

MINUTES
Historic Preservation Commission
December 1, 2011
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

- 1) **Call to Order**
Chair Alt called the meeting to order at 7:34 p.m.
- 2) **Roll Call/Attendance**
The following Commission members were present: Brice Alt, Robert Wyman, Austin Taylor, Michelle Rozovics, Tom Nemcek, and LeeAnn Atwood. Diana Kenney was absent. Staff member Michelle Rentzsch was present.
- 3) **Public Comment**
There was no public comment.
- 4) **Approval of Minutes of the November 3, 2011 Regular Meeting**
Mr. Nemcek made a motion to approve the minutes of the November 3, 2011 regular meeting. Mr. Wyman seconded the motion. On voice vote, all members present voted aye, except for Ms. Rozovics and Mr. Taylor abstaining. Motion passed.
- 5) **Trolley Tour discussion**
The Commission reviewed the exact route of the Trolley Tour 2012. This will be mapped out and the Commissioners will do research on more houses that we can accommodate in case some of them don't pan out. There was some discussion about the limitations with sponsorship opportunities, given the state of the economy. The idea of on-line ticket sales was brought up and discussed. The on-the-hour tickets could be sold in person at Heisler's and the half-hour tickets could be sold on-line. Staff was asked to look into this further in time for next month's meeting. There was a suggestion about starting earlier, to have more participants sign up. Mr. Wyman is to check if this would cost more with the trolley tour bus company.
- 6) **Member Inquiries and Reports**
Ms. Rentzsch informed the Commission that staff is researching the properties within the proposed historic district and hoping to still target a February/March open house.

Mr. Taylor asked some questions about certificates of appropriateness and Design Review Guidelines for our potential historic district, based on an article he had read about what Woodstock had recently adopted. Staff will try and find this Design Review Guideline to see if that is something we'd like to provide for Crystal Lake.
- 7) **Adjournment**
There being no further business, a motion was made to adjourn the meeting at 8:15 p.m., which was seconded and approved by all.