



Agenda Item No: 9a

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Doherty Properties Annexation Public Hearing Continuation
Patrick Doherty, petitioner

Recommendation: Motion to continue the petitioner's request to the February 4, 2014, City Council meeting for the Annexation Public Hearing.

Staff Contact: Michelle Rentzsch, Director of Planning & Economic Development

Background: The petitioner is requesting annexation of four parcels that total approximately 2.5 acres, located north and south of Route 176, east of Route 31. The parcels are improved and unimproved, with Discount Flooring Warehouse, commercial buildings and a vacant parcel.

The petitioner respectfully requests that this matter be continued to the February 4, 2014, City Council meeting for the Annexation Public Hearing.

Votes Required to Pass: A simple majority vote.



Agenda Item No: 9b

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Annual adoption of the Zoning Map

Recommendation: Motion to adopt an ordinance approving the 2014 Crystal Lake Zoning Map, as presented.

Staff Contact: Michelle Rentzsch, Director of Planning & Economic Development

Background: Attached is the 2014 updated Zoning Map, which reflects the current zoning and the zoning amendments within the City that were approved by the City Council prior to December 31, 2013. As required by State Statute 65 ILCS 5/11-13-19, the updated map should be published no later than March 31 of each year. The GIS based zoning map, which is available on the City's GIS viewer - CLICK (<http://www.clgis.org/viewer>), provides a convenient reference material for customers. A copy of the map is attached for the Council's information.

Below is a brief summary of the parcels that were rezoned. The * represents a rezoning upon annexation.

Petition	Location	Acreage	From	To
Northside Community Bank	S. Route 176, W. Terra Cotta Road/Pingree Road	3.4*	"B-1" County	"B-2"
Spence	7624 Route 14	9.4*	"B-1" County	"W-PUD"
Tonyan	145 Erick Street	4.8*	"A-1" County	"M"
Total Acreage		17.6		

Votes Required to Pass: A simple majority vote.

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ORDINANCE NO. _____
FILE NO. _____

ORDINANCE

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS:

SECTION I: That the City of Crystal Lake Zoning Map, a copy of which is attached hereto, marked Exhibit "A" by reference made a part hereof, including all revisions effective the 31st day of December, 2013, is hereby approved as the official Zoning Map for the City of Crystal Lake.

SECTION II: That the City Clerk is hereby authorized to publish said Zoning Map in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.

SECTION III: That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Dated this _____ day of _____, _____.

MAYOR

ATTEST:

CITY CLERK

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 9c

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Temporary Liquor Licenses – Knights of Columbus Council #3880

Staff Recommendation: Motion to approve issuance of two (2) Class “16” Temporary Liquor Licenses to the Knights of Columbus Council #3880

Staff Contact: Eric T. Helm, Deputy City Manager

Background:

The City has received a request from the Knights of Columbus Council #3880 for the issuance of two (2) Class “16” Temporary Liquor Licenses in order to sell beer and wine at (1) a Parish Polish dinner being held on January 11, 2014 from 6:00 p.m. to 10:00 p.m.; and (2) a Parish Dinner being held on March 15, 2014 from 6:00 p.m. to 10:00 p.m. Both dinners will take place at the Oak Street Church Community Center, located at 451 W. Terra Cotta Avenue.

Section 329-5-P of the City Code permits the issuance of a Class “16” Temporary Liquor License for the retail sale of beer and wine for consumption upon the premises specified in the license where sold. The license shall be issued to not-for-profit corporations qualified to do business in the State of Illinois. The license shall be for a period not to exceed three (3) days, and shall be issued only for special events sponsored by the not-for-profit corporation requesting the license.

Attached for City Council review is a copy of all support documentation regarding these requests.

Votes Required to Pass:

Simple majority



Agenda Item No: 10

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: REPORT OF THE PLANNING & ZONING COMMISSION
#2012-80 Mathews Corporation, 500 Industrial Drive

ANNEXATION PUBLIC HEARING

Requests:

- 1) Rezoning upon annexation to M Manufacturing
- 2) Special Use Permit for outdoor storage
- 3) Height Variation from the requirement of 55 feet to allow the existing 77-foot testing equipment
- 4) Authorization to execute two easement agreements for the installation of a watermain facility with:
 - a.) The Mathews Company
 - b.) Robert M. and Judith Sedlack

Deb Batterham, Mathews Corporation

Recommendation: Motion to:

- 1) Adopt ordinances authorizing execution of the annexation agreement and annexation of the property;
- 2) Approve the Planning and Zoning Commission recommendations and approving an ordinance for rezoning upon annexation to the M- Manufacturing district, a special use permit and zoning variation;
- 3) Approve the annexation agreement as provided, for the property located at 500 Industrial Drive; and
- 4) Approve the execution two easement agreements, as provided.

Staff Contact: Michelle Rentzsch, Director of Planning and Economic Development

Background:

Existing Use: The property is currently improved with Mathews Corporation and its associated outdoor storage, parking areas and some ancillary uses. Mathews Company is a family-owned

global manufacturer of grain drying and other agricultural equipment that exports to more than 160 countries worldwide.

- The facility is 240,000 square feet in area.
- Mathews celebrates its 60th year anniversary in 2014, having started operations in 1954 at this location.

History: This property is a county island, meaning it is surrounded by the City. City staff contacted the property owner and encouraged annexation. In addition, Mathews Corporation is seeking to connect to City water and the City and Mathews are cooperating on a water main extension project that benefits both parties. The enclosed easement agreements are part of this planned water main project.

Key Factors:

- To zone the property M Manufacturing upon annexation and allow the existing uses and improvements to remain via the annexation agreement. In addition, a Special Use Permit for the existing outdoor storage is needed, as the storage area is not screened. A height variation is requested to accommodate the existing 77-foot tall testing equipment that is located on the property.

PZC Highlights:

- The PZC had no concerns with the request and discussed that this made sense to annex to the City.

The Planning and Zoning Commission recommended **approval (6-0)** of the petitioner's request.

The draft annexation agreement is attached. This document has been reviewed by an attorney and staff and is an acceptable format.

Votes Required to Pass: A super majority vote (5 votes) is required to approve the annexation agreement.

