

MINUTES
Historic Preservation Commission
April 5, 2012
Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL

1) Call to Order

Chair Alt called the meeting to order at 7:30 p.m.

2) Roll Call/Attendance

The following Commission members were present: Brice Alt, Lee Ann Atwood, Diana Kenney, Tom Nemcek, Austin Taylor and Robert Wyman. Staff member Elizabeth Maxwell was present. Linda Spencer was also in attendance.

3) Public Comment

There was no public comment.

4) Approval of Minutes of the March 1, 2012 Regular Meeting

Mr. Nemcek made a motion to approve the minutes of the March 1, 2012 regular meeting. Mr. Wyman seconded the motion. On voice vote, all members present voted yes. Motion passed.

5) Certificate of Appropriateness

It was discussed that the Commission only landmarked the Dole Mansion and excluded the country club addition and other minor structures such as the front porch. Member Kenney said she was in favor of what Lakeside is doing and would support this request. It was decided that because this portion of the structure was not part of the landmark approval that it is out of their purview and they should not vote on it. Staff will consider the application withdrawn and let the applicant know that they do not need a Certificate of Appropriateness to proceed.

6) Trolley Tour discussion

Mr. Nemcek asked how everyone was doing with their articles. Ms. Kenney said she was well along in her articles; other commission members were having trouble finding information on their properties. The commission members discussed where they were in their process and who needed help finding what information. Ms. Kenney can research some family file history for Mr. Nemcek. Mr. Taylor and Mr. Nemcek will talk with Mr. Alt about the architecture style on their properties. Ms. Atwood asked about the Visins. Mr. Alt said that is his in-laws and provided a phone number to reach his father-in-law who would have some good knowledge on the property and the neighboring property.

The Commission discussed when the articles would be provided to the City and will be shooting for Monday the 16th of April. The articles should be about 250 words in length. Ms. Kenney explained the formatting to Ms. Maxwell, as the City Staff will be preparing the final trolley tour booklet this year.

The tickets will be going on sale May 19th at Heisler's. Ms. Kenney said she would work on getting the tickets printed up and Mr. Wyman said he would take and cut them.

Ms. Kenney asked if anyone had thought of sponsors. She would go back and ask the groups that she got sponsorship from last year and Mr. Wyman can contact the Knights of Columbus and Lloyds. Ms. Atwood said she can talk with Exclusively Napa.

The Commission members discussed possible theme ideas. The suggestions revolved around the different types of houses they had. Ms. Atwood suggested Vintage Variety, which relates to the historic nature of the properties as well as the mixture of housing types. The Commission members all agreed that was a great theme for this year's tour.

Mr. Alt suggested everyone talk to the current homeowners of the properties simply as a courtesy and to see if they have any information about the property.

Ms. Maxwell reminded the Commissioners that the grant requires staff to submit quarterly reports on the progress and asked the Commissioners to keep track of the number of hours dedicated to the trolley tour and provide that information to staff.

7) Historic District Update

Ms. Maxwell showed three sample boards for the possible Historic District open house. The commission members provided input on the style and format of the boards. Ms. Maxwell will continue to work on the boards and send them out to the commission for review.

Mr. Nemcek asked when the historic district open house may be. Ms. Kenney said that she and Ms. Spencer were progressing along with the research and it could be later this year. Through their research they were able to find new information on some of the buildings including correcting wrong information in the historic survey that had been done years earlier by a third party.

8) Member Inquiries and Reports

Ms. Kenney discussed the email the commission received regarding the state providing money for CLG's (Certified Local Governments) for reprinting of brochures or other short term projects. The Commission discussed some possible projects they could apply for. There was no real pressing need so they will think about it and if anyone thinks of a good project they will discuss that in the future.

Congratulations were passed on to Mr. Taylor for the recent birth of his two daughters.

9) Adjournment

There being no further business, a motion to adjourn the meeting was made at 8:45 p.m. On voice vote all members voted aye.