue at Country Club Road (eastbound Lakeside Avenue approach only)
8. Lakeside Avenue at Country Club Road (southbound Lakeside Avenue approach only)
9. First Court at Uteg Street (First Court approach only)
10. Second Court at Uteg Street (Second Court approach only)

The attached exhibit reflects the proposed traffic controls enumerated in the ordinance.

Votes Required to Pass:

Simple Majority of City Council Present



DRAFT

The City of Crystal Lake Illinois

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, as follows:

SECTION I: All traffic proceeding in a northerly direction on Rebecca Street shall stop at the intersection of Rebecca Street and McCullom Street before continuing.

SECTION II: All traffic proceeding in a westerly direction on Rebecca Street shall stop at the intersection of Rebecca Street and Main Street before continuing.

SECTION III: All traffic proceeding in a northerly direction on Park Boulevard shall stop at the intersection of Park Boulevard and View Street before continuing.

SECTION IV: All traffic proceeding in a northerly direction on Hastings Avenue shall stop at the intersection of Hastings Avenue and Hilkert Court before continuing.

SECTION V: All traffic proceeding in a southwesterly direction on Lake Court shall stop at the intersection of Lake Court and Leonard Parkway before continuing.

SECTION VI: All traffic proceeding in a southwesterly direction on Park Lane shall stop at the intersection of Park Lane and Leonard Parkway before continuing

SECTION VII: All traffic proceeding in an easterly direction on Lakeside Avenue shall stop at the intersection of Lakeside Avenue and Country Club Road before continuing.

SECTION VIII: All traffic proceeding in a southerly direction on Lakeside Avenue shall stop at the intersection of Lakeside Avenue and Country Club Road before continuing

DRAFT

SECTION IX: All traffic proceeding in a southwesterly direction on First Court shall stop at the intersection of First Court and Uteg Street before continuing.

SECTION X: All traffic proceeding in a southwesterly direction on Second Court shall stop at the intersection of Second Court and Uteg Street before continuing.

SECTION XI: That suitable signs and markers shall be erected.

SECTION XII: That any person, firm, or corporation violating any provision of this Ordinance shall be fined in accordance with Chapter 1, Article II providing for General Penalty Provision in the Code of Ordinances of the City of Crystal Lake, Illinois.

SECTION XIII: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION XIV: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this third day of January, 2012.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: January 3, 2012

APPROVED: January 3, 2012

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 15

City Council Agenda Supplement

<u>Meeting Date:</u>	January 3, 2012
<u>Item:</u>	Ordinance for Traffic Control in the Mistwood Subdivision
<u>Staff Recommendation:</u>	Motion to approve an ordinance for traffic control at various intersections in the Mistwood Subdivision.
<u>Staff Contact:</u>	Erik D. Morimoto, Director of Engineering and Building

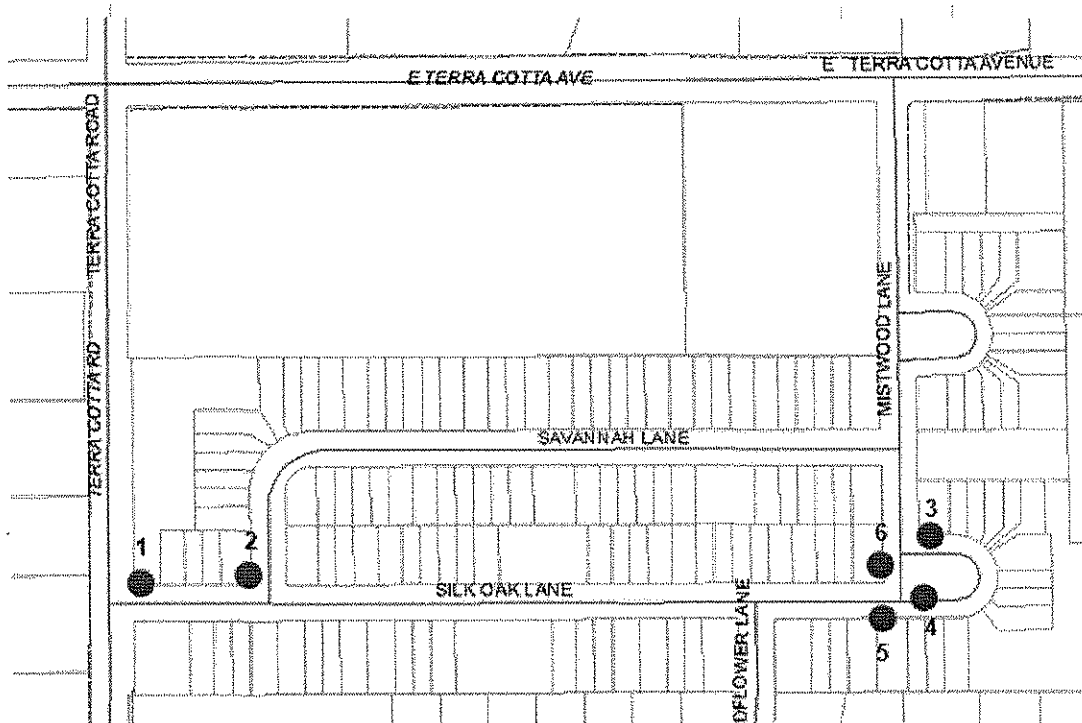
Background:

In response to an inquiry by the City Council at the December 20, 2011 meeting, City staff has investigated the uncontrolled intersection of Mistwood Lane and Silk Oak Lane.