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ORDINANCE NO. _____
FILE NO. _____

**AN ORDINANCE ANNEXING CERTAIN TERRITORY TO
THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS**

WHEREAS, a written Petition, signed by all of the legal owners of the territory hereinafter described, has been filed with the City Clerk of the City of Crystal Lake, McHenry County, Illinois, requesting that said territory be annexed to the City of Crystal Lake; and

WHEREAS, the said territory is not within the corporate limits of any municipality but is contiguous to the City of Crystal Lake; and

WHEREAS, said territory is not part of any public library district; and

WHEREAS, legal notices regarding the intention of the City to annex said territory have been sent to all public bodies required to receive such notice by State statute; and

WHEREAS, Home State Bank Trust #1923 Jan 4, 1977, has entered into a valid and binding Annexation Agreement relating to said territory; and

WHEREAS, all Petitions, documents and other necessary legal requirements are in full compliance with the requirements of said Annexation Agreement and with the Statutes of the State of Illinois, specifically 65 ILCS 5/7-1-8; and

WHEREAS, it is in the best interests of the City of Crystal Lake that said territory be annexed thereto.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That the following described territory:

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Parcel 1: PINS 14-33-126-003 and 14-33-201-003

That part of the East Half of the Northwest Quarter and part of the West Half of the Northeast Quarter of Section 33, Township 44 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the intersection of a line that is 433.0 feet East of and parallel with the West line of the East Half of the Northwest Quarter of said Section 33 with the Southerly right of way line of the Commonwealth Edison Company, as established by Deed Document 480431; thence Easterly along said Southerly right of way line, a distance of 1650.85 feet to the Westerly right of way line of the Chicago and Northwestern Railway; thence Southwesterly along said Westerly right of way line, a distance of 581.17 feet to a point on a line that is 824.2 feet North of and parallel with the North line of the Subdivision of Block 4 of Sterne's Addition to Crystal Lake for the place of beginning; thence Westerly along said parallel line, a distance of 901.13 feet to a point on a line that is 866.0 feet East of and parallel with the West line of the East Half of the Northwest Quarter of Section 33 as aforesaid; thence Southerly along said parallel line, a distance of 824.2 feet to the North line of the Subdivision of Block 4 of Stern's Addition to Crystal Lake; thence Easterly along said North line, a distance of 367.55 feet to the Westerly right of way line of the Chicago and Northwestern Railway; thence Northeasterly along said Westerly right of way line, a distance of 982.77 feet to the place of beginning, in McHenry County, Illinois.

Parcel 3: PINS 14-33-126-002 and 14-33-201-002

That part of the East Half of the Northwest Quarter and part of the West Half of the Northeast Quarter of Section 33, Township 44 North, Range 8 East of the Third Principal Meridian, described as follows: Beginning at the intersection of a line that is 433.0 feet East of and parallel with the West line of the East Half of the Northwest Quarter of said Section 33 with the Southerly right of way line of the Commonwealth Edison Company, as established by Deed Document No. 480431; thence Easterly along said Southerly right of way line, a distance of 1650.85 feet to the Westerly right of way line of the Chicago and Northwestern Railway; thence Southwesterly along said Westerly right of way line, a distance of 581.17 feet to a point on a line that is 824.2 feet North of and parallel with the North line of the Subdivision of Block 4 of Sterne's Addition to Crystal Lake extended Easterly; thence Westerly along said parallel line, a distance of 901.13 feet to a point on a line that is 866.0 feet East of and parallel with the West line of the East Half of the Northwest Quarter of Section 33 as aforesaid; thence Southerly along said parallel line, a distance of 824.2 feet to the North line of the Subdivision of Block 4 of Sterne's Addition to Crystal Lake; thence Westerly along said North line, a distance of 433.0 feet to a point on a line that is 433.0 feet East of and parallel with the West line of the East half of the Northwest Quarter of said Section 33; thence Northerly along said parallel line, a distance of 1364.61 feet to the place of beginning, being situated in Nunda Township, McHenry County, Illinois.

be and the same is hereby annexed to the City of Crystal Lake, McHenry County, Illinois.

SECTION II: That the City Clerk of the City of Crystal Lake is hereby directed to record in the Office of the Recorder of Deeds of McHenry County, Illinois, being the County in which the

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aforesaid annexed territory is situated, a certified copy of this Ordinance together with an accurate map of the territory hereby annexed, said map being attached hereto and made a part hereof and labeled Exhibit "I".

SECTION III: That this Ordinance shall be in full force and effect from the after its passage and approval, and when a certified copy thereof, together with an accurate map is recorded in the Office of the Recorder of Deeds of McHenry County, Illinois, and filed in the Office of the County Clerk of McHenry County, Illinois; and thereupon said territory shall be subject to the jurisdiction of the City of Crystal Lake.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 20__.

APPROVED by me this ____ day of _____, 20__.

MAYOR

ATTEST:

CITY CLERK

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ORDINANCE NO. _____
FILE NO. _____

**AN ORDINANCE AUTHORIZING THE EXECUTION
OF AN ANNEXATION AGREEMENT**

WHEREAS, it is in the best interests of the City of Crystal Lake, McHenry County, Illinois, that a certain Annexation Agreement, a copy of which is attached hereto and incorporated herein, be entered into; and

WHEREAS, Home State Bank Trust #1923 Jan 4, 1977, Owner, is ready, willing and able to enter into said Agreement and to perform the obligations as required thereunder; and

WHEREAS, the statutory procedures provided in Division 15.1 of Article 11 of the Illinois Municipal Code, as amended, for the execution of said Annexation Agreement have been fully complied with.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That the Mayor be and he is hereby authorized and directed to execute, and the City Clerk is directed to attest, the Annexation Agreement, a copy of which is attached hereto and made a part hereof.

SECTION II: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

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ABSENT:

PASSED this ____ day of _____, 20__.

APPROVED by me this ____ day of _____, 20__.

