

**MINUTES**  
**Historic Preservation Commission**  
**March 7, 2013**  
**Municipal Complex, 100 W. Woodstock Street, Crystal Lake, IL**

**1) Call to Order**

T. Nemcek called the meeting to order at 7:32 p.m.

**2) Roll Call/Attendance**

The following Commission members were present: Tom Nemcek, Diana Kenney, Michelle Rozovics and Bob Wyman. Lee Ann Atwood arrived at 7:42 p.m. Members Brice Alt, Austin Taylor and Brenda Sompolski were absent. Staff member Latika Bhide was present. Linda Spencer was also present in the audience.

**3) Public Comment**

There was no public comment.

**4) Approval of Minutes of the February 13, 2013 Regular Meeting**

B. Wyman made a motion to approve the minutes of the February 13, 2013 regular meeting. T. Nemcek seconded the motion. On voice vote, all members present voted aye. Motion passed.

**5) Centennial History Committee**

D. Kenney provided an update on the Centennial History Committee. She discussed the schedule for the various presentations to happen through the year. She will be presenting the first lecture in October regarding the history of Crystal Lake. D. Kenney confirmed the availability of the other Commission members for the other lectures.

**6) Commission Discussion - Home demolition and/or remodeling**

B. Wyman said that he was concerned that the demolition of a historic home on Leonard Parkway happened without any notice to the Commission. He said that at the very least he would have liked to talk to the property owners and retrieve artifacts – that have value for the community - that could be displayed/stored at Colonel Palmer House. D. Kenney said that in the case of the house he was talking about, the owners were aware of the historic significance of the house, but chose to demolish it anyway. L. Bhide suggested that the Commission could reach out to property owners of homes that they (Commission) consider historic and discuss the significance of the house, the possibility of landmarking the property, the Commission's role, etc. D. Kenney said that they should be proactive rather than reactive. M. Rozovics said that they could track home sales. L. Atwood asked whether they could query a database, say the MLS and generate a list of the homes older than 75 years and send a letter to the property owner about their home. D. Kenney said that she would prefer not to send a generic letter to property owners. L. Atwood said that they could identify a number of homes every year and could contact the property owners. T. Nemcek said that they could wait until the Historic District moved forward as it was sure to generate some publicity and then contact the property owners.

**7) Historic District Update**

D. Kenney said that she and M. Rentzsch would soon be reaching out to the property owners within the District. She said that A. Taylor had spent time at the Raue House and gone over the research assembled so far.

**8) Trolley Tour**

T. Nemcek asked if everyone was ok with the price for renting the trolleys. They discussed whether they wanted to raise the tickets prices. The Commission felt that 10 was a nice, even number. The Commission said that they were ok with not making any money – that the role of the Commission was to educate people. The Commission discussed the tour route and their research so far. It was reiterated that the stories need to be turned in to staff by April 15<sup>th</sup>. M. Rozovics said that she could research the two homes on Woodstock Street that needed to be completed. There was discussion regarding research opportunities at the Palmer House.

**9) Member Inquiries and Reports**

D. Kenney said that the Crystal Lake Historical Society has paid to convert the newspaper microfilms into a digital format. She said that it costs about \$100 to digitize one microfilm. She said the Society was originally planning on converting 10 films this year, but it appears that can do only 5. She said that this could be worthwhile (public) project for the Commission to support. The Commission agreed whole heartedly. M. Rozovics made a motion to approve a grant for \$500 to the Crystal Lake Historical Society towards the conversion of microfilms into a digital format. B. Wyman seconded the motion. On a voice vote, all members voted yes. D. Kenney abstained.

**10) Adjournment**

There being no further business, D. Kenney made a motion to adjourn, B. Wyman seconded. On voice vote, all members voted aye. The meeting was adjourned at 8:30 p.m.