The intersection of Mistwood Lane and Silk Oak Lane has unusual geometry relative to the predominant traffic patterns. Currently, the northern approach and the western approach are not controlled by a stop sign or yield sign. The majority of eastbound traffic on Silk Oak Lane also turns onto northbound Mistwood Lane at a 90-degree turn, as opposed to a standard curve. Staff observations also noted that the eastbound-to-northbound traffic tends to encroach into the opposite side of the road in order to make the sharp turn without reducing speed given the lack of traffic control.

The six intersections in the Mistwood Subdivision that will be stop-controlled are:

1. Westbound Silk Oak Lane at Terra Cotta Road
2. Southbound Savannah Lane at Silk Oak Lane
3. Westbound Silk Oak Lane at the northerly Mistwood Lane intersection
4. Westbound Silk Oak Lane at the southerly Mistwood Lane intersection
5. Eastbound Silk Oak Lane at Mistwood Lane
6. Southbound Mistwood Lane at Silk Oak Lane



Currently the court at the east end of Silk Oak Lane is controlled with yield signs for westbound traffic. Due to this unusual intersection configuration, and the tendency of motorists to encroach into the opposing lane of traffic while turning, staff's recommendation is to implement all-way stop control at Mistwood Lane and Silk Oak Lane.

In addition, staff's research discovered that some of the current stop sign ordinances reference Silk Oak Lane as Smoketree Lane. It appears that the street names were changed in the past and the traffic control ordinance was not updated. The following ordinance also corrects this matter.

Votes Required to Pass:

Simple Majority of City Council Present

DRAFT



The City of Crystal Lake Illinois

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, as follows:

SECTION I: All traffic proceeding in a westerly direction on Silk Oak Lane shall stop at the intersection of Silk Oak Lane and Terra Cotta Road before continuing.

SECTION II: All traffic proceeding in a southerly direction on Savannah Lane shall stop at the intersection of Savannah Lane and Silk Oak Lane before continuing.

SECTION III: All traffic proceeding in a westerly direction on Silk Oak Lane shall stop at the northerly intersection of Silk Oak Lane and Mistwood Lane before continuing.

SECTION IV: All traffic proceeding in a westerly direction on Silk Oak Lane shall stop at the southerly intersection of Silk Oak Lane and Mistwood Lane before continuing.

SECTION V: All traffic proceeding in an easterly direction on Silk Oak Lane shall stop at the intersection of Silk Oak Lane and Mistwood Lane before continuing.

SECTION VI: All traffic proceeding in a southerly direction on Mistwood Lane shall stop at the intersection of Mistwood Lane and Silk Oak Lane before continuing.

SECTION VII: That suitable signs and markers shall be erected.

DRAFT

SECTION VIII: That any person, firm, or corporation violating any provision of this Ordinance shall be fined in accordance with Chapter 1, Article II providing for General Penalty Provision in the Code of Ordinances of the City of Crystal Lake, Illinois.

SECTION IX: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION X: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this third day of January, 2012.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Aaron T. Shepley, Mayor

SEAL

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: January 3, 2012

APPROVED: January 3, 2012

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 16

**City Council
Agenda Supplement**

Meeting Date:

January 3, 2012

Item:

Grant of a Temporary Construction Easement on City-Owned Property to the Illinois Department of Transportation

Staff Recommendation:

Motion to approve the grant of easement of City property to the Illinois Department of Transportation and to adopt a resolution authorizing the City Manager to execute documents to grant the easement for City property to the Illinois Department of Transportation for the U.S. Route 14 improvement.

Staff Contact:

Erik Morimoto, Director of Engineering and Building

Background:

The improvement to Route 14 from West Lake Shore Drive in Woodstock to Crystal Lake Avenue in Crystal Lake has been in the planning stages for several years by the Illinois Department of Transportation (IDOT). The improvement will add additional lanes in both directions to improve traffic flow as well as safety. The project is currently in the property acquisition and final design phase. At this time, IDOT is targeting an April 27, 2012 letting.

As part of the improvement, IDOT needs to acquire right-of-way and easements from property owners in the project area. IDOT has contacted the City about acquiring a temporary easement on a City-owned parcel. The vacant parcel is located west of the Route 176 and Route 14 intersection on the south side of Route 176. The City acquired this parcel in 1979 as part of a watershed preserve. IDOT needs the easement for some grading work associated with the improvement of the Route 14 and Route 176 intersection. The temporary easement will be valid for five years. The requested easement is 0.051 acres in size.

IDOT has offered to pay the City \$300 for the temporary easement. This amount matches what the City typically pays property owners for a temporary easement on City construction projects. The City retains full rights to the property since this is not a permanent taking. The offer IDOT has made for the temporary easement is consistent with the valuation typically provided for other

construction projects. This project is a much-needed improvement to ease congestion, and has a significant regional benefit.

Votes Required to Pass:

Simple majority of City Council present.



DRAFT

The City of Crystal Lake Illinois

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute any and all documents relative to the U.S. Route 14 Improvement grant of easement.

DATED this third day of January, 2012.

CITY OF CRYSTAL LAKE, an Illinois
Municipal Corporation

BY: _____
AARON T. SHEPLEY, MAYOR

SEAL

ATTEST:

NICK KACHIROUBAS, CITY CLERK

PASSED: January 3, 2012

APPROVED: January 3, 2012

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