MAYOR

ATTEST:

CITY CLERK

DRAFT

ORDINANCE NO. _____
FILE NO. _____

**AN ORDINANCE ZONING CERTAIN PROPERTY
“M” MANUFACTURING DISTRICT, SPECIAL USE PERMIT, AND
VARIATION**

WHEREAS, certain territory is the subject of a certain Annexation Agreement; and

WHEREAS, said territory has been duly annexed by ordinance to the City of Crystal Lake;

and

WHEREAS, by the terms of said Annexation Agreement, said territory is to be zoned “M”
Manufacturing district; and

WHEREAS, it is in the best interests of the City of Crystal Lake that the property legally
described hereinbelow be classified and zoned as indicated.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

SECTION I: That the following described property be and the same is hereby zoned and
classified “M” Manufacturing district:

Parcel 1: PINS 14-33-126-003 and 14-33-201-003

That part of the East Half of the Northwest Quarter and part of the West Half of the Northeast Quarter of Section 33, Township 44 North, Range 8 East of the Third Principal Meridian, described as follows: Commencing at the intersection of a line that is 433.0 feet East of and parallel with the West line of the East Half of the Northwest Quarter of said Section 33 with the Southerly right of way line of the Commonwealth Edison Company, as established by Deed Document 480431; thence Easterly along said Southerly right of way line, a distance of 1650.85 feet to the Westerly right of way line of the Chicago and Northwestern Railway; thence Southwesterly along said Westerly right of way line, a distance of 581.17 feet to a point on a line that is 824.2 feet North of and parallel with the North line of the Subdivision of Block 4 of

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Sterne's Addition to Crystal Lake for the place of beginning; thence Westerly along said parallel line, a distance of 901.13 feet to a point on a line that is 866.0 feet East of and parallel with the West line of the East Half of the Northwest Quarter of Section 33 as aforesaid; thence Southerly along said parallel line, a distance of 824.2 feet to the North line of the Subdivision of Block 4 of Sterne's Addition to Crystal Lake; thence Easterly along said North line, a distance of 367.55 feet to the Westerly right of way line of the Chicago and Northwestern Railway; thence Northeasterly along said Westerly right of way line, a distance of 982.77 feet to the place of beginning, in McHenry County, Illinois.

Parcel 3: PINS 14-33-126-002 and 14-33-201-002

That part of the East Half of the Northwest Quarter and part of the West Half of the Northeast Quarter of Section 33, Township 44 North, Range 8 East of the Third Principal Meridian, described as follows: Beginning at the intersection of a line that is 433.0 feet East of and parallel with the West line of the East Half of the Northwest Quarter of said Section 33 with the Southerly right of way line of the Commonwealth Edison Company, as established by Deed Document No. 480431; thence Easterly along said Southerly right of way line, a distance of 1650.85 feet to the Westerly right of way line of the Chicago and Northwestern Railway; thence Southwesterly along said Westerly right of way line, a distance of 581.17 feet to a point on a line that is 824.2 feet North of and parallel with the North line of the Subdivision of Block 4 of Sterne's Addition to Crystal Lake extended Easterly; thence Westerly along said parallel line, a distance of 901.13 feet to a point on a line that is 866.0 feet East of and parallel with the West line of the East Half of the Northwest Quarter of Section 33 as aforesaid; thence Southerly along said parallel line, a distance of 824.2 feet to the North line of the Subdivision of Block 4 of Sterne's Addition to Crystal Lake; thence Westerly along said North line, a distance of 433.0 feet to a point on a line that is 433.0 feet East of and parallel with the West line of the East half of the Northwest Quarter of said Section 33; thence Northerly along said parallel line, a distance of 1364.61 feet to the place of beginning, being situated in Nunda Township, McHenry County, Illinois.

That the City agrees to grant a Special Use Permit for outdoor storage and a height Variation from the requirement of 55 feet to allow the existing 77-foot testing equipment.

SECTION II: That the City Clerk be and he is hereby directed to amend the official zoning map of the City of Crystal Lake and all pertinent records of the City of Crystal Lake to show the zoning and classification of the above-described property in accordance with the provisions of this Ordinance, as provided by law.

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SECTION III: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

ABSENT:

PASSED this ____ day of _____, 20__.

APPROVED by me this ____ day of _____, 20__.

MAYOR

ATTEST:

CITY CLERK



Agenda Item No: 11

**City Council
Agenda Supplement**

<u>Meeting Date:</u>	January 7, 2014
<u>Item:</u>	REPORT OF THE PLANNING & ZONING COMMISSION #2013-57 Curran CCDD Facility
<u>Request:</u>	Special Use Permit for a clean construction and demolition debris (CCDD) fill facility.
<u>Petitioner:</u>	Curran Group, property owner 1451 Virginia Road
<u>PZC Recommendation:</u>	To approve the petitioner's request and adopt an ordinance granting a Special Use Permit for a CCDD facility at 1451 Virginia Road.
<u>Staff Contact:</u>	Michelle Rentzsch, Director of Planning and Economic Development

Background:

- Previous Approvals: In 1997, Meyer Materials annexed and zoned this property within the City of Crystal Lake. The zoning approval was for mining activity, which has been conducted the past 15 years.
- Existing Use: The site has been predominantly mined and some complementary material processing has occurred and is currently occurring, all in keeping with the 1997 approval.
- Current Request: To seek a Special Use Permit for a clean construction and demolition debris (CCDD) fill facility on a 116-acre portion of the site, basically filling in the depression area over the next approximately 15 years to create a more useable and attractive re-development site.

Key Factors:

General – CCDD fill consists of uncontaminated concrete, bricks, stone, or reclaimed asphalt pavement generated from construction or demolition activities. The proposed facility has already been reviewed, approved and permitted by the Illinois EPA.

PZC Highlights:

- The PZC generally had no concerns with the request. One commissioner questioned if this fill would impact the hydrology of the Three Oaks Recreation Area. A review by the City's consultant confirms that it would not have an effect on regional ground water levels which would translate to increased water surface elevations on Three Oaks.

- The Village of Lake in the Hills notified the City that they contend this project would need to proceed through LITH's zoning process. Additional language has been suggested for condition #4 to ensure that all applicable regulations are met.

The PZC recommended **approval (5-1)** of the petitioner's request with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application bind with narrative, IEPA approval and site improvement plans (Curran, received 11/07/13)
2. Ordinance No. 4020, including all approval conditions, remains valid as applicable.
3. The IEPA approval shall be maintained during the length of this Special Use Permit and the activities associated through its approval.
4. The petitioner shall address all of the review comments and requirements of the Engineering and Building, Fire Rescue, Police, Public Works and Planning and Economic Development Departments.
5. On an annual basis, the petitioner shall verify to City staff that it is in compliance with all laws and regulations governing the CCDD operation and the associated SWPP. Such verification shall include copies of all annual reporting that petitioner submits to the Illinois EPA. The petitioner shall work with staff to provide a groundwater monitoring/protection program to ensure that the CCDD facility does not negatively impact the City's groundwater resources.
(Recommended by staff)

Votes Required to Pass:

A simple majority vote.

