

**MINUTES**  
**Historic Preservation Commission**  
**November 3, 2011**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

- 1) **Call to Order**  
Chair Alt called the meeting to order at 7:35 p.m.
- 2) **Roll Call/Attendance**  
The following Commission members were present: Brice Alt, Robert Wyman, Diana Kenney, Tom Nemcek, and LeeAnn Atwood. Austin Taylor and Michelle Rozovics were absent. Staff member Latika Bhide was present.
- 3) **Public Comment**  
There was no public comment.
- 4) **Approval of Minutes of the October 13, 2011 Regular Meeting**  
Ms. Kenney made a motion to approve the minutes of the October 13, 2011 regular meeting. Mr. Nemcek seconded the motion. On voice vote, all members present voted aye. Motion passed.
- 5) **Trolley Tour discussion**  
The Commission reviewed a PowerPoint presentation with pictures of structures that could possibly be included in next year's trolley tour. The Commission discussed houses along Pomeroy, Oriole, Douglas, Grove, Oak, Crystal Lake and Dole Ave. Ms. Kenney said that she believed that Kellogg Lane was a private driveway and asked if staff knew why a public street sign was installed. Ms. Bhide said that she will check with the Streets Division. Ms. Kenney said that the Commission should record the number of hours that each member spent researching the trolley tour so that they are able to report it on the grant application. Mr. Wyman asked staff to request a check in the amount of \$200 to reserve the trolleys for the 2012 tour. There was also some discussion regarding the Trolley Tour book.
- 6) **Historic District update**  
Ms. Bhide informed the Commission that staff is researching the properties within the proposed historic district. Ms. Kenney said that since the original folders are located at Raue House, this information should be documented and provided to her. Ms. Bhide said that she would provide this information to the Commission.
- 7) **Member Inquiries and Reports**  
Mr. Nemcek asked when they would hear about the grant application that had been submitted. Ms. Bhide said that she did not know, but would find out that information.
- 8) **Adjournment**  
There being no further business, Mr. Alt moved to adjourn the meeting at 8:35 p.m. Ms. Atwood seconded the motion. On voice vote, all voted aye. Motion passed.