

# CRYSTAL LAKE FIREFIGHTERS' PENSION FUND REGULARLY SCHEDULED MEETING MINUTES

Tuesday, October 23<sup>rd</sup>, 2012

13:00 at Fire Station 1 Conference Room

**Called to Order:** Regularly Scheduled meeting was called to order at 13:02 at Crystal Lake Fire Station 1 Conference Room.

**Roll Call:** Mark Nannini-Present, Darrell Cook-Present, Tom Arendarczyk-Present, Adam Fowles-Present, Jim Moore-Present. Richard Reimer, Pension Board Lawyer-Present; Tom Sawyer financial manger from Sawyer & Falduto Asset Management, LLC was also present.

**Public Comment-**None

**Reading of the Minutes:** The minutes of the regularly scheduled meeting minutes of July 17<sup>th</sup>, 2012 were reviewed. Motion was made by Darrell Cook to approve minutes; Motion was 2<sup>nd</sup> by Mark Nannini ; Motion carried via roll call vote: Cook-Yes, Nannini-Yes, Fowles-Yes, Arendarczyk-Yes, Moore-Abstained.

**Old Business:**

- A. Gabrielsen- Line of duty disability granted/finalization. Final decision in order was signed and certified copy filed. FF/PM Gabrielsen was also put on calendar for annual physical.
- B. IME adjustment- A 20% cost reduction of fees for related to IME for FF/PM Gabrielsen.

**Investment Review/Review of Bills and Disbursements:** Tom Sawyer presented quarterly investment performance report for the 3<sup>rd</sup> quarter of 2012. In a rather turn-around from a second quarter that was exemplified by a soft equity market and yet again another flight to safe haven of U.S. Treasuries, stocks have moved to higher levels through September 30<sup>th</sup>, 2012. Despite NYSE trading volumes that have been relativity tame, the major equity indices have been somewhat volatile through the middle months of 2012. Looking at price changes between recent "highs" and "lows" for Standards and Poor's 500 Index, stocks have made substantial moves. Darrell Cook made a motion to accept the quarterly report for investment review and review of bills and disbursements as presented by Sawyer & Falduto Asset Management LLC. Motion was 2<sup>nd</sup> by Moore; Motion carried via roll call vote; Nannini-Yes, Arendarczyk-Yes, Cook-Yes, Fowles-Yes, Moore-Yes.

**Application For Membership: None**

**Review and Receipt of 2012 Actuarial Reports:**

- A. The Annual Actuarial Valuation report was reviewed for the period of May 1<sup>st</sup>, 2011 ending April 30<sup>th</sup>, 2012. Summary of results noted no changes with respect to Actuarial Assumptions from the prior year. No unexpected changes with respect to the Fund's investments from the prior year. (An annual investment return of 9.49%) A copy of report would be filed with Pension board President and Secretary.
- B. Annual report was filed on 10-12-2012 with IDOI. Darrell Cook made a motion to adopt Actuarial report for the period of May 1<sup>st</sup>, 2011 ending April 30<sup>th</sup>, 2012. Motion was 2<sup>nd</sup> by Tom Arendarczyk; Motion carried via roll call vote; Cook-Yes, Nannini-Yes, Moore-Yes, Fowles-Yes, Arendarczyk-Yes.

**Property Tax Levy Recommendation/ Letter to City Manger:**

- A. The City's Tax Levy Requirement would increase from \$1,537,306 last year to \$1,621,810 this year. The increase in the Tax Levy is due to increase in salaries and was offset due to the investment return that was greater than assumed. The percent funded has increased from 61.0% to 63.7% this year.
- B. Motion was made by Mark Nannini to have Pension board President and Secretary to sign Municipal Compliance report with recommended Tax levy and to have Pension board Lawyer file report with City Manger. Motion was 2<sup>nd</sup> by Chief Moore; Motion carried via roll call vote; Cook-Yes, Nannini-Yes, Moore-Yes, Fowles-Yes, Arendarczyk-Yes.

**Application for Benefits:**

- A. Buterbaugh disability hearing: A date was set for December 3<sup>rd</sup>, 2012, Exhibits were expected to be available within the following week of October.
- B. LeClercq: FF/PM LeClercq withdrew his application for benefits, no further action required.

**New Business:**

- A. Tom Arendarczyk requested funds for cost of IPPFA Pension Seminar to be held on November 2<sup>nd</sup> 2012. Motion by Darrell was made to approve cost of the seminar not to exceed \$100.00. Motion was 2<sup>nd</sup> by Chief Moore; Motion carried via Roll call vote; Cook-Yes, Nannini-Yes, Moore-Yes, Fowles-Yes, Arendarczyk-Yes.

- B. The 2013 Pension Board meeting schedule was set for the following tentative dates 1/15, 3/16, 7/16, 10/22,2013 starting at 1300.

**Potential Executive Session:**

- A. Darrell Cook made a motion to adjourn to executive session at 1414hrs. Motion was 2<sup>nd</sup> by Tom Arendarczyk; motion carried via roll call vote; Cook-Yes, Nannini-Yes, Moore-Yes, Arendarczyk-Yes, Fowles-Yes.
- B. Motion was made to close Executive session at 1427 by Darrell Cook, motion was 2<sup>nd</sup> by Mark Nannini; Motion carried via Roll call vote; Cook-Yes, Nannini-Yes, Moore-Yes, Fowles-Yes, Arendarczyk-Yes.

**Adjournment:** Motion was made by Mark Nannini and 2<sup>nd</sup> by Tom Arendarczyk to adjourn at 1428; Motion carried via roll call vote: Cook-Yes, Nannini-Yes, Fowles-Yes, Arendarczyk-Yes, Moore-Yes.