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ORDINANCE NO. _____
FILE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE PERMIT
LOCATED AT THE SOUTHWEST CORNER OF VIRGINIA AND RAKOW ROADS

WHEREAS, pursuant to the terms of a Petition (File #2013-57) before the Crystal Lake Zoning Board of Appeals, the Petitioner has requested the issuance of a Special Use Permit to allow for a clean construction and demolition debris fill facility for the property located at the southwest corner of Virginia and Rakow Roads; and

WHEREAS, it is in the best interests of the CITY OF CRYSTAL LAKE that the Special Use Permit be issued as requested in said Petition.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, McHENRY COUNTY, ILLINOIS, as follows:

Section I: That a Special Use Permit be issued to allow for a clean construction and demolition debris fill facility for the property located at the southwest corner of Virginia and Rakow Roads (19-16-100-023, 19-16-100-024, 19-21-200-005, 19-16-400-002), Crystal Lake, Illinois.

Section II: Said Special Use is issued with the following conditions:

1. Approved plans, reflecting staff and advisory board recommendations, as approved by the City Council:
 - A. Application bind with narrative, IEPA approval and site improvement plans (Curran, received 11/07/13)
2. Ordinance No. 4020, including all approval conditions, remains valid as applicable.
3. The IEPA approval shall be maintained during the length of this Special Use Permit and the activities associated through its approval.
4. The petitioner shall address all of the review comments and requirements of the Engineering and Building, Fire Rescue, Police, Public Works and Planning and Economic Development Departments.
5. On an annual basis, the petitioner shall verify to City staff that it is in compliance with all laws and regulations governing the CCDD operation and the associated SWPP. Such verification shall include copies of all annual reporting that petitioner submits to the Illinois EPA. The petitioner shall work with staff to provide a groundwater monitoring/protection

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program to ensure that the CCDD facility does not negatively impact the City's groundwater resource.

Section III: That the City Clerk be and is hereby directed to amend the official zoning map of the City of Crystal Lake and all pertinent records of the City of Crystal Lake to show the issuance of a Special Use Permit in accordance with the provisions of this Ordinance, as provided by law.

Section IV: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATED at Crystal Lake, Illinois, this _____ day of _____, _____.

MAYOR

ATTEST:

CITY CLERK

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 12

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Tour de Crystal Lake - 2014

Staff Recommendation: City Council Discretion

1. Motion to authorize the allocation of 2014/2015 Fiscal Year Hotel/Motel Tax Funding to the Prairie State Cycling Series for the Tour de Crystal Lake in an amount as determined by the City Council.
2. No action.

Staff Contact: Bradley Mitchell, Assistant to the City Manager
Michelle Rentzsch, Director Planning & Economic Development

Background:

Prairie State Cycling Series has approached the City requesting hotel motel funding for the second Tour de Crystal Lake, which is planned for Sunday, July 20, 2014. Last year, the City Council awarded funds out of the General Fund (please see the attached meeting minutes).

As the City Council may recall, at the February 5, 2013 City Council meeting, the City Council awarded hotel/motel tax funding allocations for both the 2013/14 and 2014/2015 fiscal years, subject to amount of funds available. By allocating funds for two years, this allowed the local organizations to properly budget for these funds over a two-year period, and the local organizations would not have to go through the hotel/motel process for funding requests for the 2014/2015 fiscal year. Since hotel/motel tax funding allocations were awarded for two years, it was determined by the City Council that if any organization were to submit an additional funding request for the 2014/2015 fiscal year, that the City Council would address those requests as they come in. The City Council would resume the normal hotel/motel tax funding request process in the 3rd year, for 2015/2016 fiscal year funding requests.

Prairie State Cycling Series (PSCP), which plans these events over Illinois and Wisconsin, states that these events draw people from all over the Chicagoland area, as well as nationally, to watch the exciting professional sport of criterion racing. Criterion racing is a growing sport that draws people of all ages to watch racers of varying skill levels complete the circuit.

Prairie State Cycling Series would like to once again include Crystal Lake in their upcoming 2014 race series. For the July events, the series would include:

- Kenosha, WI
- Chicago
- Crystal Lake
- Sharon, WI
- Beverly/Chicago
- Lake Bluff
- St. Charles

This kind of event is directly responsible for overnight stays in our community hotels. The time delay from our event to the next event in a very small town would also translate into additional hotel stays as the racers and their families stay in area hotels before the Sharon, WI event.

The feedback we have received from other Illinois and Wisconsin communities that have hosted these events is that they create tremendous exposure for downtown businesses and the community and boost sales for the businesses, particularly restaurants and other eateries.

Petitioner Request:

The petitioner is seeking \$20,000 in hotel motel funding for the 2014 Tour de Crystal Lake event. Sponsorships will be sought for this event and the petitioner is proposing to rebate the City up to the grant money allocated, as sponsorships are obtained. Funds over and above the grant amount awarded are being offered to a local charity.

The City's hotel/motel tax rate is currently at 5.0%. Based on preliminary estimates, the City is projected to collect approximately \$290,000 in hotel/motel tax receipts during the 2014/2015 fiscal year. The hotel/motel tax expenditures for 2014/2015 fiscal year are to be \$292,200, which is the same as the 2013/2014 fiscal year, and which was awarded by the City Council at the February 5, 2013 City Council meeting. Based on the remaining hotel/motel tax receipts that the City is anticipated to collect for the 2013/2014 fiscal year, the projected year-end balance that the City will have in reserve on April 30, 2014 will be \$101,474.22.

In addition to PSCS, there are a few other organizations planning to apply for additional hotel/motel tax funding in the near future.

Votes Required to Pass:

Simple majority vote of the City Council



Agenda Item No: 13

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Test Well and New Well #18

Staff Recommendation: Motion to award the bid for the Test Well and New Well #18 Services to the lowest responsive, responsible bidder, Municipal Well and Pump, and adopt a Resolution authorizing the City Manager to execute a service agreement with Municipal Well and Pump in the amount bid with a 10% contingency for unforeseen changes to the scope.

