

**MINUTES**  
**Historic Preservation Commission**  
**August 2, 2012**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**1) Call to Order**

Chair Alt called the meeting to order at 7:30 p.m.

**2) Roll Call/Attendance**

The following Commission members were present: Brice Alt, Lee Ann Atwood, Diana Kenney, Tom Nemcek, and Robert Wyman. Staff member Elizabeth Maxwell was present. Sue Reigler, Linda Spencer and Brenda Sompolski were also in attendance.

**3) Public Comment**

There was no public comment.

**4) Approval of Minutes of the June 7, 2012 Regular Meeting**

D. Kenney had some changes to the minutes. Item 8; the title of the County's historic commission should be changed to McHenry County Historic Preservation Commission. She also thought item 5 the second half of the second sentence should be deleted. She did not recall telling the petitioner to lay the headstone face down. The other member did not agree with this change. B. Alt made a motion to approve the minutes of the June 7, 2012 regular meeting with the change to item 8. L. Atwood seconded the motion. On voice vote, members B. Alt, L. Atwood, T. Nemcek, and R. Wyman voted yes. D. Kenney voted no. Motion passed.

**5) Centennial History Committee**

D. Kenney stated that she invited S. Reigler to the commission's meeting to discuss the events of the Centennial Committee. D. Kenney stated that each month of the one-year centennial they plan to have a presentation. Sunday afternoon was the preferred day and time, as they felt that would bring the best turn out. D. Kenney opened the discussion up to the commission for suggestions on presentation ideas. Several ideas were proposed. L. Atwood asked what this commission's role would be for the centennial events. D. Kenney explained that there could be members present at speaking presentations or just to spearhead a project like a time capsule. L. Spencer said that in June there is the commission's trolley tour and the County Historic Preservation Commission also has events in the summer and maybe there can be coordination about the events.

L. Atwood discussed utilizing the commission's funds for more public projects. Typically they award small grants to homeowners for home repair or restoration projects. She felt that they could make a larger impact with the community if they did larger public projects such as historical markers around the City. The commission discussed the possibility of historical markers. L. Atwood had an example from the Barrington train station. R. Wyman said he would contact Barrington to find out who created their sign. The commission discussed possible locations and mounting techniques. The signs could be located close to the sidewalks for people walking by to read about the history of the site. T. Nemcek would like to possibly do more substantial cast bronze signs in certain locations. He will look on Erie Landmark Company's website for costs. The commission decided to come back to this discussion later in the

year and each commission member should think about different sign types and mounting styles.

**6) Historic District Update**

D. Kenney stated that L. Spencer has been creating the one sheet summary reports of the property. L. Spencer has been working at least two days a week for 6 or more hours at the Raue House to help complete the work for the Historic District.

**7) Member Inquiries and Reports**

E. Maxwell asked the commission if they would be interested in creating a work plan to track the commission's activities and related tasks for the trolley tour. D. Kenney drafted a plan for the commission to review. Staff will send a copy of this plan out to all of the commission members so they can make additions, deletions or corrections. The commission comments will be returned to staff and staff will maintain the master list.

E. Maxwell reminded the commission members that they needed to complete the Open Meetings Act training for public officials through the Illinois Attorney General's Office.

**8) Adjournment**

There being no further business, a motion to adjourn the meeting was made at 8:35 p.m. On voice vote all members voted aye.