



City of Crystal Lake Police Department



Temporary "No Parking" Signs Borrowing Application

Individuals wanting to borrow temporary "No Parking" signs from the City of Crystal Lake are required to provide the information requested and agree to all of the conditions stated in the following application.

Name _____ Event _____

Home address _____

Home telephone _____ Work or alternate telephone _____

Date & time when signs will be picked up _____

Date(s) of event _____

Location of event _____

Number of "No Parking" signs requested _____

APPLICANT AGREES TO:

- Return signs in the same condition as received.
- Return signs to the City Garage on the following business day after completion of the event.
- Pay a late fee if the signs are not returned on the following business day.
- Reimburse the City of Crystal Lake for signs / barricades that are damaged, or missing at a cost of \$3.99 per sign.
- Only use or place the signs per conditions agreed upon for the event.

Applicant Signature

Date

Department Authorization

Date

OFFICE USE:

- Copy to Street Dept. Superintendent
- Copy to Chief of Police
- Copy to Fire Chief