Staff Contact: Victor Ramirez, P.E., Director of Public Works

Background

On December 20, 2013, the City of Crystal Lake publicly opened and read aloud the bids received to perform Test Well and New Well #18 Services.

In 2011, the City hired Baxter & Woodman to perform an interim Water System Evaluation, which recognized the deficiency in well capacity. The City is able to meet current and peak demands but cannot meet firm capacity demands, which means if one well is out of service during peak demand, the City would have difficulty meeting that peak demand. Because it takes approximately three years to develop a well, staff recommended proceeding with exploration of a new well at either Water Treatment Plant #2 (WTP2) located on Highland Avenue, or Water Treatment Plant #5 (WTP5) located on Bard Road. The City hired Rezek, Henry, Meisenheimer and Gende (RHMG) to perform the preliminary engineering and test boring scope and bid documentation.

In August 2013, the City completed four (4) test borings to determine which of the two locations was the best location for sufficient sand and gravel beds to support a high producing new well with the best possible raw water qualities. The test boring locations completed were near WTP2, on the adjacent Lundhal School and Park District properties, and near WTP5.

The test boring results indicated that one location, on the WTP5 property, had the proper ground formations and water quality results to potentially support a new public well.

Test Well and New Well #18 Project:

This project will include the drilling of a large 8” test well, capable of producing 600 gallons per minute. Additionally, four ground water table observation wells will be installed to monitor ground water elevations during the pump testing. The test well will be pumped continuously for 72 hours. The results of this test will confirm if this location can support a long-term, permanent well. Specifically, RHMG will review the new test well’s ability to sustain pumping operations for the duration of the test, and the impacts it will have on other sand and gravel wells on the site. If results from this test well are favorable, a new permanent 16” well will be drilled and installed.

The following is a breakdown of the bids received:

Proposed Work	✓ Municipal Well & Pump <i>Waupun, WI</i>	Layne-Christensen <i>Aurora, IL</i>
Test Well & Permanent Well #18	\$286,843.00	\$328,420.00

✓ Indicates lowest responsive and responsible bidder

There are three companies in the area that are capable of performing well work and normally bid on the City’s projects. For this project, Water Well Solutions indicated that they do not have the proper equipment available to perform the work, and they would have to either rent the equipment or subcontract parts of the job, which would make their bid non-competitive with the other bidders.

Recommendation:

The Public Works Department has reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. Rezek, Henry, Meisenheimer and Gende Engineering has also reviewed the bids and have recommended Municipal Well and Pump, the lowest qualified bid per the specifications stated in the bid document. The Public Works Department staff has worked successfully on past projects with Municipal Well and Pump. It is the recommendation of staff to award the bid for Test Well and New Well #18 to Municipal Well and Pump, who has submitted the lowest responsive, responsible bid and who is best qualified to perform the work in accordance with the terms and conditions of the contract.

There are sufficient funds in the FY 2013/14 Budget for this expense.

Votes Required to Pass:

Simple majority

RESOLUTION

DRAFT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute a Service Agreement between the CITY OF CRYSTAL LAKE and Municipal Well and Pump for the Test Well and New Well #18, in the amount bid, with a 10% contingency for unforeseen changes to the scope.

DATED this _____ day of _____, 2014

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: _____

APPROVED: _____



Agenda Item No: 14

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Water Distribution System Valve Turning

Staff Recommendation: Motion to award the bid for a one-year contract with the option for two additional one-year extensions for Water Distribution System Valve Turning Services to the lowest responsive, responsible bidder, M.E. Simpson Co., and adopt a Resolution authorizing the City Manager to execute a contract with M. E. Simpson Co. for up to three years in the proposed unit prices.

Staff Contact: Victor Ramirez, P.E., Director of Public Works

Background

The City of Crystal Lake's water system includes approximately 2,865 inline watermain valves that range in size of 4" to 16". These valves are used to isolate portions of the watermain system for routine maintenance work and emergency repair work.

Turning valves in the water distribution system is required to evaluate and improve the operability of the valves through hands-on field activities, and to document operational and physical information of valves in the water distribution system.

In addition, the City currently has a Geographic Information System (GIS) which is a mapping system that shows the approximate locations of each valve. This project will include global positioning system (GPS) work that would incorporate the exact location of each valve on the GIS mapping system currently in use by the City.

Discussion:

On August 26, 2013, the City of Crystal Lake publicly opened and read aloud the bids received to perform Water Distribution System Valve Turning Services. Staff anticipates that half of the valves can be turned in a one-year period. However, the work is largely weather dependent, so a

third year was included in the bid to ensure that all valves could be exercised as part of the program.

The following is a breakdown of the bids received:

Year	✓ M.E. Simpson Co. Waukegan, IL	Wachs Water Services Buffalo Grove, IL
Year 1 (September 1, 2013 – April 1, 2014):	\$ 41.00	\$ 45.15
Year 2 (September 1, 2014 – April 1, 2015):	\$ 42.00	\$ 45.15
Year 3 (September 1, 2015 – April 1, 2016):	\$ 43.00	\$ 45.15

✓ Indicates lowest responsive and responsible bidder

Recommendation:

The Public Works Department has reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. M.E. Simpson Co. has submitted the lowest qualified bid per the specifications stated in the bid document. The Public Works Department staff has worked successfully on past projects with M.E. Simpson Co. It is staff's recommendation to award the bid for Water Distribution System Valve Turning Services to M.E. Simpson Co., who has submitted the lowest responsive, responsible bid and who is best qualified to perform the work in accordance with the terms and conditions of the contract.

There are sufficient funds in the FY 2013/14 Budget for this expense.

Votes Required to Pass:

Simple majority

RESOLUTION

DRAFT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute a one-year contract, with the option for two additional one-year extensions, between the CITY OF CRYSTAL LAKE and M.E. Simpson Co. for Water Distribution System Valve Turning Services in the submitted bid amounts.

DATED this _____ day of _____, 2014

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: _____

APPROVED: _____



Agenda Item No: 15

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Service Body, Crane and Air Compressor Installation on Public Works Department Chassis Cab Truck #615

Staff Recommendation: Motion to award the bid for the purchase and installation of one service body, crane, and air compressor to the lowest responsive, responsible bidder, Sauber Manufacturing Co., and adopt a resolution authorizing the City Manager to execute an agreement with Sauber Mfg. Co. for the purchase and installation of the aforementioned items in the amount of \$72,616.50.

Staff Contact: Victor Ramirez, PE, Director of Public Works

Background:

On Tuesday, December 17, 2013, the City of Crystal Lake publicly opened and read aloud bids received for the purchase and installation of one (1) service body, one (1) crane, (1) air compressor and other miscellaneous equipment on Public Works Unit #615.

Unit 615 is assigned to the Sewer & Lifts Division. This truck will be primarily utilized as a service truck for the lift stations. The service body will have adequate tool boxes and compartments to meet the needs of the division. In addition, the truck will be outfitted with a crane, which is vital to operations because it allows staff to pull pumps at all the lift stations for regular inspection and maintenance, as well as in emergency situations.

The following is a breakdown of the bids received:

Bidder	Total Bid Package	Less Alternate Option B	Adjusted Total
√ Sauber Manufacturing Co. Virgil, IL	\$73,514.00	(\$897.50)	\$72,616.50
Monroe Truck Equipment Monroe, WI	\$75,975.00	(\$1,041.00)	\$74,934.00

√ Indicates the lowest responsive and responsible bidder

The bid identified two optional configurations for Compartment L4. The first being a tool box and adjustable shelf, and the second being a rinse down package consisting of a freshwater tank and small pump to clean the equipment as its being pulled from the lift station. Staff is proposing to exercise the rinse down package. Because both prices were reflected in each of the bids, the cost of the toolbox configuration (Alternate Option B) is deducted from the totals in the chart above.

Recommendation:

The Public Works Department has reviewed all bids received for completeness and accuracy in accordance with the invitation to bid document. It is the recommendation of staff to award the bid to the lowest responsible and responsive bidder, Sauber Manufacturing Co., for the purchase of the service body, crane, air compressor and all necessary materials to install in accordance with the terms and conditions of the invitation to bid document.

Votes Required to Pass:

Simple Majority

RESOLUTION

DRAFT

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager is authorized to execute a Purchase Agreement between the CITY OF CRYSTAL LAKE and Sauber Manufacturing Co. for the purchase and installation of a service body, crane and air compressor in the amount of \$72,616.50.

DATED this _____ day of _____, 2014

CITY OF CRYSTAL LAKE, an
Illinois municipal corporation,

By: _____
MAYOR

SEAL

ATTEST

CITY CLERK

PASSED: _____

APPROVED: _____



Agenda Item No: 16

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Northern Illinois Police Alarm System Agreement

Staff Recommendation: Motion to adopt an ordinance authorizing the Chief of Police to execute an Agreement with the Northern Illinois Police Alarm System.

Staff Contact: James R. Black, Chief of Police

Background:

Since the late 1970s, the Crystal Lake Police Department has supported the City's Emergency Services Team (EST). While countless officers have performed admirably since EST's inception, the Department has decided to replace this unit. The City's EST will be replaced by participation in the Northern Illinois Police Alarm System (NIPAS).

NIPAS represents a collaboration of municipal police departments in the Chicago metro area. This alliance was created in 1983 with the intention of pooling together resources from across the region to efficiently prepare for a mutual aid response. The NIPAS governing board, which consists of all police chiefs, directs the organization and approves its annual budget. Member agencies pay an annual fee for participation, which provides the staff and finances needed to manage the system.

NIPAS consists of two main units, the Emergency Services Team and the Mobile Field Force. The Emergency Services Team is deployed during the following situations: hostage/barricade incidents, high-risk warrant service, major crime scene searches, search and rescue missions, dignitary protection, and other similar circumstances. Conversely, the Mobile Field Force provides the following: rapid, organized, and disciplined response to civil disorder, crowd control, or other similar situations. NIPAS membership includes 93 cities, villages and towns in five counties.

Currently, the Department's EST accounts for the following costs: overtime (training and call-outs), membership dues, training, equipment/uniforms, and on-duty injury ramifications. As a result, the total estimated EST cost for FY13 is approximately \$23,000. This estimated cost does not factor in the cost of shift hire backs as a result of the EST officers attending training. The cost to become a member of NIPAS is \$4,735.00 for the first year and \$4,635.00 annually for each subsequent year. The initial cost to equip each officer is still being determined, as some equipment currently used by the Crystal Lake EST may be transitioned to NIPAS.

The Police Department is looking to assign (1) officer to the NIPAS EST and (1) officer to the Mobile Field Force Team. Currently, the Crystal Lake EST has 17 assigned officers. In addition to the benefit of accessing more resources and being exposed to a higher level of training, the Police Department

anticipates that overtime expenses associated with training and shift hire backs could be reduced by approximately \$10,000 annually as a result of being a member of this Intergovernmental Cooperative.

Each participating law enforcement agency shall assume sole responsibility for indemnifying their own employees, as well as providing for all personnel benefits that arise due to injury or death. Furthermore, each participating agency will be responsible for defending their respective entity in any action or dispute that arises in connection with or as a result of the agreement.

As requested by NIPAS, the Police Department requests an ordinance to approve joining NIPAS for Emergency Services Team and Mobile Field Force participation.

Votes Required to Pass:

Simple majority



DRAFT

**AN ORDINANCE AUTHORIZING PARTICIPATION IN THE NORTHERN ILLINOIS
POLICE ALARM SYSTEM'S EMERGENCY SERVICE TEAM AND MOBILE FIELD
FORCE**

WHEREAS, it is authorized for the City of Crystal Lake to become a member of the Northern Illinois Police Alarm System (NIPAS), which is a joint venture of 93 cities, villages, and towns in five counties; and

WHEREAS, the purpose of said organization is to establish procedures to be followed in an emergency situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a single unit of local government; and

WHEREAS, the Mayor and City Council of the City of Crystal Lake, after due investigation, have determined that membership in said organization will benefit the residents of the City.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Crystal Lake, McHenry County and State of Illinois, as follows:

Section 1: That the Mayor, City Clerk, and Chief of Police are hereby authorized and directed to execute an Agreement for Membership in the Northern Illinois Police Alarm System organization, a copy of said Agreement being attached hereto and being made a part hereof.

Section 2: This Ordinance shall take effect immediately upon its passage and approval as provided by law.

DATED at Crystal Lake, Illinois, this 7th day of January 2014.

APPROVED:

Aaron T. Shepley, Mayor

ATTEST:

Nick Kachiroubas, City Clerk

(seal)

PASSED: January 7, 2014

APPROVED: January 7, 2014

Published in pamphlet form by authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 17

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Intergovernmental Agreement with the State of Illinois through its Department of Transportation for the US Route 14 Improvement from Lucas Road to Crystal Lake Avenue

Staff Recommendation: Motion to adopt a resolution authorizing the City Manager to execute an agreement between the City of Crystal Lake and the State of Illinois through its Department of Transportation regarding participation in improvements to the US Route 14

Staff Contact: Erik D. Morimoto, Director of Engineering and Building
Victor C. Ramirez, Director of Public Works

Background:

The Illinois Department of Transportation (IDOT) has been designing the improvements to US Route 14 from Lucas Road to Crystal Lake Avenue for several years. The improvements consist of reconstruction to provide two through lanes with a raised landscaped median from Lucas Road to IL Route 176 and widening and resurfacing from IL Route 176 to Crystal Lake Avenue. The project is currently scheduled on an April 25, 2014 IDOT letting, pending right-of-way acquisition and available funding.

During the planning and design of the project, the City and IDOT signed a letter of concurrence regarding the funding of certain items. The City agreed to participate in the traffic signal modernization, installation of traffic signal emergency vehicle pre-emption (EVP) systems and the relocation of existing City utilities.

Now that the project is close to being let, IDOT has requested the City to enter into an intergovernmental agreement for the agreed upon improvements. The agreement defines each agency's responsibilities for the improvements. The agreement states that the City is responsible for a number of items, including:

- Funding the traffic signal modernization for the east leg of US Route 14 at Woodstock Street and the east and west leg of US Route 14 at Crystal Lake Avenue;
- Funding the installation of illuminated street name signs for the intersections of US Route 14 at Crystal Lake Avenue, US Route 14 at Woodstock Street, and US Route 14 at IL Route 176;
- Funding the EVP system installation, and maintaining the EVP system for all intersections within the project limits;
- Relocating the existing underground City utilities, which will be addressed as part of the roadway construction project;
- Enforcing the existing parking restriction along US Route 14, 300 feet north and south of the centerline of where Crystal Lake Avenue intersects US Route 14;
- Enacting a new ordinance restricting parking along US Route 14 from Lucas Road to 300 feet north of the centerline of where Crystal Lake Avenue intersects US Route 14 within the City of Crystal Lake corporate limits;
- Enforcing the existing ordinance that restricts discharge of sanitary sewage into storm sewers; and
- Enacting a new ordinance implementing encroachment restrictions within the State of Illinois right of way along US Route 14 within the City of Crystal Lake limits.

The agreement has been reviewed by legal counsel and no concerns were reported to staff.

Votes Required to Pass:

Simple majority of City Council present.



DRAFT

The City of Crystal Lake Illinois

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE that the City Manager be authorized to execute an intergovernmental agreement between the City of Crystal Lake and the State of Illinois through its Department of Transportation for the improvement to US Route 14 from Lucas Road to Crystal Lake Avenue.

DATED this seventh day of January, 2014.

CITY OF CRYSTAL LAKE, an Illinois
Municipal Corporation

BY: _____
AARON T. SHEPLEY, MAYOR

SEAL

ATTEST:

NICK KACHIROUBAS, CITY CLERK

PASSED: January 7, 2014

APPROVED: January 7, 2014

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 18

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Resolution to Appropriate Funding for the City's Contribution to the Illinois Department of Transportation US Route 14 improvement from Lucas Road to Crystal Lake Avenue

Staff Recommendation: Motion to adopt a resolution appropriating \$1,086,129 for the City's contribution to the Illinois Department of Transportation improvement of US Route 14.

Staff Contact: Erik D. Morimoto, Director of Engineering and Building
Victor C. Ramirez, Director of Public Works

Background:

As part of the intergovernmental agreement with the Illinois Department of Transportation for the US Route 14 improvements from Lucas Road to Crystal Lake Avenue, the City agreed to pass a resolution committing to the funding of agreed upon elements of the improvement. The City is responsible for funding the following items:

ITEM	ESTIMATED COST
Traffic Signal Modernization – US 14/Woodstock Street	\$17,500
Traffic Signal Modernization Engineering (15%)	\$2,625
Traffic Signal Modernization – US 14/Crystal Lake Ave	\$35,000
Traffic Signal Modernization Engineering (15%)	\$5,250
Traffic Signal Emergency Vehicle Pre-emption (EVP)	\$50,000
EVP Engineering (15%)	\$7,500
Illuminated Street Name Signs	\$72,000
Illuminated Street Name Signs Engineering (15%)	\$10,800
Adjustment/Relocation of City-Owned Water Main	\$700,000
Water Main Engineering (15%)	\$105,000
Adjustment/Relocation of City-Owned Sanitary Sewer	\$69,960
Sanitary Sewer Engineering (15%)	\$10,494
Total	\$1,086,129

These costs are estimated and the City will only be required to pay the actual construction cost of each individual item. No funding shall be required until after May 1, 2015 per the intergovernmental agreement. Public Works will budget accordingly for the underground utility relocations. The traffic signal modernization, illuminated street name signs, and EVP installation will be funded with MFT funds.

Votes Required to Pass:

Simple majority of City Council present.

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The City of Crystal Lake Illinois

RESOLUTION

WHEREAS, the City of Crystal Lake (hereinafter called the "CITY") has entered into an agreement with the Illinois Department of Transportation (hereinafter called the "STATE") for the improvement along US Route 14 from Lucas Road to Crystal Lake Avenue, known as FAP Route 305, State Section: 27R-3; and

WHEREAS, in compliance with the aforementioned agreement, it is necessary for the CITY to appropriate sufficient funds to pay its share of the cost of said improvement.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, that there is hereby appropriated the sum of One Million Eighty Six Thousand One Hundred Twenty Nine Dollars (\$1,086,129) or so much thereof as may be necessary, from any money now or hereinafter allotted by the CITY to pay its share of the cost of this improvement as provided in the AGREEMENT; and

BE IT FURTHER RESOLVED, that upon award of the contract and receipt of an invoice from the STATE for this improvement, but not prior to May 1, 2015, the CITY shall pay to the STATE in a lump sum, 80 percent of its obligation as stated in the

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AGREEMENT and shall pay to the STATE the remainder of the obligation in a lump sum upon completion of the improvement based on final costs.

BE IT FURTHER RESOLVED, that the City agrees to pass a supplemental resolution to provide any necessary funds for its share of the cost of this improvement if the amount appropriated herein proves to be insufficient, to cover said cost.

DATED this seventh day of January, 2014

CITY OF CRYSTAL LAKE, an Illinois
Municipal Corporation

BY: _____
AARON T. SHEPLEY, MAYOR

SEAL

ATTEST:

NICK KACHIROUBAS, CITY CLERK

PASSED: January 7, 2014

APPROVED: January 7, 2014

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 19

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Ordinance implementing no stopping, standing, or parking at any time on US Route 14 from Lucas Road to 300 feet north of the centerline of where Crystal Lake Avenue intersects US Route 14 within the City of Crystal Lake corporate limits.

Staff Recommendation: Motion to adopt an ordinance to implement no stopping, standing, or parking at any time on US Route 14 from Lucas Road to 300 feet north of the centerline of where Crystal Lake Avenue intersects US Route 14 within the City of Crystal Lake corporate limits.

Staff Contact: Erik D. Morimoto, Director of Engineering and Building

Background:

As part of the intergovernmental agreement with the Illinois Department of Transportation for the US Route 14 improvement from Lucas Road to Crystal Lake Avenue, the City agreed to restrict parking throughout the limits of the project. An ordinance restricting parking along US Route 14, 300 feet north and south of the centerline of where Crystal Lake Avenue intersects US Route 14 was passed in 1979. To date, the City has not enacted any parking restrictions along US Route 14 for the portions within the remaining improvement limits.

A parking restriction is proposed along US Route 14 from Lucas Road to 300 feet north of the centerline of where Crystal Lake Avenue intersects US Route 14 within the City of Crystal Lake corporate limits.

Votes Required to Pass:

Simple majority of City Council present.



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The City of Crystal Lake Illinois

ORDINANCE

WHEREAS, the State of Illinois acting by and through its Department of Transportation is desirous of improving US Route 14 from Lucas Road to Crystal Lake Avenue in the City of Crystal Lake; and

WHEREAS, a portion of this project runs through the City of Crystal Lake; and

WHEREAS, in order to facilitate the free flow of traffic and ensure safety to the motoring public, the City of Crystal Lake determines that parking along US Route 14 from Lucas Road to 300 feet north of the centerline of where Crystal Lake Avenue intersects US Route 14 within the City of Crystal Lake corporate limits shall be prohibited; and

WHEREAS, the City of Crystal Lake and the Illinois Department of Transportation entered into an agreement for the improvement to US Route 14 from Lucas Road to Crystal Lake Avenue.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, as follows,

SECTION I: That there shall be no stopping, standing, or parking at any time along US Route 14 from Lucas Road to 300 feet north of the centerline of where Crystal Lake Avenue intersects US Route 14 within the City of Crystal Lake corporate limits except at approved traffic control devices.

SECTION II: That suitable signs and markers shall be erected.

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SECTION III: That any person, firm, or corporation violating any provision of this Ordinance shall be fined in accordance with Chapter 1, Article II providing for General Penalty Provision in the Code of Ordinances of the City of Crystal Lake, Illinois.

SECTION IV: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION V: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this seventh day of January, 2014.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Aaron T. Shepley, Mayor

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: January 7, 2014

APPROVED: January 7, 2014

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.



Agenda Item No: 20

**City Council
Agenda Supplement**

Meeting Date: January 7, 2014

Item: Ordinance implementing encroachment restrictions within the State of Illinois right of way along US Route 14 from Lucas Road to Crystal Lake Avenue within the City of Crystal Lake corporate limits.

Staff Recommendation: Motion to adopt an ordinance prohibiting encroachments within the State of Illinois right of way along US Route 14 from Lucas Road to Crystal Lake Avenue within the City of Crystal Lake corporate limits.

Staff Contact: Erik D. Morimoto, Director of Engineering and Building

Background:

As part of the intergovernmental agreement with the Illinois Department of Transportation (IDOT) for the US Route 14 improvements from Lucas Road to Crystal Lake Avenue, the City agreed to prohibit encroachments within the State of Illinois right of way for US Route 14 from Lucas Road to Crystal Lake Avenue within the City of Crystal Lake limits.

The attached ordinance prevents the construction, installation, placement, or maintenance of any structure that encroaches upon the State of Illinois right of way on this highway within the boundaries of the City.

Note that the City has not permitted new structures to encroach into the State right of way historically, without IDOT approval.

Votes Required to Pass:

Simple majority of City Council present.

DRAFT



The City of Crystal Lake Illinois

ORDINANCE

WHEREAS, the State of Illinois acting by and through its Department of Transportation is desirous of improving US Route 14 from Lucas Road to Crystal Lake Avenue in the City of Crystal Lake; and

WHEREAS, said project is being constructed in order to facilitate the free flow of traffic and ensure safety to the motoring public; and

WHEREAS, a portion of said project passes through the City of Crystal Lake;

WHEREAS, the City of Crystal Lake and the Illinois Department of Transportation entered into an agreement for the improvement to US Route 14 from Lucas Road to Crystal Lake Avenue.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF CRYSTAL LAKE, as follows,

SECTION I: That no person, firm, corporation, or other entity shall install, place, maintain, or construct any structure that encroaches upon the State of Illinois right of way of US Route 14 from Lucas Road to Crystal Lake Avenue within the corporate limits of the City of Crystal Lake.

SECTION II: That any person, firm, or corporation violating any provision of this Ordinance shall be fined in accordance with Chapter 1, Article II providing for General Penalty Provision in the Code of Ordinances of the City of Crystal Lake, Illinois.

DRAFT

SECTION III: That this Ordinance shall be in full force and effect from and after its passage and approval according to law.

SECTION IV: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

DATED at Crystal Lake, Illinois, this seventh day of January, 2014.

CITY OF CRYSTAL LAKE, an Illinois Municipal Corporation

BY: _____
Aaron T. Shepley, Mayor

ATTEST:

Nick Kachiroubas, City Clerk

PASSED: January 7, 2014

APPROVED: January 7, 2014

Published in pamphlet form by the authority of the Mayor and City Council of the City of Crystal Lake.